

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

Doward Matlick
Joanne McConnell
Eric Ruf
Dana Stemple
Bob Wilkins

FROM: JOE SUPER, SUPERINTENDENT

DATE: June 5, 2013

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, June 10, 2013**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Recognition (s) –

Student Graduation
Retiree's

Minutes -

Approve Minutes of the May 28, 2013 meeting. – Enclosure A

Delegation(s) –

Reports –

CEO-Child nutrition/Title I
Facilities Report

Superintendents Recommendations –

Attendance -

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Business & Finance –

1. Recommendation: Approve payment of bills for the period of May 22, 2013 through June 4, 2013 at a total expenditure of \$205,000.10. – Enclosure B
2. Recommendation: Authorize the June 15, 2013 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure B)
3. Recommendation: Authorize the payment of utility bills due before next board meeting not to exceed \$25,000.00. (Refer to Enclosure B)
4. Recommendation: Approve the final total of the May 28, 2013 payroll check and federal withholdings in the amount of \$557,994.59. – Enclosure C
5. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) – Enclosure D

Philip Barbour High School (Baseball) – projected revenue - \$1,200.00
Philippi Middle School (Office) – projected revenue - \$3,000.00

6. Recommendation: Approve the purchase of SchoolFunds OnLine. – Enclosure E
7. Recommendation: Approve Memorandum of Understanding with Heart and Hand and World Vision. – Enclosure F

Curriculum & Instruction –

8. Recommendation: Approve/Confirm curricular trips. – Enclosure G

Philip Barbour High School (FFA) – to Morgantown on June 18-20, 2013; (FFA) – to Robert C. Byrd on June 1, 2013; (FFA) to Jackson’s Mill on August 11, 2013; (FFA) to Lewisburg, WV on August 9-17, 2013

9. Recommendation: Approve the school calendar for the 2013-2014 school year. – Enclosure H

Facilities –

Food Service –

10. Recommendation: Accept bid from Coca Cola Bottling Company to provide beverage items for county school vending machines for the 2013-2014 school year. – Enclosure I
11. Recommendation: Accept bid from J & S Vending to provide snack items for county school vending machines for the 2013-2014 school year. – Enclosure J
12. Recommendation: Accept bid from Ace Exterminators to provide IPM monitoring services for the 2013-2014 school year. – Enclosure K

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Policies –

13. Recommendation: Adopt new policy 6150: Required Background Checks by Fingerprinting of New Employees on second reading. – **Refer to Minutes of May 28, 2013**

Student Support –

Transportation –

14. Recommendation: Accept the bids for the sale of the listed buses. – Enclosure L

Bus #113 – to Yancey Sales in the amount of \$4,051.51
Bus #120 – to Paul's Equipment in the amount of \$3,140.00
Bus #105 – to Yancey Sales in the amount of \$6,151.51
Bus #22 – to Paul's Equipment in the amount of \$3,210.00

Travel –

15. Recommendation: Approve/Confirm requests for professional leave. – Enclosure M

Vocational –

16. Recommendation: Approve businesses, agencies and organizations located in Barbour County or surrounding areas as sites for work-based experience for high school students for the 2012-2013 school year. – Enclosure N

Personnel –

17. Recommendation: Approve listed persons to enter the bus operator training program provided by Barbour County Schools. – Enclosure O

Steven Koontz

18. Recommendation: Accept resignation/retirement Jimmy Runion as a Bus Operator effective at the end of the 2012/2013 school year. – Enclosure P
19. Recommendation: Accept resignation/retirement of Chad Sinsel as a Bus Operator effective May 28, 2013. – Enclosure Q
20. Recommendation: Accept resignation/retirement of Philip L. Upton as a Custodian at Junior Elementary School/Central Office/Bus Garage effective June 30, 2013. – Enclosure R
21. Recommendation: Accept resignation of Danny Wagner as Assistant Boys' Basketball Coach at Philip Barbour High School effective May 24, 2013. – Enclosure S
22. Recommendation: Accept resignation of Jonathon Carpenter as Assistant Boys' Basketball Coach at Philip Barbour High School effective May 24, 2013. – Enclosure T

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- 23. Recommendation: Accept resignation of Traci Hoffman as Cheerleading Coach at Belington Middle School effective June 5, 2013. – Enclosure U
- 24. Recommendation: Accept resignation of Carol Seaton as an Itinerant half-time School Nurse effective June 30, 2013. – Enclosure V
- 25. Recommendation: Employ Michael Poling as a substitute Custodian for the 2013-2014 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure W
- 26. Recommendation: Employ Jimmy Runion as a substitute Bus Operator for the 2013-2014 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure X
- 27. Recommendation: Employ David Taylor as a Volunteer Cross Country Coach at Kasson Elementary Middle School for the 2013-2014 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Y
- 28. Recommendation: Employ Terry Baughman as Head Football Coach at Belington Middle School for the 2013-2014 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Z
- 29. Recommendation: Employ the following personnel for the 2013-2014 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure AA

_____	Multi-Categorical Instructor w/Autism	PBHS (200 days)
_____	Director of Career/Technical Education Center	PBHS (235 days)
_____	Bus Operator, Route 30 (200 days)	
_____	Itinerant Custodian home based at Junior Elementary School (203 days)	

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Items For Discussion, Consideration and/or Possible Action –

1. Other

Next board meeting regular session on June 25, 2013 – 6:00 p.m. at Board of Education Office

Adjournment