

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

Martin Durst
David Everson
Joanne McConnell
Adam Starks
Ron Phillips

FROM: EDDIE VINCENT, SUPERINTENDENT

DATE: June 3, 2025

RE: BOARD MEETING AGENDA

This meeting will be broadcast on Teams.

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The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, June 9, 2025**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416**.

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the May 27, 2025, board meeting. – Enclosure A

Recognitions –

FFA Degree Students

Discussion –

School performance, student outcomes, academics –

Delegation(s) –

Reports –

New website/App
Facilities Report – Enclosure A.1

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Superintendents Recommendations –

Attendance –

Business & Finance

1. Recommendation: Approve regular payroll in the amount of \$1,047,397.49. – Enclosure B
2. Recommendation: Approve payment of bills in the amount of \$272,362.59. – Enclosure C
3. Recommendation: Approve the final total of utility/copier bills in the amount of \$21,808.32. – Enclosure D
4. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$1,588.66. – Enclosure E
5. Recommendation: Approve contract with Asset Control Solutions, Inc. to provide asset re-inventory services. – Enclosure F
6. Recommendation: Approve contract with World Vision to implement the Energy Express Summer Learning program from June 6, 2025, to July 25, 2025. – Enclosure G

Curriculum & Instruction –

Facilities & Maintenance –

7. Recommendation: Approve the change orders for the CTE Addition/Renovation Project. - Enclosure H
8. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure I
 - A. Philip Barbour High School
 1. On June 25, 2025 – requested by Robin Humphries & Gerald Furby for Benefit fundraiser (Waive fee)

Food Service –

9. Recommendation: Accept the bid from United Dairy to provide milk products for the 2025-2026 school year. – Enclosure J

Policies –

Student Support –

Transportation –

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Travel –

10. Recommendation: Approve/Confirm requests for professional leave. – Enclosure K

Vocational –

Personnel –

11. Recommendation: Accept the resignation of Casey Mayle as Head Cheerleading Coach at Kasson Elementary/Middle School, effective June 5, 2025. – Enclosure L
12. Recommendation: Accept the resignation of Daimere Wilson-Turner as Multi-Categorical Instructor at Kasson Elementary/Middle School, effective at the end of the 2024/2025 school year. – Enclosure M
13. Recommendation: Accept the resignation of Melody Murphy as an Assistant Cross Country Coach at Philip Barbour High School, effective May 29, 2025. – Enclosure N
14. Recommendation: Accept the resignation of Ray Freeman as Head Baseball Coach at Belington Middle School, effective June 2, 2025. – Enclosure O
15. Recommendation: Accept the resignation of Ray Freeman as Head Boys Basketball Coach at Kasson Elementary/Middle School, effective June 2, 2025. – Enclosure P
16. Recommendation: Accept the resignation of Brandon Brown as a Social Studies Instructor at Philip Barbour High School, effective June 30, 2025. – Enclosure Q
17. Recommendation: Employ the following personnel for the 2025/2026 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** - Enclosure R

Regular Employee Assignments 2025-26 (FY26)		
Name of Person	Location	Job ID: Position
Tyke Foster	Half at Philippi Elementary School/Half at Philippi Middle School	JobID: 42860 Assistant Principal
Kara Mitchell	Philippi Elementary School	JobID: 42881 3 rd Grade Instructional Aide/Supervisory Aide
Natasha Elmond	Philippi Elementary School	JobID: 42883 3 rd Grade Instructional Aide/Supervisory Aide
Rebecca Littles	Philippi Elementary School	JobID: 42885 2 nd Grade Instructional Aide/Supervisory Aide
	Philippi Elementary School	JobID: 42890 Itinerant Multi-Categorical w/Autism Instructor

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	Philippi Elementary School	JobID: 42899 Music Instructor
Toby Poling	Philip Barbour High School	JobID: 42901 Driver Education Instructor
Sandra Shubert	Junior Elementary School	JobID: 42903 ECCAT/PreK-PreK Special Needs Aide/Supervisory Aide/Transportation Aide
	Junior Elementary School	JobID: 42916 Music Instructor (half-time)
David Hendershot	Belington Middle School	JobID: 44253 Science Instructor
Simone Geogorian	Philippi Middle School	JobID: 44266 Science Instructor
Amber Stonebraker	Philippi Elementary School	JobID: 44269 Elementary Education Instructor (1 st Grade)
	Philippi Middle School	JobID: 44273 Elementary Education Instructor (5 th Grade)
Joy Poe	Belington Elementary School	JobID: 44275 2 nd Grade Instructional Aide/Supervisory Aide
Kaitlyn Collins	Belington Elementary School	JobID: 44281 1 st Grade Instructional Aide/Supervisory Aide
Samantha Daugherty	Philippi Elementary School	JobID: 44353 1 st Grade Instructional Aide/Supervisory Aide
Sheri McDaniel	Philippi Elementary School	JobID: 44299 2 nd Grade Instructional Aide/Supervisory Aide
John Roy	Barbour Board Office	JobID: 44300 Bus Operator Route 9
	Barbour Board Office	JobID: 44302 Bus Operator Route 24
Christian Heater	Kasson Elementary/Middle School	JobID: 44307 Social Studies Instructor/Virtual School Facilitator
	Philippi Middle School	JobID: 44313 Music Instructor
Joseph Marsh	Philippi Middle School	JobID: 44324 Social Studies Instructor
Jessica Sanetrik	Kasson Elementary/Middle School	JobID: 44362 Multi-Categorical Instructor w/Autism

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Extra-Curricular Employee Assignments 2025-26 (FY26)		
Name of Person	Location	Job ID: Position
	Philippi Middle School	JobID: 43016 Head Volleyball Coach
	Barbour Board Office	JobID: 43019 (9) Custodian(s) – Summer
	Barbour Board Office	JobID: 43020 (1) Supervisor/Custodian - Summer
Salathiel Propst	Belington Middle School	JobID: 44325 Head Girls Soccer Coach
	Belington Middle School	JobID: 44326 Head Boys Soccer Coach
	Barbour Board Office	JobID: 44363 (3) Custodian(S) - Summer
Kevin Shaffer	Belington Middle School	JobID: 44384 Assistant Girls Basketball Coach

Substitute Employee Assignments 2025-26 (FY26)		
Name of Person	Location	Job ID: Position
Leslie Sandridge, Brenda Riffle-Ritter	Barbour Board Office	JobID: 43018 Substitute Aide(s)
Andrew Shaffer, Bruce Booth	Barbour Board Office	JobID: 44391 Substitute Bus Operator(s)

18. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure R)

Travis Summerfield

Michelle Booth

Terry Mayle

19. Recommendation: Approve the creation of the following professional positions for the 2025-2026 school year. – Enclosure S

Position	Contract Days	FTE	Funding Source
General Academic Coaches for Title I	200	5	Title I/School Improvement
Middle School Academic Coach	200	1	Title I/School Improvement
Behavior Intervention Specialist	200	1	Title I/School Improvement

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Items For Discussion, Consideration, and/or Possible Action –

1. Executive Session
2. Other

Next board meetings:

June 23, 2025, at 6:00 p.m. at the Board of Education Office – (Regular Session)

Adjournment