

**BARBOUR COUNTY SCHOOLS  
PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

Doward Matlick  
Joanne McConnell  
Eric Ruf  
Dana Stemple  
Bob Wilkins

**FROM: JOE SUPER, SUPERINTENDENT**

**DATE: June 4, 2014**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, June 9, 2014**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

**Call to Order**

**Pledge to Flag**

**Invocation**

**Recognition (s) –**

**Retiree Recognition/Reception**

**Minutes -**

Approve minutes of May 28, 2014 meeting. – Enclosure A

**Delegation(s) –**

**Reports –**

Facilities Report

**Superintendents Recommendations –**

**Attendance –**

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**Business & Finance –**

1. Recommendation: Approve payment of bills for the period of May 22, 2014 through June 4, 2014 at a total expenditure of \$125,132.20. – Enclosure B
2. Recommendation: Authorize the June 15, 2014 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure B)
3. Recommendation: Authorize the payment of utility bills due before next board meeting not to exceed \$50,000.00. (Refer to Enclosure B)
4. Recommendation: Approve the final total of the May 28, 2014 payroll check and federal withholdings in the amount of \$512,345.41. – Enclosure C
5. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure D

Philip Barbour High School (FBLA) – projected revenue - \$400.00; (TSA) – \$500.00

**Curriculum & Instruction –**

6. Recommendation: Approve/Confirm curricular trips. – Enclosure E  

Kasson Elem/Middle School (Band) – to Valley Worlds of Fun on June 12, 2014  
Philip Barbour High School (FBLA) – to Nashville, Tennessee on June 27-July 3, 2014;  
(TSA) – to Washington DC on June 27-July 1, 2014
7. Recommendation: Approve chaperones for Philip Barbour High Schools TSA Field Trip to Washington DC on June 27-July 1, 2014. – Enclosure F
8. Recommendation: Approve chaperones for Philip Barbour High Schools FBLA Field Trip to Nashville, Tennessee on June 27-July 3, 2014. – Enclosure G
9. Recommendation: Approve educational leave request for a Belington Elementary School student. – Enclosure H
10. Recommendation: Approve education leave request for a Philippi Elementary School student. – Enclosure I

**Facilities & Maintenance –**

11. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure J  

Belington Middle School on June 12, 2014 – requested by Gerald Furby (PBHSC FBLA) for Lock-in for Middle School Students; on June 11, 2014 – requested by Gerald Furby (PBHSC FBLA) for Lock-in for Belington Elementary School Students  
Mt. Vernon Elementary School on July 7-11, 2014 – requested by Tammy Tucker or Mt. Vernon Summer Camp

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12. Recommendation: Approve building/ground modifications. – Enclosure K

Philip Barbour High School Complex (CTE-Annex) – Install a NCCER accredited site sign to let the public know of the safety program that is implemented at the CTE Center and also show the credentials that can be attained through the CTE programs.

**Food Service –**

**Policies –**

**Student Support –**

**Transportation –**

13. Recommendation: Approve transportation travel requests. – Enclosure L

**Travel –**

14. Recommendation: Approve/Confirm requests for professional leave. – Enclosure M

**Vocational –**

**Personnel –**

15. Recommendation: Accept resignation of Ashlie Hennon as a Multi-Categorical teacher at Philippi Elementary School effective June 14, 2014. – Enclosure N
16. Recommendation: Accept resignation of James Kirkpatrick as Head Golf Coach at Philip Barbour High School effective June 3, 2014. – Enclosure O
17. Recommendation: Accept resignation of Jennifer Francis as a half-time Math teacher at Philip Barbour High School effective June 30, 2014. – Enclosure P
18. Recommendation: Employ Jennifer Francis as a substitute teacher for the 2014-2015 school year. – Enclosure Q
19. Recommendation: Accept resignation/retirement of Rick Kennedy as a Music Teacher/Band Director at Belington Middle School effective as of June 30, 2014. – Enclosure R
20. Recommendation: Employ Rick Kennedy as a substitute teacher for the 2014-2015 school year. – Refer to Enclosure R
21. Recommendation: Accept resignation/retirement of Sandra Kennedy as a Title I Reading and Math teacher at Philippi Elementary School effective as of June 30, 2014. – Enclosure S
22. Recommendation: Employ Sandra Kennedy as a substitute teacher for the 2014-2015 school year. – Refer to Enclosure S

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23. Recommendation: Accept resignation of Nick Mayle as an Assistant Boys Basketball Coach at Philippi Middle School effective March 24, 2014. – Enclosure T
24. Recommendation: Accept resignation of Timothy Moyer as a Itinerant Technology Systems Specialist home based at Philippi Middle School effective at the end of the 2013-2014 school year. – Enclosure U
25. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure V

\_\_\_\_\_ Kindergarten Teacher BES

26. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure W

Markita Prieto                      Substitute Teacher  
Shelly Yarosh                      Substitute Teacher  
Jodi Devores                        Substitute Teacher

27. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure X

Extra Curricular Summer Assignments

Kim Swick	Cook Heart and Hand Summer Work Camp July 13-19, 2014	PMS
Beldine Mayle	Custodian Heart and Hand Summer Work Camp July 13-19, 2014	PMS

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**Items For Discussion, Consideration and/or Possible Action –**

1. School Newsletters – Enclosure Y
2. Other

Next board meeting:

June 30, 2014 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

**Adjournment**

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**ADDENDUM**

**Facilities & Maintenance –**

28. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure #1

Philippi Middle School on June 28, 2014 – requested by Beldine Mayle for Graduation Party

**Student Support –**

29. Recommendation: Approve Markel to provide to student accident insurance for the 2014-2015 school year. – Enclosure #2

**Personnel –**

30. Recommendation: The transfer of Meloney Wilson be rescinded for the 2014/2015 school year. I further recommend that Ms. Wilson be placed as a kindergarten teacher at Belington Elementary school for the 2014/2015 school year. She served as a kindergarten teacher for the 2013/14 school year at Belington Elementary School. – Enclosure #3