

**BARBOUR COUNTY SCHOOLS  
PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

David Everson  
Joanne McConnell  
Eric Ruf  
Adam Starks  
Ron Phillips

**FROM: JEFF WOOFER, SUPERINTENDENT**

**DATE: June 4, 2019**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, June 10, 2019**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

**Call to Order**

**Pledge to Flag**

**Invocation**

**Minutes –**

Approve minutes of May 28, 2019 meeting. – Enclosure A

**Recognitions –**

**Delegation(s) –**

Andy Cocina/Wendel – Energy Performance Project Measurement and Verification Report

**Reports –**

**Superintendents Recommendations –**

**Attendance –**

**Business & Finance –**

1. Recommendation: Approve payment of bills for the period of May 22, 2019 through June 4, 2019 at a total expenditure of \$187,434.98. – Enclosure B

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2. Recommendation: Authorize the June 14, 2019 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure B)
3. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$30,000.00. (Refer to Enclosure B)
4. Recommendation: Approve the final total of the May 28, 2019 payroll check and federal withholdings in the amount of \$517,103.20. – Enclosure C
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$11,386.04. – Enclosure D
6. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure E

Philippi Elementary School (3<sup>rd</sup>-Grade) – projected revenue - \$300.00, \$300.00, \$1,000.00

7. Recommendation: Approve Erie Insurance for FY2020 Workers' Compensation Insurance effective from July 1, 2019 to June 30, 2020. – Enclosure F

**Curriculum & Instruction –**

8. Recommendation: Approve/Confirm curricular trips. – Enclosure G

Philip Barbour High School (FBLA) – to San Antonio, Texas on June 27-July 3, 2019

**Facilities & Maintenance –**

9. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure H

Belington Middle School on August 2019 through May 2020 – requested by Carol Malcolm-Parsons for Reach-U

Kasson Elementary/Middle School on May 30, 2020 – requested by Teresa Marsh for Graduation Party

Philip Barbour High School on June 17, 2019 – requested by Denise Losh for WV FBLA Winner's Circle

**Food Service –**

**Policies –**

**Student Support –**

**Transportation –**

**Travel –**

10. Recommendation: Approve/Confirm requests for professional leave. – Enclosure I

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**Vocational –**

**Personnel –**

11. Recommendation: Accept the resignation/retirement of Arretta Beck as a secretary at Belington Middle School effective June 30, 2019. – Enclosure J
12. Recommendation: Accept the resignation of Kaela Harris as a fourth-grade teacher at Junior Elementary School effective May 24, 2019. – Enclosure K
13. Recommendation: Accept the resignation of Mikail Perrine as a fourth-grade teacher at Philippi Elementary School effective at the end of the 2018-2019 school year. – Enclosure L
14. Recommendation: Employ the following personnel for the 2019/2020 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure M

<b>Regular Employee Assignments 2019-20</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
Gentry Shrewsbury	PBHS, Itinerant	Job 2335: Physical Education/Health/Parenting Instructor
Kendyl Taylor	JES	Job 2381: Elementary Education Instructor
Kelsey Longbon	PES	Job 2382: Elementary Education Instructor
Danielle Vild	PES, Itinerant	Job 2361: School Nurse - RN
	PBHS	Job 2384: Spanish/Computer Science Instructor
Stephanie Skidmore	BMS	Job 2385: Secretary
Angel Stull	PMS	Job 2387: Elementary Education Instructor

<b>Substitute Employee Assignments 2019-20</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
Dorothy Talbott	County	Job 2329: Substitute Cook(s)
	County	Job 2332: Substitute Bus Operator(s)
Whitney Cale	County	Job 2334: Substitute Secretary(s)
Arretta Beck	County	Job 2369: Substitute Secretary(s)
Twila Smith, Randall Devores	County	Job 2366: Substitute Teacher(s)

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<b>Extra-Curricular Employee Assignments 2019-20</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
	BMS	Job 2357: Assistant Girls Basketball Coach
	BMS	Hib 2358L Head Cheerleading Coach
Carla Knotts	PMS	Job 2355: Head Cheerleading Coach
June Collins	County	Job 2297: (15-20) Mentor Teacher(s) (Extra-Curricular)
Christopher Halterman	PBHS	Job 2383: Assistant Football Coach
Joshua Halfin	PBHS	Job 2362: Volunteer Assistant Golf Coach

15. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure M)

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Items For Discussion, Consideration and/or Possible Action –

1. Other

Next board meetings:

June 24, 2019, at 6:00 p.m. at Board of Education Office – (Regular Session)

**Adjournment**