

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Dana Stemple
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: June 21, 2016

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, June 27, 2016**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes -

Approve minutes of June 13, 2016 meeting. – Enclosure A

Recognitions -

Summer School Graduates

Delegation(s) –

Reports –

May 2016 Financial Report – Enclosure B
Facilities Report

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Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve budget adjustments. – Enclosure C
2. Recommendation: Approve budget adjustments. – Enclosure D
3. Recommendation: Approve payment of bills for the period of June 7, 2016 through June 21, 2016 at a total expenditure of \$193,240.00. – Enclosure E
4. Recommendation: Authorize the June 28, 2016 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
5. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00. (Refer to Enclosure E)
6. Recommendation: Approve the final total of the June 15, 2016 payroll check and federal withholdings in the amount of \$380,121.60. – Enclosure F
7. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure G

Kasson Elem/Middle School (8th Grade) – projected revenue - \$1,000.00, \$500.00
Philippi Middle School (Office) – projected revenue - \$100.00; (School) – projected revenue - \$0.00

8. Recommendation: Enter into a contract with Doug Schiefelbein to provide grant writing/public relations/media services for school year 2016-2017 at an all-inclusive fee of \$16,800.00. – Enclosure H

Curriculum & Instruction –

9. Recommendation: Approve ½ general credit for students completing iCounts summer program through World Vision. - Enclosure I

Facilities & Maintenance –

Food Service –

10. Recommendation: Approve the Community Eligibility Program (CEP) for all schools.

Policies –

Student Support –

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Transportation –

Travel –

11. Recommendation: Approve/Confirm requests for professional leave. – Enclosure J

Vocational –

Personnel –

12. Recommendation: Re-employ substitute service personnel for school year 2016-2017. – Enclosure K
13. Recommendation: Re-employ substitute teachers for school year 2016-2017. – Enclosure L
14. Recommendation: Re-employ substitute administrators for school year 2016-2017. – Enclosure M
15. Recommendation: Re-employ substitute registered nurses for school year 2016-2017. – Enclosure N
16. Recommendation: Employ the following personnel for the 2016-2017 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure O

Regular Employee Assignments-2016-2017		
Name	Location	Position
	Itinerant, home-based at BMS	1152-Multi-Cat/Severely Profoundly Impaired Instructor .5 (closes 6-23-16)
	Itinerant, home-based at JES	1153-Physical Education Instructor .5 (closes 6-23-16)
	PBHS Complex	1154-Library/Media Technology Specialist .5 (closes 6-23-16)
	Itinerant, home base at PBHS	1170-School Nurse-RN .5 (closes 6-21-16)
	PBHS Complex	1172-Principal (closes 6-21-16)
	PBHS Complex	1173-Health Instructor (closes 6-21-16)
	Itinerant, home base at BES	1177-Multi-Categorical w/Autism Instructor (closes 6-27-16)

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Extra-Curricular Assignments 2016-2017		
Name	Location	Position
	PBHS Complex	1155-Volunteer Assistant Tennis Coach (closes 6-23-16)
	PBHS Complex	1156-Volunteer Assistant Golf Coach (closes 6-23-16)
	PBHS Complex	1157-Volunteer Assistant Cheerleading Coach (closes 6-23-16)
	BMS	1158-Assistant Girls Basketball Coach (closes 6-23-16)
	PMS	1159-Volunteer Assistant Cross Country Coach (closes 6-23-16)
	PMS	1160-Volunteer Assistant Cheerleading Coach (closes 6-23-16)
	PMS	1161-Volunteer Assistant Football Coach (closes 6-23-16)
	PMS	1162-Volunteer Assistant Volleyball Coach (closes 6-23-16)
	PMS	1163-Volunteer Assistant Volleyball Coach (closes 6-23-16)
	PMS	1175-Summer Work Camp Cook
	PBHS Complex	1176-Head Golf Coach (closes 6-27-16)

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Items For Discussion, Consideration and/or Possible Action –

1. Student handbooks for Belington Middle School, Junior Elementary School, Kasson Elem/Middle School, Mt. Vernon Elementary School, Philippi Elementary School, Philippi Middle School and Volga-Century Elementary School – Enclosure P
2. Other

Next board meeting:

July 5, 2016 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment