

**BARBOUR COUNTY SCHOOLS  
PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

David Everson  
Joanne McConnell  
Jared Nestor  
Adam Starks  
Ron Phillips

**FROM: JEFF WOOFER, SUPERINTENDENT**

**DATE: June 28, 2022**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Tuesday, July 5, 2022**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416**.

**Call to Order**

**Pledge to Flag**

**Invocation**

**Reorganization of Board –**

Election of Officers

President

Vice President

Appointment of Representative to Fred Eberle Administrative Council

Appointment of Representative to WVU Extension Office

Appointment of Representative to 5 year Plan Committee

Appointment of CTE Advisory Council

Appointment of Barbour County Safety Committee

Appointment of Representative to Promise Foundation

**AGENDA**  
**July 5, 2022**

**Superintendents Recommendations –**

**Attendance –**

**Business & Finance –**

1. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure A

Philip Barbour High school Complex (Class of 2025) – projected revenue - \$500.00

2. Recommendation: Approve agreement with Samantha Heflin to provide planning, spending, and monitoring of ESSERF funding and set-up and training of SoftDocs, assistance with accounts payable and payroll during the 2022/2023 school year. – Enclosure B

**Curriculum & Instruction –**

**Facilities & Maintenance –**

3. Recommendation: Approve Change Order #2 for the Philip Barbour High School Softball field lighting project. – Enclosure C

4. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure D

Philippi Elementary School on July 30, 2022 – requested by Jennifer Carpenter for Baby Shower

**Food Service –**

**Policies –**

**Student Support –**

5. Recommendation: Approve Memorandum of Understanding with Marion County Board of Education to provide Audiology services for the 2022/2023 school year. – Enclosure E

**Transportation –**

**Travel –**

6. Recommendation: Approve/Confirm requests for professional leave. – Enclosure F

**Vocational –**

**AGENDA**  
**July 5, 2022**

**Personnel –**

7. Recommendation: Accept the resignation of Rachel Skubis as a Language Arts Instructor at Philippi Middle School effective June 23, 2022. – Enclosure G
8. Recommendation: Accept the resignation of Gregory Parker as Principal at Philippi Elementary School effective June 30, 2022. – Enclosure H
9. Recommendation: Increase the number of employment days for the county athletic/activity coordinator to 220 days. **(change will be retroactive to July 1, 2022)**
10. Recommendation: Employ the following personnel for the 2022/2023 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure I

Regular Employee Assignments 2022-23 (FY23)		
Name of Person	Location	Job ID: Position
Rochelle Nestor	BMS	Job 3858: Mathematics Instructor
	PBHS	Job 3859: Science Instructor
	County	Job 3871: Bus Operator, Rt. 1
Amanda Castro	County	Job 3872: Bus Operator, Rt. 25
	PES	Job 3873: Principal
	PMS	Job 3874: Language Arts Instructor

Substitute Employee Assignments 2022-23		
Name of Person	Location	Job ID: Position
Mason Fox	County	Job 3798: Substitute Teacher(s)

11. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure I)

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**AGENDA**  
**July 5, 2022**

Items For Discussion, Consideration, and/or Possible Action –

1. 2022-2023 School year Board meeting dates – Enclosure J
2. Other

Next board meetings:

July 11, 2022, at 6:00 p.m. at the Board of Education Office (Regular Session)  
July 25, 2022, at 6:00 p.m. at the Board of Education Office (Regular Session)

**Adjournment**