

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Dana Stemple
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: June 7, 2016

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, June 13, 2016**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes -

Approve minutes of March 14, 2016 and May 23, 2016 meetings. – Enclosure A

Recognitions -

Delegation(s) –

Shelby Dettinger/Carol Malcolm-Parsons (World Vision) – Curriculum for Icounts
Tara Mitchell/Graham – School issue

Reports –

Monthly Attendance-Enrollment Report for Month Ending: June 6, 2016 – Enclosure B
Facilities Report

Superintendents Recommendations –

Attendance –

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Business & Finance –

1. Recommendation: Approve payment of bills for the period of May 18, 2016 through June 7, 2016 at a total expenditure of \$224,195.95. – Enclosure C
2. Recommendation: Authorize the June 15, 2016 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
3. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00. (Refer to Enclosure C)
4. Recommendation: Approve the final total of the May 28, 2016 payroll check and federal withholdings in the amount of \$551,438.27. – Enclosure D
5. Recommendation: Approve final total of utility/copier bills in the amount of \$18,099.84. – Enclosure E
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure F

Philip Barbour High School Complex (Boys & Girls Basketball) – projected revenue - \$500.00; (Boys Basketball) - \$200.00; (Volleyball) - \$750.00
Philippi Middle School (Athletic Boosters) – projected revenue - \$800.00; (Band) - \$1,500.00; (PE) - \$500.00; (Volleyball-Athletic Boosters) - \$200.00

Curriculum & Instruction –

7. Recommendation: Approve/Confirm curricular trips. – Enclosure G

Kasson Elem/Middle School (3rd Grade) – to Barbour County Fairgrounds on August 31, 2016; (PreK-4th Grade) – to Kasson Area on September 28, 2016; (School) – to Carnegie Science Center on September 26, 2016
Philip Barbour High School Complex (FBLA) – to Atlanta, Georgia on June 28, 2016 to July 3, 2016; (FFA) – to Cedar Lakes on July 6, 2016 to July 9, 2016; (TSA) – to Nashville, Tennessee on June 28, 2016 to July 2, 2016
Philippi Middle School (8th Grade) – to Mount Vernon on May 27, 2016
8. Recommendation: Approve chaperones for Kasson Elementary/Middle Schools 3rd Grade field trip to Barbour County Fairgrounds on August 31, 2016. - Enclosure H
9. Recommendation: Approve chaperones for Philip Barbour High School Complex's FBLA field trip to Atlanta, Georgia on June 28, 2016 to July 3, 2016. – Enclosure I
10. Recommendation: Approve chaperones for Philip Barbour High School Complex's TSA field trip to Nashville, Tennessee on June 28, 2016 to July 2, 2016. – Enclosure J

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Facilities & Maintenance –

11. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure K
- Belington Middle School on August 6, 2016 – requested by Chris Hick for Family reunion
Kasson Elem/Middle School on July 8, 2016 – requested by Teresa Marsh for Painting; on
July 9, 2016 – requested by Teresa Marsh for Garden Work day
Philip Barbour High School on September 3, 2016 – requested by Allyson McNaboe for
Family Reunion; on May 31, 2016 – requested by Carol Malcolm-Parsons for
KidREACH Year-End Extravaganza; on June 21, 2016 to July 15, 2016 –
requested by Carol Malcolm-Parsons for ICounts
12. Recommendation: Approve building/ground modifications. – Enclosure L
- Belington Elementary School (Room 25) – install smart board
Philip Barbour High School (V-15) – painting

Food Service –

13. Recommendation: Accept bid from Bimbo Bakeries to provide bread items for the 2016-2017 school year. – Enclosure M
14. Recommendation: Accept bid from Mister Vend Inc. to provide snack items for county school vending machines for the 2016-2017 school year. – Enclosure N

Policies –

Student Support –

Transportation –

15. Recommendation: Approve transportation travel requests. – Enclosure O

Travel –

16. Recommendation: Approve/Confirm requests for professional leave. – Enclosure P

Vocational –

Personnel –

17. Recommendation: Accept resignation of Jonna Jones as Head Swim coach at Philip Barbour High School effective June 15, 2016. – Enclosure Q
18. Recommendation: Approve 5 additional days of supplement employment for all custodians to be used between July 1, 2016 and August 5, 2016.

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19. Recommendation: Authorize the following payments. – Enclosure R

Gene Hovatter – 15 extra days of pay (10 days paid out of CTE Funds and 5 days paid out of General fund)
 Ray Freeman - 15 extra days of pay (10 days paid out of CTE Funds and 5 days paid out of General fund)
 (These days have already been worked)

20. Recommendation: Rescind the board action to terminate the employment of the following employee's that was to take place at the end of the 2015-2016 school year and allow them to resume their respective duties. – Enclosure S

Douglas Stout that took place on February 15, 2016 for the position of Music/Band Instructor at Belington Middle School.

Thomas Williams that took place on February 22, 2016 for the position of Technology Systems Specialist for Barbour County Schools.

Shanda Ross that took place on February 22, 2016 for the position of Elementary Instructor at Belington Middle School.

Rachelle Wolfe that took place on February 22, 2016 for the position of Elementary Instructor, half-time, at Mount Vernon Elementary School.

Sharon Nuzum that took place on February 22, 2016 for Sharon Nuzum for the position of Elementary Instructor at Volga-Century Elementary School.

21. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure T

Extra-Curricular Assignments 2015-2016		
Name	Location	Position
	PES	1141-Preschool Special Needs for Extended Summer Program (closes 6-8-16)

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22. Recommendation: Employ the following personnel for the 2016-2017 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – (Refer to Enclosure T)**

Regular Employee Assignments-2016-2017		
Name	Location	Position
Stephanie Henthorne	PMS	1139-Multi-Categorical W/Autism (closes 5-18-16)
	Itinerant/Home-Based at BES	1146-Multi-Categorical w/Autism (closes 6-1-16)
Kenadee Taylor	Itinerant/Home-based at BMS	1148-Educational Interpreter/Sign Specialist/Aide/Transportation Aide (closes 6-1-16)
	Itinerant/Home-Based at BES	1151-Multi-Categorical w/Autism (closes 6-1-16)
	Itinerant/Home Based at BES	1164-Multi-Categorical W/Autism/Severely and Profoundly Impaired Instructor (closes 6-8-16)

Extra-Curricular Assignments 2016-2017		
Name	Location	Position
	PBHS Complex	1138-Head Girls Basketball Coach (closes 5-18-16)
	PMS	1165-Cook/Summer Work Camp (closes 6-8-16)
	PBHS Complex	1166-Head Golf Coach (closes 6-8-16)
	PBHS Complex	1167-Volunteer Assistant Softball Coach (closes 6-7-16)

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Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure U
2. School Closure documents and hearing dates
3. Other

Next board meeting:

June 27, 2016 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment