

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: June 5, 2018

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, June 11, 2018**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve minutes of May 29, 2018 meeting. – Enclosure A

Recognitions -

Delegation(s) –

Reports –

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve payment of bills for the period of May 23, 2018 through June 5, 2018 at a total expenditure of \$141,438.13. – Enclosure B

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2. Recommendation: Authorize the June 15, 2018 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure B)
3. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$30,000.00. (Refer to Enclosure B)
4. Recommendation: Approve the final total of the May 28, 2018 payroll check and federal withholdings in the amount of \$491,480.53. – Enclosure C
5. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure D

Belington Middle School (Office/Whole School) – projected revenue - \$2,000.00; (6th Grade ELA Mrs. Robertson) - \$350.00
Philip Barbour High School (Cross Country/FBLA) – projected revenue - \$700.00; (TSA) - \$500.00

Curriculum & Instruction –

6. Recommendation: Approve/Confirm curricular trips. – Enclosure E

Philip Barbour High School (STEM) – to Philippi on May 29-31, 2018

Facilities & Maintenance –

7. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure F

Belington Elementary School on July 14, 2018 – requested by Dollie Cross for Family Reunion
Kasson Elementary/Middle School on July 14, 2018 – requested by Teresa Marsh for Birthday Dance; on June 13, 2018 – requested by Teresa Marsh for Painting lockers
Philip Barbour High School on July 15, 2018 – requested McKenzie Carpenter for Co ed Volleyball Tournament
Philippi Middle School on June 23-24, 2018 – requested by Adam Bomer for BCEMS EVOC Training

8. Recommendation: Approve building/ground modifications. – Enclosure G

Belington Middle School (Library) – remove old smartboard and whiteboard and install bracket and interactive tv screen; (Lobby) – install bracket and interactive tv screen and move display case to athletic wing; (Conference room) – remove shelves install bracket and interactive tv screen
Kasson Elem/Middle School (Foyer in office) – hang picture
Philippi Middle School (Room 22, 18, 17, 16, 11, 8, 7, 6, 5, 4, 2) - install projector mounts

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Food Service –

9. Recommendation: Award bid to Snouffer’s Fire & Safety to provide semi-annual maintenance service on existing fire suppression systems, back-flow inspections, fire alarm inspection, service calls, fire extinguisher inspection and service, system inspections auxiliary tanks, fusible links and hood cleaning for the 2018-2019 school year. – Enclosure H
10. Recommendation: Award bid to Broughton Foods to provide milk and juice products for the 2018-2019 school year. – Enclosure I

Policies –

Student Support –

Transportation –

11. Recommendation: Approve transportation travel requests. – Enclosure J

Travel –

12. Recommendation: Approve/Confirm requests for professional leave. – Enclosure K

Vocational –

13. Recommendation: Approve agreement with NewTech Network for Philip Barbour High School’s New Tech School for the 2018-2019 school year. – Enclosure L

Personnel –

14. Recommendation: Accept resignation of Pamela Otto as an Academic/Data Coach at Philippi Elementary School and Philippi Middle School effective June 30, 2018. – Enclosure M
15. Recommendation: Accept resignation of Jessica Crites as an Assistant Cheerleading Coach at Philip Barbour High School effective May 21, 2018. – Enclosure N
16. Recommendation: Employ the following personnel for the 2018/2019 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure O

Regular Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
	PBHS	Job 1902: Mathematics Instructor
	PES	Job 1903: PreSchool/PreSchool Special Needs Instructor
	BMS, Itinerant	Job 1891: Hearing Impaired/Multi-Categorical

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		Instructor
	PBHS	Job 1904: Social Studies Instructor
	Kasson	Job 1905: Science Instructor
Judith Freeman	BMS	Job 1909: Title I Mathematics Instructor
	County	Job 1910: Academic/Data Coach
	PBHS	Job 1913: Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide
	PBHS, Itinerant	Job 1915: School Nurse - RN (half-time)
	PES, Itinerant	Job 1916: PreK/Prek Special Needs Instructor (half-time)

Substitute Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
	County	Job 1914: Substitute LPN/Aide(s)

Extra-Curricular Employee Assignments 2018-19		
Name of Person	Location	Job ID: Position
	PBHS	Job 1906: Athletic Trainer (Winter Sports)
	PBHS	Job 1907: Athletic Trainer (Fall Sports)
	BMS	Job 1908: Head Cheerleading Coach
	PBHS	Job 1912: Assistant Cheerleading Coach

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Items For Discussion, Consideration and/or Possible Action –

1. Other

Next board meetings:

June 25, 2018 at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment