

**BARBOUR COUNTY SCHOOLS**

**PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

David Everson  
Joanne McConnell  
Jared Nestor  
Adam Starks  
Ron Phillips

This meeting will be conducted through Zoom.

You can access the meeting at the link below.

Join Zoom Meeting

<https://us02web.zoom.us/j/85436706987?pwd=UVZTKzU3N1MzSDZ2THFkT1PMIR3Zz09>

Meeting ID: 854 3670 6987

Passcode: b5Q7m7

**FROM: JEFF WOOFER, SUPERINTENDENT**

**DATE: May 18, 2021**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, May 24, 2021**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

**Call to Order**

**Pledge to Flag**

**Invocation**

**Minutes –**

Approve minutes of the May 10, 2021, meeting. – Enclosure A

**Recognitions –**

**Delegation(s) –**

**Reports –**

Maintenance/Transportation report – Enclosure B

April 2021 Financial Report – Enclosure C

**Superintendents Recommendations –**

**Attendance –**

**AGENDA**  
**May 24, 2021**

**Business & Finance –**

1. Recommendation: Approve FY2022 Budget.
2. Recommendation: Approve budget adjustments. – Enclosure D
3. Recommendation: Approve payment of bills for the period of May 5, 2021, through May 18, 2021, at a total expenditure of \$274,576.62. – Enclosure E
4. Recommendation: Authorize May 28, 2021, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
5. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00. (Refer to Enclosure E)
6. Recommendation: Approve the final total of May 14, 2021, payroll check, and federal withholdings in the amount of \$389,123.58. – Enclosure F
7. Recommendation: Approve the final total of utility/copier bills in the amount of \$6,817.69. – Enclosure G
8. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H

Junior Elementary School (Office) – projected revenue - \$450.00; (PreK/Kindergarten) - \$500.00, \$500.00; (PreK/Strawberry) - \$8,000.00; (1<sup>st</sup> Grade) - \$2,000.00; (Strawberry) - \$1,000.00; (4<sup>th</sup> Grade/Office/Honor Roll) - \$500.00; (4<sup>th</sup> Grade/Office) - \$750.00; (4<sup>th</sup> Grade) - \$500.00; (Office/Honors/4<sup>th</sup> Grade) - \$300.00

Philip Barbour High School (Volleyball) – projected revenue - \$500.00, \$500.00, \$500.00, \$500.00

Philippi Middle School (Yearbook) – projected revenue - \$50.00

**Curriculum & Instruction –**

9. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure I
10. Recommendation: Approve/Confirm curricular trips. – Enclosure J

Junior Elementary School (3<sup>rd</sup>/4<sup>th</sup> Grades) – to River in front of School on May 21, 2021  
Kasson Elementary/Middle School (8<sup>th</sup> Grade) – to Tygart Lake on May 25, 2021

**Facilities & Maintenance –**

11. Recommendation: Approve building/ground modifications. – Enclosure K

Philippi Elementary School (Room 101) – replace old whiteboard with a new whiteboard

**AGENDA**  
**May 24, 2021**

**Food Service –**

**Policies –**

12. Recommendation: Review revised policy 7610: Distance Learning and Virtual School Courses, for second reading. – Enclosure L

**Student Support –**

**Transportation –**

**Travel –**

13. Recommendation: Approve/Confirm requests for professional leave. – Enclosure M

**Vocational –**

**Personnel –**

14. Recommendation: Accept the resignation of Jessica Moreno as an Assistant Girls Basketball Coach at Philippi Middle School effective May 10, 2021. – Enclosure N
15. Recommendation: Accept the resignation of Justin Carter as Head Boys Basketball Coach at Philippi Middle School effective May 11, 2021. – Enclosure O
16. Recommendation: Accept the resignation of Gail Wright as a Kindergarten Teacher at Philippi Elementary School effective June 30, 2021. – Enclosure P
17. Recommendation: Accept the resignation of Amanda McDaniel as Head Girls Basketball Coach at Philippi Middle School effective May 17, 2021. – Enclosure Q
18. Recommendation: Accept the resignation of Christopher Halterman as an Assistant Boys Basketball Coach at Belington Middle School effective May 18, 2021. – Enclosure R
19. Recommendation: Accept the resignation of Charity Bolyard as a Kindergarten Summer School Instructor at Belington Elementary School effective May 13, 2021. – Enclosure S
20. Recommendation: Employ the following personnel for the 2020/2021 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure T

**Regular Employee Assignments 2020-21**

<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
	PMS, Itinerant	Job 3167: Educational Interpreter/Sign Language Specialist/ Supervisory Aide/Transportation Aide
	BMS	Job 3181: Assistant Principal

**AGENDA**  
**May 24, 2021**

Jocelyn Humpe	County	Job 3204: Accounts Payable Supervisor
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**Extra-Curricular Employee Assignments 2020-21**

<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
Erin Fincham	BES	Job 3223: (1) Kindergarten Summer School Teachers(s) (Extra-Curricular)

21. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure T)

22. Recommendation: Employ the following personnel for the 2021/2022 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – (Refer to Enclosure T)

**Regular Employee Assignments 2021-22**

<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
	PBHS, Itinerant	Job 3199: Educational Interpreter/Sign Language Specialist/ Supervisory Aide/ Transportation Aide
	PMS, Itinerant	Job 3200: Visually Impaired/Multi-Categorical Instructor
	PBHS, Itinerant	Job 3201: Multi-Categorical Instructor w/Autism
	PMS, Itinerant	Job 3202: LPN/Special Needs Aide/Supervisory Aide/Transportation Aide
	PMS	Job 3208: Language Arts Instructor
	PES	Job 3210: Elementary Education Instructor
	PES, Itinerant	Job 3212: Multi-Categorical w/Autism Instructor
	PMS, Itinerant	Job 3213: Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide

**Substitute Employee Assignments 2021-22**

<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
Madison Moats	County	Job 3169: Substitute Teacher(s)
	County	Job 3182: Substitute Bus Operator(s)
	County	Job 3194: Substitute Bus Operator(s)
	County	Job 3195: Substitute Custodian(s)

**AGENDA**  
**May 24, 2021**

	County	Job 3196: Substitute LPN/Aide(s)
	County	Job 3197: Substitute School Nurse RN(s)
	County	Job 3198: Substitute Secretary(s)

**Extra-Curricular Employee Assignments 2021-22**

	County	Job 3179: (1) Sign Language Interpreter/Special Needs/Supervisory Summer School Aide (Extra-Curricular)
	BES, Itinerant	Job 3180: (1) Special Needs/Supervisory Summer School Aide (Extra-Curricular)
	PBHS	Job 3187: Assistant Wrestling Coach
	KEMS	Job 3205: Head Girls Basketball Coach
	BMS	Job 3206: Head Boys Soccer Coach
	BMS	Job 3207: Volunteer Assistant Girls Soccer Coach
	PMS	Job 3209: Head Boys Basketball Coach
	PMS	Job 3211: Assistant Girls Basketball Coach
Toby Poling	PBHS	Job 3224: Volunteer Assistant Football Coach
	PMS	Job 3225: Head Girls Basketball Coach
	BMS	Job 3226: Assistant Boys Basketball Coach

**AGENDA**  
**May 24, 2021**

Items For Discussion, Consideration, and/or Possible Action –

1. Other

Next board meetings:

June 14, 2021, at 6:00 p.m. at Board of Education Office - Regular Session

June 28, 2021, at 6:00 p.m. at Board of Education Office - Regular Session

**Adjournment**

**AGENDA**  
**May 24, 2021**

**ADDENDUM**

**Personnel –**

23. Recommendation: Accept the resignation of Emilee Fairchild as a Language Arts/Library-Media Instructor at Philip Barbour High School effective at the end of the 2020/2021 school year. –  
Enclosure #1