

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

Doward Matlick
Joanne McConnell
Eric Ruf
Dana Stemple
Bob Wilkins

FROM: JOE SUPER, SUPERINTENDENT

DATE: June 25, 2014

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, June 30, 2014**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416**.

Call to Order

Pledge to Flag

Invocation

Oath of Office for newly elected board members

Recognition (s) –

Minutes -

Approve minutes of June 5, 2014 and June 9, 2014 meetings. – Enclosure A

Delegation(s) –

Reports –

May 2014 Financial Report – Enclosure B

Monthly Attendance – Enrollment Report for the Month Ending: June 13, 2014 – Enclosure C

Facilities Report

Superintendents Recommendations –

Attendance –

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Business & Finance –

1. Recommendation: Approve budget adjustments (May). – Enclosure D
2. Recommendation: Approve budget adjustments (June) – Enclosure E
3. Recommendation: Approve payment of bills for the period of June 5, 2014 through June 25, 2014 at a total expenditure of \$348,093.32. – Enclosure F
4. Recommendation: Authorize the payment of utility bills due before next board meeting not to exceed \$50,000.00. (Refer to Enclosure F)
5. Recommendation: Approve the final total of the June 13, 2014 payroll check and federal withholdings in the amount of \$356,176.49. – Enclosure G
6. Recommendation: Approve the final total of the June 26, 2014 payroll and federal withholdings in the amount of \$522,119.20 to be released in accordance with Federal Law. – Enclosure H
7. Recommendation: Approve the total of the July 15, 2014 Summer payroll check and federal withholdings in the amount of \$279,324.84 to be released in accordance with state law. – Enclosure I
8. Recommendation: Approve the total of the July 28, 2014 Summer payroll check and federal withholdings in the amount of \$365,220.93 to be released in accordance with state law. – Enclosure J
9. Recommendation: Approve the total of the August 15, 2014 Summer payroll check and federal withholdings in the amount of \$278,144.61 to be released in accordance with state law. – Enclosure K
10. Recommendation: Approve the total of the August 28, 2014 Summer payroll check and federal withholdings in the amount of \$400,090.13 to be released in accordance with state law. – Enclosure L
11. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure M

Belington Middle School (Yearbook) – projected revenue - \$2,146.00
Junior Elementary School (4th Grade) – projected revenue - \$100.00

12. Recommendation: Approve Oil and Gas lease with CNX Gas Company LLC. – Enclosure N

Curriculum & Instruction –

13. Recommendation: Approve/Confirm curricular trips. – Enclosure O

Philip Barbour High School (FFA) – to Cedar Lakes on July 9-12, 2014; (FFA) – to Jackson's Mill on August 10, 2014

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Facilities & Maintenance –

14. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure P
- Philip Barbour High School on July 12, 2014 – requested by Traci Hoffman for Tour of PB for 1994 Class Reunion
Volga-Century Elementary School on July 31, 2014 – requested by Rita Streets for School Clothing give-a-way
15. Recommendation: Approve building/ground modifications. – Enclosure Q
- Belington Middle School (corner of school next to soccer field) – extend conduit around corner of school to install electrical outlet
Mount Vernon Elementary School (School) – install tile floor
Philip Barbour High School Complex (V12) – install 42” steel door
Philippi Middle School (Room 1) – install tack boards; (Room 15) – install dry erase board and whiteboard/chalkboard

Food Service –

16. Recommendation: Extend current contract with Coca-Cola Bottling Company for beverages for vending machines through June 30, 2015. – Enclosure R
17. Recommendation: Extend current contract with ACE Exterminators for pest management services through June 30, 2015. – Enclosure S
18. Recommendation: Extend current contract with United Dairy for dairy and juice products through June 30, 2015. – Enclosure T
19. Recommendation: Extend current contract with Heiners Bakery for bread products through June 30, 2015. – Enclosure U
20. Recommendation: Accept bid from Mister Vend Inc. to provide snack items for county school vending machines for the 2014-2015 school year. – Enclosure V

Policies –

Student Support –

21. Recommendation: Approve contract with Best Life Therapy to provide Speech Therapy Services from July 1, 2014 through June 30, 2015. – Enclosure W

Transportation –

22. Recommendation: Approve Extra-Curricular Trip procedures. – Enclosure X

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Travel –

23. Recommendation: Approve/Confirm requests for professional leave. – Enclosure Y

Vocational –

Personnel –

24. Recommendation: Accept resignation of Rosa Mayle as a Substitute School Nurse (RN) effective June 19, 2014. – Enclosure Z
25. Recommendation: Accept resignation of Sylvania Lima as an assistant boys soccer coach at Philip Barbour High School effective June 19, 2014. – Enclosure AA
26. Recommendation: Accept resignation of Kendra Zara as an Educational Interpreter at Belington Elementary School effective June 24, 2014. – Enclosure BB
27. Recommendation: Approve listed persons to enter the bus operator training program provided by Barbour County Schools. – Enclosure CC

Timothy Newman
Michelle Webb
Keith Gray

28. Recommendation: Employ substitute service personnel for school year 2014-2015. – Enclosure DD
29. Recommendation: Employ substitute teachers for school year 2014-2015. – Enclosure EE
30. Recommendation: Employ substitute administrators for school year 2014-2015. – Enclosure FF
31. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure GG

| | | |
|------------------|--|------|
| Brittany Brandon | Multi-Categorical Teacher w/ AU | PES |
| Jennifer Swift | Social Studies Teacher | PBHS |
| Douglas Stout | Music/Band Teacher | BMS |
| Erin Carver | Title I. Reading/Math Teacher | PES |
| Teresa Riccio | Multi-Categorical Teacher w/ AU | BES |
| Camron Mouser | Itinerant Groundsman/Custodian III/General Maintenance | |

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32. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure HH

Extra Curricular Summer Assignments

ESY Summer Program: Half Day prep July 1; School Days 15 Days in July as prescribed by posting

| | | |
|--|--|-----|
| Cindy Bolyard | ESY School Age Teacher | PES |
| Stephanie Moss | ESY Pre-K Special Needs/School Age Teacher | PES |
| Linda Haller | ESY LPN/Aide/Transportation Aide | PES |
| Willis Freeman | ESY Bus Driver | |
| Kelli Kittle | ESY Special Education Aide/Transportation Aide | PES |
| | Half Time Position | |
| July 1-August 8 (As Needed as per posting) | | |
| _____ | Special Education Specialist | |

Project Isaac Summer Program: July 7-31 (M-Thursday)

| | | |
|----------------|---------------------|-----|
| Barbara Harvey | Bus Operator | PMS |
| Eddie Malcolm | Half Time Custodian | PMS |

TSS Summer Work (Up to 15 days each June 14-August 8, 2014)

Timothy Moyer

Steven “Thumper” Maxson

Thomas Williams

| | | |
|-------|-----------------------|------|
| _____ | Custodian (July 7-9) | BMS |
| _____ | Custodian (July 7-18) | PBHS |

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33. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – Enclosure II**

Extra Curricular Coaching Assignments

| | | |
|----------------------|---|------|
| James Seaton | Volunteer Cross Country Coach | PMS |
| Samantha Rexrode | Head Volleyball Coach | PMS |
| _____ | Assistant Girls Basketball Coach, | PMS |
| _____ | Assistant Boys Basketball Coach | PMS |
| _____ | Volunteer Assistant Football Coach | PMS |
| _____ | Head Cheerleading Coach | PMS |
| _____ | Volunteer Assistant Cheerleading Coach | PMS |
| _____ | Volunteer Assistant Volleyball Coach | PMS |
| _____ | Head Boys Basketball Coach | PMS |
| _____ | Head Girls Basketball Coach | PMS |
| _____ | Head Volleyball Coach | KEMS |
| _____ | Head Girls Basketball Coach | KEMS |
| _____ | Volunteer Assistant Boys Basketball Coach | KEMS |
| David Taylor | Cross Country Coach | KEMS |
| _____ | Cross Country Coach | BMS |
| _____ | Assistant Boys Basketball Coach | BMS |
| _____ | Assistant Girls Basketball Coach | BMS |
| Terry Baughman | Head Football Coach | BMS |
| Jennifer Vandevender | Head Girls Basketball Coach | BMS |
| _____ | Assistant Football Coach | PBHS |
| _____ | Head Boys Soccer Coach | PBHS |
| _____ | Volunteer Assistant Boys Soccer Coach | PBHS |
| _____ | Assistant Cheerleading Coach | PBHS |
| _____ | Volunteer Assistant Cross Country Coach | PBHS |
| _____ | Assistant Boys Basketball Coach | PBHS |
| _____ | Head Swim Coach | PBHS |
| _____ | Volunteer Assistant Swim Coach | PBHS |
| _____ | Head Girls Track Coach | PBHS |
| _____ | Head Boys Track Coach | PBHS |
| _____ | Head Tennis Coach | PBHS |
| _____ | Volunteer Assistant Tennis Coach | PBHS |
| Gerald Furby | Head Golf Coach | PBHS |
| James Seaton | Assistant Cross Country Coach | PBHS |
| Danny Wagner | Assistant Football Coach | PBHS |

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Items For Discussion, Consideration and/or Possible Action –

1. BOE members bringing netbooks to all Board meetings
2. Other

Next board meeting:

July 7, 2014 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment