

**BARBOUR COUNTY SCHOOLS  
PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

David Everson  
Joanne McConnell  
Eric Ruf  
Dana Stemple  
Ron Phillips

**FROM: JEFF WOOFER, SUPERINTENDENT**

**DATE: May 17, 2016**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:10 p.m.** on **Monday, May 23, 2016**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

**Call to Order**

**Pledge to Flag**

**Invocation**

**Philip Barbour High School LSIC Presentation**

**Minutes -**

Approve minutes of May 9, 2016 meeting. – Enclosure A

**Recognitions -**

Kasson Elem/Middle School Students who went to the state social studies fair  
Kasson Elem/Middle School Students who created videos for the Clay Center  
Kasson Elem/Middle School Students who went to the Regional Spelling Bee

**Delegation(s) –**

**Reports –**

April 2016 Financial Report – Enclosure B  
Monthly Attendance-Enrollment Report for Month Ending: May 2, 2016 – Enclosure C  
Facilities Report

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**Superintendents Recommendations –**

**Attendance –**

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county to in-county attendance for school year 2015-2016. – Enclosure D

**Business & Finance –**

2. Recommendation: Approve budget adjustments. – Enclosure E
3. Recommendation: Approve FY2017 Budget.
4. Recommendation: Approve payment of bills for the period of May 4, 2016 through May 17, 2016 at a total expenditure of \$272,996.98. – Enclosure F
5. Recommendation: Authorize the May 27, 2016 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure F)
6. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00. (Refer to Enclosure F)
7. Recommendation: Approve the final total of the May 13, 2016 payroll check and federal withholdings in the amount of \$351,349.43. – Enclosure G
8. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H

Philip Barbour High School Complex (Volleyball) – projected revenue - \$150.00

**Curriculum & Instruction –**

9. Recommendation: Approve educational leave request for a student at Belington Elementary School. – Enclosure I
10. Recommendation: Approve/Confirm curricular trips. – Enclosure J

Belington Middle School (Band) – to Kennywood on May 31, 2016  
Junior Elementary School (Prek-4<sup>th</sup> Grade) – to Philippi City Pool on May 31, 2016  
Kasson Elem/Middle School (1<sup>st</sup>-5<sup>th</sup> Grade) – Jackson's Mill on October 13, 2016

11. Recommendation: Approve chaperones for Belington Middle Schools field trip to Kennywood on May 31, 2016. - Enclosure K
12. Recommendation: Approve chaperones for Mt. Vernon Elementary Schools field trips on May 26, 2016 and June 3, 2016. - Enclosure L

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13. Recommendation: Approve the following list of weighted courses for Philip Barbour High School Complex. – Enclosure M

Math 3 Stem, Math 4

**Facilities & Maintenance –**

14. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure N

Kasson Elem/Middle School on June 4, 2016 – requested by Jennifer Wolfe for Birthday Party

Philip Barbour High School on June 12, 2016 – requested by Haley Stewart for Volleyball Tournament

15. Recommendation: Approve building/ground modifications. – Enclosure O

Kasson Elem/Middle School (Room 125) – install 8 foot screen; (Room 125) – install single-gang 120VAC electrical service

Philippi Middle School (Sprinkler Room) – install mop sink

**Food Service –**

**Policies –**

**Student Support –**

**Transportation –**

**Travel –**

16. Recommendation: Approve/Confirm requests for professional leave. – Enclosure P

**Vocational –**

17. Recommendation: Approve businesses, agencies and organizations located in Barbour County or surrounding areas as sites for work-based experience for high school students for the 2015-2016 school year. – Enclosure Q

**Personnel –**

18. Recommendation: Accept resignation of John Boskovic as a Multi-Categorical w/Autism Instructor at Belington Elementary School effective May 6, 2016. – Enclosure R

19. Recommendation: Accept resignation of Sename Blabuh as a French Instructor at Philip Barbour High School Complex effective May 16, 2016. – Enclosure S

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20. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – Enclosure T**

Regular Employee Assignments 2015-2016		
	Itinerant, Home-Based at BMS	1074-HI/Multi-Categorical (closes 5-12-16)
	PES	1080-Multi-Categorical w/Autism (closes 5-12-16)
	PBHS	1081-Multi-Categorical w/Autism Instructor (closes 5-12-16)
	PMS	1082-Music Instructor half-time (closes 5-12-16)

Extra-Curricular Assignments 2015-2016		
	BMS	1120-Cook for Summer Work Camp (closes 5-16-16)
	BMS	1121-Custodian for Summer Work Camp(closes 5-16-16)
	PBHS Complex	1122-Credit Recovery Instructor (closes 5-16-16)
	Summer Lab-Junior Area	1123-Bus Operator(Closes 5-16-16)
	Summer Lab-Junior Area	1123-Bus Operator(Closes 5-16-16)
	Summer Lab-Philippi Area	1124-Bus Operator (closes 5-16-16)
	Summer Lab-Philippi Area	1124-Bus Operator (closes 5-16-16)
	Summer Lab-JES	1125-Custodian half-time (closes 5-16-16)
	Summer Lab-PES	1126-Custodian half-time (closes 5-16-16)
	PBHS Complex	1127-Cook-Summer Feeding Programs (closes 5-16-16)
	ESY-County	1128-Special Education Instructor for School-Age Students/Center and Home-Based (closes 5-16-16)
	ESY-County	1129-Preschool Special Needs/Special Education Teacher for School Aged Students/Center and Home-Based (closes 5-16-16)
	ESY at PES	1130-LPN/AIDE/Transportation Aide (closes 5-16-16)
	ESY at PES	1131-Bus Operator (closes 5-16-16)
	ESY-County	1132-Special Education Specialist (closes 5-16-16)

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21. Recommendation: Employ the following personnel for the 2016-2017 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – (Refer to Enclosure T)**

Regular Employee Assignments-2016-2017		
	Itinerant, Home-Based at PBHS	1086-Truancy Diversion Specialist (closes 5-16-16)
	Itinerant, Home-Based at JES	1087-Music Instructor half-time (closes 5-16-16)
	PMS	1090-Social Studies Instructor (closes 5-9-16)
	PMS	1091-Language Arts Instructor (closes 5-9-16)
	County	1092-School Nutrition Director half-time (closes 5-9-16)

Extra-Curricular Assignments 2016-2017		
	PBHS Complex	1093-Head Boys Soccer Coach (closes 5-16-16)
	PBHS Complex	1094-Assistant Boys Soccer Coach (closes 5-16-16)
	PBHS Complex	1095-Volunteer Assistant Boys Soccer Coach (closes 5-16-16)
	PBHS Complex	1096-Assistant Girls Soccer Coach (closes 5-16-16)
	PBHS Complex	1097-Head Cross Country Coach (closes 5-16-16)
	PBHS Complex	1098-Assistant Cross Country Coach (closes 5-16-16)
	PBHS Complex	1099-Volunteer Assistant Boys Basketball (closes 5-16-16)
	PBHS Complex	1100-Head Girls Track Coach (closes 5-16-16)
	PBHS Complex	1103-Volunteer Assistant Swim Coach (closes 5-16-16)
	PBHS Complex	1106-Assistant Wrestling Coach (closes 5-16-16)
	KEMS	1107-Head Girls Basketball Coach
	KEMS	1108-Volunteer Assistant Girls Basketball Coach (closes 5-16-16)
	BMS	1109-Assistant Boys Basketball Coach (closes 5-16-16)
	BMS	1111-Assistant Football Coach (closes 5-16-16)
	PMS	1112-Head Cross Country Coach (closes 5-16-16)

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	PMS	1134-Custodian Summer Work Camp (closes 5-16-16)
	PBHS Complex	1135-Bus Operator for Project Isaac
	PBHS Complex	1136-Custodian half-time for Project Isaac

22. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure T)

Jay McCord  
Andrew Hathaway  
L. Bryan Kittle

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Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure U
2. Response to BRIM inspections – Enclosure V
3. Request permission from the board to research the possible cost savings and academic benefit from closing Mt. Vernon Elementary School and Volga-Century Elementary School and their consolidation with Philippi Elementary School.
4. Other

Next board meeting:

June 13, 2016 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

**Adjournment**