

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: June 26, 2018

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, July 2, 2018**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Reorganization of Board –

Election of Officers

President

Vice President

Appointment of Representative to Fred Eberle Administrative Council

Appointment of Representative to WVU Extension Office

Appointment of Representative to 5 year Plan Committee

Appointment of CTE Advisory Council

Appointment of Barbour County Safety Committee

Appointment of Representative to Promise Foundation

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Minutes –

Approve minutes of June 25, 2018 meeting. – Enclosure A

Recognitions -

Delegation(s) –

Reports –

Monthly Attendance – Enrollment Report – Enclosure B

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve payment of bills for the period of June 20, 2018 through June 26, 2018 at a total expenditure of \$38,555.42. – Enclosure C
2. Recommendation: Authorize the July 13, 2018 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
3. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$60,000.00. (Refer to Enclosure C)
4. Recommendation: Approve the final total of the June 28, 2018 payroll check and federal withholdings in the amount of \$465,570.77. – Enclosure D
5. Recommendation: Approve the final total of the July 13, 2018 summer payroll check and federal withholdings in the amount of \$273,947.77. – Enclosure E
6. Recommendation: Approve final total of utility/copier bills in the amount of \$3,064.01. – Enclosure F
7. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure G

Kasson Elem/Middle School (School) – projected revenue - \$500.00

Curriculum & Instruction –

Facilities & Maintenance –

Food Service –

Policies –

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Student Support –

Transportation –

Travel –

8. Recommendation: Approve/Confirm requests for professional leave. – Enclosure H

Vocational –

Personnel –

9. Recommendation: Accept resignation/retirement of Rebecca Shaffer as a Teacher at Philippi Elementary School effective July 2, 2018. – Enclosure I
10. Recommendation: Accept resignation of Boyd J. Mayle as a Technology Systems Specialist effective June 18, 2018. – Enclosure J
11. Recommendation: Accept resignation of Celesta Byard as an Itinerant Music/Theatre Instructor effective June 25, 2018. – Enclosure K
12. Recommendation: Approve changes to the schedule of supplemental pay for coaches effective July 1, 2018. – Enclosure L
13. Recommendation: Employ the following personnel for the 2018/2019 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure M

Regular Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
Catlin Carrico	Kasson	Job 1924: Science Instructor
	PBHS, Itinerant	Job 1926: Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide
	PBHS, Itinerant	Job 1915: School Nurse – RN (Half Time)
Mahaley Vargo	PES	Job 1941: Elementary Education Instructor (K)
	County (North)	Job 1942: Technology Systems Specialist (North)
Lindsey Sayre	Junior	Job 1943: Elementary Education Instructor
	PMS	Job 1944: Science Instructor

Substitute Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position

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	County	Job 1928: Substitute LPN/Aide(s)
Rebecca Shaffer/Shelley Yarosh/Brian Stroinski	County	Job 1940: Substitute Teachers

Extra-Curricular Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
	PBHS	Job 1921: Assistant Boys Soccer Coach

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Items For Discussion, Consideration and/or Possible Action –

1. Other

Next board meetings:

July 23, 2018 at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment