

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

This meeting will be conducted through Zoom.

You can access the meeting at the link below.

Join Zoom Meeting

<https://us02web.zoom.us/j/85188783530?pwd=ZXdYWUw2L2NYVEtCelppVFhxRiRuUT09>

Meeting ID: 851 8878 3530

Password: 8KZNTU

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: June 23, 2020

RE: REVISED - BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, June 29, 2020**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve minutes of June 8, 2020, meeting. – Enclosure A

Recognitions –

Delegation(s) –

Reports –

May 2020 Financial Report – Enclosure B

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve budget adjustments. – Enclosure C

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2. Recommendation: Approve budget adjustments. – Enclosure D
3. Recommendation: Approve payment of bills for the period of June 3, 2020, through June 23, 2020, at a total expenditure of \$103,743.50. – Enclosure E
4. Recommendation: Authorize June 26, 2020, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
5. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00. (Refer to Enclosure E)
6. Recommendation: Approve the final total of utility/copier bills in the amount of \$23,655.11. – Enclosure F
7. Recommendation: Approve the final total of June 15, 2020, payroll check, and federal withholdings in the amount of \$375,041.28. – Enclosure G
8. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H

Belington Middle School (Ms. Peacock’s reading class) – projected revenue - \$800.00
Philip Barbour High School (Cheerleading) – projected revenue - \$500.00

9. Recommendation: Enter into a contract with Doug Schiefelbein to provide grant writing/public relations/media services for the school year 2020-2021 at an all-inclusive fee of \$18,800.00. – Enclosure I
10. Recommendation: Approve agreement with Dynamic Literacy LLC to provide School improvement work and staff development to the County for the 2020/2021 school year. – Enclosure J
11. Recommendation: Approve agreement with Martin Consulting to provide School improvement work for Belington Middle School during the 2020/2021 school year. – Enclosure K
12. Recommendation: Approve agreement with Susan’s Solutions to provide School improvement work for Philippi Middle School during the 2020/2021 school year. – Enclosure L
13. Recommendation: Approve agreement with Dynamic Literacy LLC to provide School improvement work and staff development for Philippi Elementary School during the 2020/2021 school year. – Enclosure M

Curriculum & Instruction –

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Facilities & Maintenance –

14. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure N
- Kasson Elementary/Middle School on June 18, 2020 – requested by Teresa Marsh for Drive-Thru Baby Shower
- Philip Barbour High School on July 16-17, 2020 – requested by Christina Kittle (Barbour County Senior Center) for Food Voucher Distribution for Barbour County Seniors

Food Service –

Policies –

15. Recommendation: Review revised policy: 7610, Distance Learning and Virtual School Courses for second reading. – Enclosure O

Student Support –

16. Recommendation: Approve agreement with Interim HealthCare of Pittsburg, Inc. – Enclosure P
17. Recommendation: Approve Markel Insurance Company to provide student accident insurance for the 2020/2021 school year. – Enclosure Q

Transportation –

Travel –

18. Recommendation: Approve/Confirm requests for professional leave. – Enclosure R

Vocational –

Personnel –

19. Recommendation: Re-employ Glenn Sweet as a Facilities Consultant (extra-curricular/duty) for the 2020/2021 school year.
20. Recommendation: Re-employ Brett Mick as a Energy Manager (extra-curricular/duty) for the 2020/2021 school year
21. Recommendation: Re-employ substitute service personnel for the school year 2020-2021. – Enclosure S
22. Recommendation: Re-employ substitute teachers for the school year 2020-2021. – Enclosure T
23. Recommendation: Re-employ substitute administrators for the school year 2020-2021. – Enclosure U

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- 24. Recommendation: Re-employ substitute school nurse/RN’s for the school year 2020-2021. – Enclosure V
- 25. Recommendation: Accept the resignation of Toby Poling as Head Football Coach at Philippi Middle School effective May 31, 2020. – Enclosure W
- 26. Recommendation: Accept the resignation of Blake Williams as a Volunteer Assistant Girls Soccer coach at Belington Middle School effective June 17, 2020. – Enclosure X
- 27. Recommendation: Accept the resignation of Andrea Westfall as a Second Grade Teacher at Philippi Elementary School effective at the end of the 2019/2020 school year. – Enclosure Y
- 28. Recommendation: Employ the following personnel for the 2020/2021 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** –Enclosure Z

Regular Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
	PMS, Itinerant	Job 2759: Gifted/Multi-Categorical Instructor (half-time)
	KEMS, Itinerant	Job 2757: Hearing Impaired/Multi-Categorical Instructor
	PES, Itinerant	Job 2758: PreK/Prek Special Needs Instructor (half-time)
	PMS, Itinerant	Job 2759: Gifted/Multi-Categorical Instructor (half-time)
Abbigail Blosser	PBHS	Job 2760: Mathematics Instructor
Megan Jenkins	PBHS, Itinerant	Job 2761: School Nurse - RN (half-time)
Austin Sparks	Kasson	Job 2776: Physical Education/Health Instructor
	PES	Job 2794: Elementary Education Instructor
	BES, Itinerant	Job 2778: Multi-Categorical w/Autism and Severely Profoundly Impaired Instructor
	PBHS, Itinerant	Job 2792: Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide
	PMS	Job 2793: Mathematics Instructor

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	PBHS, Itinerant	Job 2796: Virtual School/Homebound Teacher
	PES	Job 2810: Elementary Education Instructor

Substitute Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
Kayla Sullivan	County	Job 2762: Substitute Aide(s)
	County	Job 2763: Substitute Bus Operator(s)
	County	Job 2764: Substitute Cook(s)
	County	Job 2765: Substitute Custodian(s)
	County	Job 2766: Substitute LPN/Aide(s)
Shannon (Nikki) England	County	Job 2767: Substitute School Nurse RN(s)
	County	Job 2768: Substitute Secretary(s)
	County	Job 2769: Substitute Teacher(s)
	County	Job 2779: Substitute Aide(s)
	County	Job 2780: Substitute Bus Operator(s)
	County	Job 2781: Substitute Cook(s)
	County	Job 2782: Substitute Custodian(s)
	County	Job 2783: Substitute LPN/Aide(s)
	County	Job 2784: Substitute School Nurse RN(s)
	County	Job 2785: Substitute Secretary(s)
	County	Job 2786: Substitute Teacher(s)

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Extra-Curricular Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
	PBHS	Job 2787: Volunteer Assistant Boys Track Coach
	PBHS	Job 2788: Volunteer Assistant Girls Track Coach
Steven Kettler	PBHS	Job 2789: Volunteer Assistant Baseball Coach
	PBHS	Job 2790: Athletic Trainer (Fall Sports)
	KEMS	Job 2791: Head Volleyball Coach
	PBHS	Job 2805: Limited Football Trainer
	PMS	Job 2806: Head Football Coach
	PBHS	Job 2807: Volunteer Assistant Football Coach
	BMS	Job 2808: Volunteer Assistant Girls Soccer Coach
John Ward	PBHS	Job 2704: Assistant Girls Soccer Coach

29. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure Z)

Timothy Gainer _____

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Items For Discussion, Consideration and/or Possible Action –

1. Other

Next board meetings:

July 6, 2020, at 6:00 p.m. at Board of Education Office (Special Session)
July 13, 2020, at 6:00 p.m. at Board of Education Office (Regular Session)
July 27, 2020, at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment

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ADDENDUM

30. Recommendation: Accept the resignation of Caitlin May as a Fourth Grade Teacher at Philippi Elementary School effective July 8, 2020. – Enclosure #1