

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Dana Stemple
Reggie Trefethen, Jr.

FROM: JOE SUPER, SUPERINTENDENT

DATE: June 23, 2015

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, June 29, 2015**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes -

Approve minutes of June 8, 2015 and June 18, 2015 meetings. – Enclosure A

Delegation(s) –

Reports –

May 2015 Financial Report – Enclosure B
Monthly Attendance-Enrollment Report for month ending June 16, 2015 – Enclosure C
Facilities Report

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve budget adjustments #1. – Enclosure D
2. Recommendation: Approve budget adjustments #2. – Enclosure E

AGENDA
June 29, 2015

3. Recommendation: Approve payment of bills for the period of June 3, 2015 through June 23, 2015 at a total expenditure of \$256,703.74. – Enclosure F
4. Recommendation: Authorize the June 28, 2015 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure F)
5. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00. (Refer to Enclosure F)
6. Recommendation: Approve the final total of the June 15, 2015 payroll check and federal withholdings in the amount of \$362,915.50. – Enclosure G
7. Recommendation: Approve final total of utility/copier bills in the amount of \$12,122.74. – Enclosure H
8. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure I

Belington Middle School (Volleyball) – projected revenue - \$300.00

Mount Vernon Elementary School (4th Grade/PTO) – projected revenue - \$800.00; (PTO)
– \$0.00, \$0.00, \$100.00, \$100.00, \$100.00, \$400.00, \$400.00; (School) - \$50.00,
\$100.00

Curriculum & Instruction –

9. Recommendation: Approve/Confirm curricular trips. – Enclosure J

Philip Barbour High School (FFA) – to Burnsville Lake on July 26, 2015; (FFA) – to
Camp Caesar on August 3-7, 2015; (FFA) – to Cedar Lakes on July 8-11, 2015;
(FFA) – to Moatsville on July 31, 2015

Facilities & Maintenance –

10. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure K

Belington Middle School on August 1, 2015 – requested by Chris Hicks for Family
Reunion; on July 11, 2015 – requested by Lana Fowler for Family Reunion
Kasson Elementary/Middle School on August 7, 2015 – requested by Teresa Marsh for
Faculty/Staff Picnic

Food Service –

11. Recommendation: Accept bid from Bimbo Bakeries USA Inc., to provide bread items from August 1, 2015 through July 31, 2016. – Enclosure L
12. Recommendation: Accept bid from SYSCO to provide food and non food items for the 2015-2016 school year. – Enclosure M

AGENDA

June 29, 2015

13. Recommendation: Accept bid from United Dairy to provide milk products for the 2015-2016 school year. – Enclosure N
14. Recommendation: Approve the closing of the City National Bank Lockbox Account. – Enclosure O

Policies –

15. Recommendation: Review revised policy 6300, Personal Leave and Other Absences policy for second reading. – Enclosure P

Student Support –

16. Recommendation: Approve contract with Best Life Therapy to provide Speech Therapy Services for the 2015-2016 school year. – Enclosure Q
17. Recommendation: Approve contract with Dr. Elizabeth Mason to provide Psychology Services for the 2015-2016 school year. – Enclosure R
18. Recommendation: Approve contract with Integrated Speech Solutions LLC to provide to provide Speech and Language Services for the 2015-2016 school year. – Enclosure S
19. Recommendation: Approve contract with Interim Healthcare to provide Nursing Services for the 2015-2016 school year. – Enclosure T

Transportation –

20. Recommendation: Approve transportation travel requests. – Enclosure U

Travel –

21. Recommendation: Approve/Confirm requests for professional leave. – Enclosure V

Vocational –

Personnel –

22. Recommendation: Accept resignation of Jana Miller as Director of Student Support Services effective at the end of the day on June 30, 2015. – Enclosure W
23. Recommendation: Accept resignation/retirement of Janis Sweet as a Kindergarten Teacher at Philippi Elementary School effective June 30, 2015. – Enclosure X
24. Recommendation: Employ Janis Sweet as a substitute teacher for the 2015-2016 school year. - (Refer to Enclosure X)
25. Recommendation: Accept resignation of John Edge as a substitute mechanic effective June 30, 2015. – Enclosure Y

AGENDA
June 29, 2015

- 26. Recommendation: Accept resignation/retirement of Marjorie George as Transportation Supervisor/Bus Operator/Mechanic Assistant effective June 30, 2015. – Enclosure Z
- 27. Recommendation: Employ Marjorie George as a substitute bus operator for the 2015-2016 school year. – (Refer to Enclosure Z)
- 28. Recommendation: Approve mutual agreement with Heather Bowen, Secretary III/Computer Operator/Receptionist/Switchboard Operator to an employment term of 230 days to take effect beginning July 1, 2015. – Enclosure AA
- 29. Recommendation: Approve Memorandum of Understanding with Alderson Broaddus University for Student Teachers and in field placements for the 2015-2016 school year. – Enclosure BB
- 30. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure CC

Pam Manista	Secretary	PES
_____	Principal	PES
_____	Director of Student Support Services	BOE Office
_____	Principal	JES/VCES
_____	.5 Child Nutrition Director	BOE Office
Justin Wood	Itinerant PE/Health Instructor	PMS/BMS
Tonya Beltre	Multi-Categorical w/ AU Instructor	PBHS
Angela Hodge	English Instructor	PBHS
Nathan Linger	Multi-Categorical w/ AU Instructor	PMS
Jonna Potoczny	Elementary Education Instructor	PMS
Gina Wolfe	Multi-Categorical w/ AU Instructor	BMS
Jennifer Weyandt	Itinerant Multi-Categorical w/ AU Instructor	Home Base: VCES
Deloris Phillips	Cafeteria Manager/Cook	JES
Lisa Knight	Supervisor of Transportation	Bus Garage
Jennifer Stuart	.5 Itinerant Preschool Special Needs Instructor	Home Base: PES
Rachel Mayle	Elementary Education Instructor	BES

AGENDA
June 29, 2015

31. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – Enclosure DD**

Extra Curricular Assignments

_____	Head Volleyball Coach	KEMS
James Stalnaker	Head Girls Basketball Coach	KEMS
aaaaaaaaaaaaaaaaa "*****" "	Assistant Boys Basketball Coach	PMS
Toby Poling	Volunteer Assistant Football Coach	PMS
_____	Volunteer Assistant Volleyball Coach	PMS
Dave Hamrick II	Volunteer Assistant Cross Country Coach	BMS
Sarah Harris	Volunteer Assistant Volleyball Coach	BMS
Julie Feather	Head Cross Country Coach	BMS
Dru Ross	Assistant Boys Basketball Coach	BMS
Laura Celender	Head Cheerleading Coach	BMS
_____	Assistant Girls Basketball Coach	BMS
Ron Jones	Head Boys Soccer Coach	PBHS
Kennedy Kabiru	Volunteer Assistant Boys Soccer Coach	PBHS
John Ward	Assistant Boys Soccer Coach	PBHS
Kelli Killen	Volunteer Assistant Softball Coach	PBHS
David Matko	Volunteer Assistant Basketball	PBHS
James Seaton	Head Girls Track Coach	PBHS
Danny Wagner	Assistant Football Coach	PBHS
Josh Halfin	Assistant Football Coach	PBHS
Terry Baughman	Volunteer Assistant Baseball Coach	PBHS
_____	Assistant Boys Basketball Coach	PBHS
_____	Head Cheerleading Coach	PBHS
_____	Head Cross Country Coach	PBHS
_____	Head Boys Track Coach	PBHS
_____	Volunteer Assistant Tennis Coach	PBHS

AGENDA
June 29, 2015

32. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure EE

Summer Employment

Ronda Jones	Secretary (maximum 12 days)	BOE
_____	ESY Registered Nurse (8 hours)	PES

LIREC Reading Grant Program

Stephanie Short	Itinerant Literacy Coach	
Kimberly Burnett	Itinerant Literacy Coach	
Odie Haddix	Itinerant Literacy Coach	
Veda Daugherty	Teacher	PES
Sally Hammack	Teacher	PES
Christy Allen	Teacher	PES
Paula Cross	Teacher	PES
Crystal Gray	Teacher	PES
Danielle Rush	Teacher	PES
Stephanie Moss	Teacher	PES
Markita Prieto	Teacher	PES
Lauren Celender	Teacher	PES
Sheryl Bolton	Teacher	BES
Cynthia Fitzwater	Teacher	BES
Stephanie Hickman	Teacher	BES
Amanda Baker	Teacher	BES
Teresa Riccio	Teacher	BES
Sarah Boqj	*****Teacher	*****DES
Christy Weese	Teacher	BES
Amy Bolyard	Teacher	BES
_____	.5 Custodian	BES
_____	.5 Custodian	PES
_____	Bus Operator	BES Area
_____	Bus Operator	BES Area
_____	Bus Operator	PES Area
_____	Bus Operator	PES Area

33. Recommendation: Employ substitute service personnel for school year 2015-2016. – Enclosure FF
34. Recommendation: Employ substitute teachers for school year 2015-2016. – Enclosure GG
35. Recommendation: Employ substitute administrators for school year 2015-2016. – Enclosure HH
36. Recommendation: Accept resignation of professional employee at Belington Elementary School. – Enclosure II
37. Recommendation: Accept settlement agreement with professional employee. Enclosure JJ

AGENDA
June 29, 2015

Items For Discussion, Consideration and/or Possible Action –

1. Other

Next board meeting:

July 13, 2015 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

AGENDA
June 29, 2015

ADDENDUM

Curriculum & Instruction –

38. Recommendation: Approve .5 Elective Credit at Philip Barbour High School (World Vision)–
Enclosure #1

Personnel –

39. Recommendation: Accept resignation of Barbara Mouser as a teacher at Philippi Middle School effective June 24, 2015. – Enclosure #2
40. Recommendation: Employ Barbara Mouser as a substitute teacher for the 2015-2016 school year.
– (Refer to Enclosure #2)
41. Recommendation: Accept resignation of Richard Cleavenger as a substitute teacher effective June 30, 2015. – Enclosure #3
42. Recommendation: Employ Christopher Wilson as a substitute bus operator for the 2015-2016 school year. – Enclosure #4