

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: June 6, 2023

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, June 12, 2023**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416**.

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the May 22, 2023, and June 1, 2023 meetings. – Enclosure A

Recognitions –

BOE Scholarship recipients: Sydnie Boylen and Addison Taylor

Discussion –

School performance, student outcomes, academics –

Delegation(s) –

Reports –

Superintendents Recommendations –

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Attendance –

Business & Finance –

1. Recommendation: Approve payment of bills for the period of May 17, 2023, through June 5, 2023, at a total expenditure of \$471,659.61. – Enclosure B
2. Recommendation: Authorize May 15, 2023, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure B)
3. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$70,000.00. - (Refer to Enclosure B)
4. Recommendation: Approve the final total of May 26, 2023, payroll check, and federal withholdings in the amount of \$545,628.09. – Enclosure C
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$54,030.17. – Enclosure D
6. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure E
 - A. Belington Middle School
 1. (7th Grade Team) - \$250.00
 2. (7th Grade Team) - \$1,000.00
 - B. Kasson Elementary/Middle School
 1. (PTO) - \$1,000.00
 - C. Philip Barbour High School
 1. (Boys Basketball) - \$1,000.00
 2. (Boys Basketball) - \$1,000.00
 3. (Cheer) - \$1,000.00
 4. (Cheer) - \$1,000.00
 5. (Class of 2025) - \$500.00
 6. (Class of 2025) - \$500.00
 7. (Girls Basketball) - \$1,000.00
 8. (Softball) - \$1,000.00
 9. (Softball) - \$150.00
 10. (Volleyball) - \$500.00

Curriculum & Instruction –

7. Recommendation: Approve/Confirm curricular trips. – Enclosure F

Philip Barbour High School (HSTA) – to Potomac State College on July 9, 2023, and July 14, 2023

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8. Recommendation: Approve an agreement with Dynamic Literacy LLC to provide Academic school improvement work, and staff development for BCS Title 1 Schools during the 2023/2024 school year. – Enclosure G
9. Recommendation: Approve an agreement with Insights to provide Academic PLCs, data analysis, and family engagement work for Philippi Middle School during the 2023/2024 school year. – Enclosure H
10. Recommendation: Approve an agreement with Martin Consulting to provide School improvement work for Belington Middle School during the 2023/2024 school year. – Enclosure I
11. Recommendation: Approve an agreement with World Vision to implement KidREACH for the 2023/2024 School year. – Enclosure J

Facilities & Maintenance –

12. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure K
 - A. Belington Middle School
 1. on August 5, 2023 – requested by Kammy Peacock for Back to School Event
 - B. Kasson Elementary/Middle School
 1. on May 19, 2023, through August 18, 2023 – requested by Cody & Olivia Bolyard for off-season basketball practice
 - C. Philip Barbour High School
 1. on June 1, 2023, through July 17, 2023 – requested by Emily Denison for Private volleyball lessons

13. Recommendation: Approve building/ground modifications. – Enclosure L

Philippi Elementary School (Room 109) – mount SmartBoard to classroom wall

Food Service –

Policies –

14. Recommendation: Adopt new policy 8320, Freedom of Speech and the Press in School-Sponsored Media, on second reading. – Enclosure M

Student Support –

Transportation –

Travel –

15. Recommendation: Approve/Confirm requests for professional leave. – Enclosure N

Vocational –

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Personnel –

16. Approve 5 additional days of supplemental employment for all custodians to be used between June 5-16, 2023, and June 27-30, 2023, and an additional 5 days of supplemental employment for all custodians to be used between July 10, 2023, and August 7, 2023.
17. Recommendation: Accept the resignation/retirement of Connie Mundy as Title I Director/Manager of PreK-5 Curriculum and Instruction effective on June 30, 2023. – Enclosure O
18. Recommendation: Accept the resignation/retirement of Debra Bolyard as ECCAT/Aide at Belington Elementary School effective at the end of the 2022/2023 school year. – Enclosure P
19. Recommendation: Accept the resignation of Raymond Hicks as Head Softball Coach at Philippi Middle School effective June 1, 2023. – Enclosure Q
20. Recommendation: Employ the following personnel for the 2023/2024 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure R

Regular Employee Assignments 2023-24 (FY24)		
Name of Person	Location	Job ID: Position
	KEMS	Job 1836: Itinerant Multi-Categorical w/Autism Instructor
Tammy Ross	PBHS	Job 1837: Itinerant School Nurse - RN (half-time)
	JES	Job 1838: Music Instructor (half-time)
Sarah Harris	PMS	Job 1839: Itinerant Physical Education/Health Instructor
	PBHS	Job 1840: Itinerant Hearing Impaired/Visually Impaired/Multi-Categorical Instructor
	PMS	Job 1841: Itinerant Gifted/Multi-Categorical Instructor (half-time)
	PBHS	Job 1842: Mathematics Instructor
	PBHS	Job 1843: Mathematics Instructor
Crystal Bible	BMS	Job 1844: Itinerant Multi-Categorical w/Autism Instructor
	PES	Job 1845: Itinerant Multi-Categorical w/Autism Instructor
	PBHS	Job 1854: Counselor
Cynthia Lawson	PES	Job 2460: Cook (Half-time)

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Angel Stull	PES	Job 2461: Title I Reading/Math Instructor
	PES	Job 2462: Elementary Education Instructor
	BOE	Job 2463: School Psychologist
	BES	Job 2464: Elementary Education Instructor
Teena Haddix	PBHS	Job 2468: Custodian
Stephanie Skidmore	PBHS	Job 2480: Secretary
Rosa Grose	Central Office	Job 2481: Secretary III/Switchboard Operator – Receptionist
LaTosha Dumire	BES	Job 2482: 1 st Grade Instructional Aide/Supervisory Aide
McKenzie Moss	BES	Job 2484: 1 st Grade Instructional Aide/Supervisory Aide
Loretta Talbott	BES	Job 2485: 1 st Grade Instructional Aide/Supervisory Aide
Leslie Sandridge	JES	Job 2486: 1 st Grade Instructional Aide/Supervisory Aide
Stephanie Bailey	KEMS	Job 2487: 1 st Grade Instructional Aide/Supervisory Aide
Myranda McDaniel	PES	Job 2488: 1 st Grade Instructional Aide/Supervisory Aide
Courtney Crites	PES	Job 2489: 1 st Grade Instructional Aide/Supervisory Aide
	PES	Job 2490: 1 st Grade Instructional Aide/Supervisory Aide
	PES	Job 2491: 1 st Grade Instructional Aide/Supervisory Aide
	BES	Job 2555: Early Childhood Classroom Assistant Teacher/ PreK- PreK Special Needs Aide/ Supervisory Aide/ Transportation Aide
Gabrielle Rhodes	Central Office	Job 2556: Title I Director/Manager of PreK-5 Curriculum and Instruction
Benjamin Shew	BMS	Job 2557: Principal
Christopher Derico	Central Office	Job 2637: School Nutrition-Wellness Director/Manager of Technology

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Substitute Employee Assignments 2023-24		
Name of Person	Location	Job ID: Position
Matthew Upton	County	Job 1846: Substitute Custodian(s)
	County	Job 1847: Substitute LPN/Aide(s)
	County	Job 1848: Substitute School Nurse RN(s)
	County	Job 1849: Substitute Cook(s)
	County	Job 1850: Substitute Bus Operator(s)
Ashley Workman, Christie Allen	County	Job 1851: Substitute Teacher(s)
Ronda Jones	County	Job 1852: Substitute Secretary(s)
	County	Job 1855: Restricted Short-Term Substitute Teacher(s)

Extra-Curricular Employee Assignments 2023-24		
Name of Person	Location	Job ID: Position
	KEMS	Job 2452: Volunteer Assistant Volleyball Coach
	KEMS	Job 2453: Volunteer Assistant Girls Basketball Coach
	PMS	Job 2454: Assistant Girls Basketball Coach
Jonathon Carpenter	PBHS	Job 2455: Assistant Boys Basketball Coach
Justin Carter	PMS	Job 2457: Head Girls Basketball Coach
	BMS	Job 2458: Volunteer Assistant Baseball Coach
James Carpenter	PBHS	Job 2459: Volunteer Assistant Boys Basketball Coach
	County	Job 2469: Homebound Instructor (extra-curricular)
	County	Job 2470: Homebound Instructor (extra-curricular)

21. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure R)

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Items For Discussion, Consideration, and/or Possible Action –

1. Other

Next board meetings:

June 26, 2023, at 6:00 p.m. at the Board of Education Office (Regular Session)

Adjournment