

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

Doward Matlick
Joanne McConnell
Eric Ruf
Dana Stemple
Bob Wilkins

FROM: JOE SUPER, SUPERINTENDENT

DATE: May 22, 2014

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Wednesday, May 28, 2014**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Recognition (s) –

Regional/State Academic Competitor's
Confucius Classroom Plaque
4-H Land Judging Team

Minutes -

Approve minutes of May 12, 2014 meeting. – Enclosure A

Delegation(s) –

Reports –

Monthly Attendance-Enrollment Report for Month Ending: May 16, 2014 – Enclosure B
Facilities Report

Superintendents Recommendations –

Attendance –

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Business & Finance –

1. Recommendation: Approve payment of bills for the period of May 8, 2014 through May 21, 2014 at a total expenditure of \$160,828.20. – Enclosure C
2. Recommendation: Authorize the May 28, 2014 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
3. Recommendation: Authorize the payment of utility bills due before next board meeting not to exceed \$50,000.00. (Refer to Enclosure C)
4. Recommendation: Approve the final total of the May 15, 2014 payroll check and federal withholdings in the amount of \$337,492.04. – Enclosure D
5. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure E

Belington Elementary School (5th Grade) – projected revenue - \$100.00

Belington Middle School (7th Grade) – projected revenue - \$300.00; (Student Council) - \$300.00

Kasson Elem/Middle School (8th Grade) – projected revenue - \$100.00; (School) - \$300.00

Philip Barbour High School (Business) – projected revenue - \$500.00; (Volleyball) – \$350.00; (FBLA) - \$1,000.00

Curriculum & Instruction –

6. Recommendation: Approve/Confirm curricular trips. – Enclosure F

Belington Elementary School (1st Grade) – to Hovatters Zoo on June 2, 2014

Belington Middle School (Student Council) – to Trans-Allegheny Lunatic Asylum on June 16, 2014; (Band) – to Kennywood on June 17, 2014; (Leadership Team) – to Blue & Gray Kids Day on May 30, 2014

Junior Elementary School (4th-5th Grades) – to Blue & Gray Reunion on May 30, 2014

Kasson Elem/Middle School (4th Grade) – to Blue & Gray Reunion on May 30, 2014; (PreK-1st Grade) – to Hovatters Zoo on May 28, 2014; (Band) – to Memorial Day Parade in Grafton on May 26, 2014; (Band) – to Blue & Gray Parade on May 30, 2014

Middle Schools (8th Grade) – to either Barbour County Fair Grounds on June 2, 2014 or to the Philip Barbour High School on June 2, 2014

Philip Barbour High School (FFA) – to Morgantown on June 2-4, 2014

Philippi Middle School (6th Grade) – to Smoke Hole Caverns and Seneca Rocks on June 4, 2014; (7th Grade) – to WV Wildlife Center and Skateland on June 5, 2014; (8th Grade) – to Philippi Pool on June 9, 2014; (Band) – to Kennywood Park on June 6, 2014

Volga-Century Elementary School (School) – to Blue & Gray Reunion on May 30, 2014

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7. Recommendation: Grant permission for Mount Vernon Elementary School faculty to meet parents and students at the Philippi City Pool on June 11, 2014 after school from 3:00 p.m. to 6:00 p.m. for swimming and a picnic. – Enclosure G
8. Recommendation: Approve additional chaperones for Junior Elementary School's 5th Grade Field Trip to Massanuttan, Virginia on June 6, 2014. – Enclosure H
9. Recommendation: Approve chaperones for Belington Middle Schools Band Field Trip to Kennywood on June 17, 2014. – Enclosure I

Facilities & Maintenance –

10. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure J

Philippi Middle School on May 30, 2014 – requested by Carla Knotts for Graduation Celebration
11. Recommendation: Approve building/ground modifications. – Enclosure K

Philippi Elementary School (Kindergarten Playground) – remove balance beam, remove one seat red swing, remove metal swing under pine tree, move barrel slide so that it is adjacent to two seat wooden swing set, dig up soil around two seat wooden swing set and the newly place barrel slide, place pea gravel around equipment, trim and remove branches from tree near the existing large swing set

Volga-Century Elementary School (Playground) – plant flowers and a tree for a public service project

Food Service –

12. Recommendation: Extend current contract with Coca-Cola Bottling Company for beverages for vending machines through June 30, 2015. – Enclosure L
13. Recommendation: Extend current contract with ACE Exterminators for pest management services through June 30, 2015. – Enclosure M
14. Recommendation: Extend current contract with United Dairy for dairy and juice products through June 30, 2015. – Enclosure N
15. Recommendation: Extend current contract with Heiners Bakery for bread products through June 30, 2015. – Enclosure O

Policies –

16. Recommendation: Adopt revised Policy 7100, School Calendar on third reading. – Enclosure O.1

Student Support –

Transportation –

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17. Recommendation: Approve transportation travel requests. – Enclosure P

Travel –

18. Recommendation: Approve/Confirm requests for professional leave. – Enclosure Q

Vocational –

19. Recommendation: Approve businesses, agencies and organizations located in Barbour County or surrounding areas as sites for work-based experience for high school students for the 2013-2014 school year. – Enclosure R

Personnel –

20. Recommendation: Accept resignation/retirement of Danny Wagner as a Teacher at Philip Barbour High School effective at the end of the 2013-2014 school year. – Enclosure S
21. Recommendation: Employ Danny Wagner as a substitute teacher for the 2014-2015 school year. – Enclosure T
22. Recommendation: Accept resignation of Katie Super as a Multi-Categorical teacher at Philip Barbour High School effective at the end of the 2013-2014 school year. – Enclosure U
23. Recommendation: Accept resignation of Jeffrey Frey as a substitute teacher effective May 9, 2014. – Enclosure V
24. Recommendation: Accept resignation of Julie Ramsay as a substitute teacher effective at the end of the 2013-2014 school year. – Enclosure W
25. Recommendation: Accept resignation of James D. Kirkpatrick as an Assistant Boys Basketball Coach at Philip Barbour High School effective May 9, 2014. – Enclosure X
26. Recommendation: Accept resignation of Bettina Shriver as Head Girls Track Coach at Philip Barbour High School effective May 24, 2014. – Enclosure Y
27. Recommendation: Accept resignation of James D. Kirkpatrick as a Physical Education and Health Teacher half at Philippi Middle School and half at Belington Middle School effective June 30, 2014. – Enclosure Z
28. Recommendation: Jennifer Stuart moved from the transfer list and placed in the Itinerant Half Time Preschool Special Needs Teacher position for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure AA

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29. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure BB

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|---------------|---|
| Steven Wilson | Itinerant Groundsman/General Maintenance/Heating and Air Conditioning Mechanic I. |
|---------------|---|

30. Recommendation: Employ the following personnel for the 2013-2014 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure CC

Summer Assignments

| | | |
|------------------|---|------|
| James Poling | Credit Recovery Teacher June 16-30, 2014 if sufficient student enrollment and tuition collected for the position | PBHS |
| Delores Phillips | Heart and Hand Summer Work Camp Cook June 15-21, 2014 | BMS |
| Jack Valentine | Heart and Hand Summer Work Camp Custodian June 15-21, 2014 | BMS |

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Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure DD
2. Possibility of BOE contracting with Philippi Professional Building Condo Association for general maintenance of Professional Building
3. Summer Board Office Hours
4. Other

Next board meeting:

June 9, 2014 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment

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Addendum

Facilities & Maintenance –

31. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure #1

Belington Middle School on June 6, 2014 – requested by Gerald Furby (PBHSC FBLA) for Lock-in for Middle School Students; on June 11, 2014 – requested by Gerald Furby (PBHSC FBLA) for Lock-in for Belington Elementary School Students