

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

Martin Durst
David Everson
Joanne McConnell
Adam Starks
Ron Phillips

FROM: EDDIE VINCENT, SUPERINTENDENT

DATE: May 20, 2025

RE: BOARD MEETING AGENDA

This meeting will be broadcast on Teams.

You can access the meeting at the link below.

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The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Tuesday, May 27, 2025**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the May 12, 2025, board meeting. – Enclosure A

Recognitions –

Teacher of the Year and Service Person of the Year recognition
Retiree Recognition
Capturing Kids' Hearts – National Showcase Schools
Governor's Schools Students

Discussion –

School performance, student outcomes, academics –

Delegation(s) –

Reports –

April 2025 Financial Report – Enclosure B

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Superintendents Recommendations –

Attendance –

Business & Finance

1. Recommendation: Approve FY2026 Budget.
2. Recommendation: Approve budget adjustments. – Enclosure C
3. Recommendation: Approve regular payroll in the amount of \$ _____. – Enclosure D
4. Recommendation: Approve regular payroll in the amount of \$ _____. – Enclosure E
5. Recommendation: Approve payment of bills in the amount of \$ _____. – Enclosure F
6. Recommendation: Approve payment of bills in the amount of \$ _____. – Enclosure G
7. Recommendation: Approve payment of bills in the amount of \$ _____. – Enclosure H
8. Recommendation: Approve the final total of utility/copier bills in the amount of \$ _____. – Enclosure I
9. Recommendation: Approve the final total of utility/copier bills in the amount of \$ _____. – Enclosure J
10. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$ _____. – Enclosure K
11. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure L

A. Philippi Elementary School

1. (PTO) - \$100.00
2. (PTO) - \$5,000.00

Curriculum & Instruction –

12. Recommendation: Approve Pierpont Design Thinking as a CTE Elective. – Enclosure M
13. Recommendation: Approve Pierpont US History II – may be used as a Contemporary Studies Graduation requirement. – Enclosure N
14. Recommendation: Approve/Confirm curricular trips. – Enclosure O

A. Junior Elementary School

1. (4th Grade) – to Belington Middle School on May 27, 2025

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Facilities & Maintenance –

15. Recommendation: Approve the change orders for the CTE Addition/Renovation Project. - Enclosure P
16. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure Q
 - A. Philip Barbour High School
 1. On various dates during the Summer of 2025 – requested by Arrington Sparks for Private Soccer lessons

Food Service –

Policies –

Student Support –

Transportation –

Travel –

17. Recommendation: Approve/Confirm requests for professional leave. – Enclosure R

Vocational –

Personnel –

18. Recommendation: Accept the resignation of Justin Carter as an Assistant Girls Soccer Coach at Philip Barbour High School, effective May 12, 2025. – Enclosure S
19. Recommendation: Accept the resignation of Delane McDaniel as a Bus Operator, effective at the end of his morning run on May 19, 2025. – Enclosure T
20. Recommendation: Accept the resignation/retirement of Brenda Riffle-Ritter as a 1st Grade Aide at Philippi Elementary School, effective August 6, 2025. – Enclosure U
21. Recommendation: Employ the following personnel for the 2024/2025 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** - Enclosure V

Regular Employee Assignments 2025-26 (FY26)		
Name of Person	Location	Job ID: Position
	Philippi Middle School	JobID: 42858 Elementary Education Instructor (5 th Grade)
	Half at Philippi Elementary School/Half at Philippi Middle School	JobID: 42860 Assistant Principal

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	Belington Elementary School	JobID: 42862 3 rd Grade Instructional Aide/Supervisory Aide
	Belington Elementary School	JobID: 42863 3 rd Grade Instructional Aide/Supervisory Aide
	Belington Elementary School	JobID: 42866 3 rd Grade Instructional Aide/Supervisory Aide
	Junior Elementary School	JobID: 42868 3 rd Grade Instructional Aide/Supervisory Aide
	Kasson Elementary School & Middle School	JobID: 42872 3 rd Grade Instructional Aide/Supervisory Aide
	Philippi Elementary School	JobID: 42877 3 rd Grade Instructional Aide/Supervisory Aide
	Philippi Elementary School	JobID: 42881 3 rd Grade Instructional Aide/Supervisory Aide
	Philippi Elementary School	JobID: 42883 3 rd Grade Instructional Aide/Supervisory Aide
	Philippi Elementary School	JobID: 42885 2 nd Grade Instructional Aide/Supervisory Aide
	Philippi Elementary School	JobID: 43136 2 nd Grade Instructional Aide/Supervisory Aide
	Junior Elementary School	JobID: 42903 Early Childhood Classroom Assistant Teacher/PreK-PreK Special Needs Aide/Supervisory Aide/Transportation Aide
	Barbour Board Office	JobID: 42887 Bus Operator, Route 13
	Belington Elementary School	JobID: 42893 Elementary Education Instructor (4 th Grade)
	Belington Elementary School	JobID: 42896 Elementary Education Instructor (1 st Grade)
	Kasson Elementary/Middle School	JobID: 42918 Elementary Education Instructor (5 th Grade)
	Kasson Elementary/Middle School	JobID: 42927 Preschool/Preschool Special Needs Instructor

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	Philippi Elementary School	JobID: 42899 Music Instructor
	Junior Elementary School	JobID: 42916 Music Instructor (half-time)
	Philippi Elementary School	JobID: 42890 Itinerant Multi-Categorical w/Autism Instructor
	Philippi Elementary School	JobID: 42938 Itinerant Multi-Categorical w/Autism Instructor
	Philip Barbour High School	JobID: 42901 Driver Education Instructor
	Philip Barbour High School	JobID: 42932 Mathematics Instructor
	Philip Barbour High School	JobID: 42934 Mathematics Instructor
	Philip Barbour High School	JobID: 42936 Itinerant Multi-Categorical w/Autism Instructor
	Belington Elementary School	JobID: 42914 Itinerant Visually Impaired Instructor (half-time)
	Philippi Middle School	JobID: 42907 Language Arts Instructor
	Kasson Elementary/Middle School	JobID: 42923 Mathematics/Social Studies Instructor
	Philippi Middle School	JobID: 42942 Itinerant Multi-Categorical w/Autism Instructor
	Philippi Middle School	JobID: 42945 Itinerant Multi-Categorical w/Autism Instructor
	Philippi Middle School	JobID: 42948 Itinerant Multi-Categorical w/Autism Instructor

Extra-Curricular Employee Assignments 2025-26 (FY26)		
Name of Person	Location	Job ID: Position
	Philip Barbour High School	JobID: 43014 Assistant Volleyball Coach
	Philip Barbour High School	JobID: 43015 Assistant Girls Soccer Coach
	Barbour Board Office	JobID: 43019 (9) Custodian(s) – Summer
	Barbour Board Office	JobID: 43020 (1) Supervisor/Custodian - Summer

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22. Recommendation: Employ the following personnel for the 2025/2026 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – (Refer to Enclosure V)**

Substitute Employee Assignments 2025-26 (FY26)		
Name of Person	Location	Job ID: Position
	Barbour Board Office	JobID: 43017 Substitute Teacher(s)
	Barbour Board Office	JobID: 43018 Substitute Aide(s)

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Items For Discussion, Consideration, and/or Possible Action –

1. Executive Session
2. Other

Next board meetings:

June 9, 2025, at 6:00 p.m. at the Board of Education Office – (Regular Session)
June 23, 2025, at 6:00 p.m. at the Board of Education Office – (Regular Session)

Adjournment