

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

Doward Matlick
Joanne McConnell
David Strait
Michael Talbott
Bob Wilkins

FROM: JOE SUPER, SUPERINTENDENT

DATE: May 16, 2012

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, May 21, 2012**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV.**

Call to Order

Pledge to Flag

Invocation

6:00 p.m. – Hearing on FY 2013 Budget

6:30 p.m. – Hearing on Policy 7600, Educational Purpose and Acceptable Use of Electronic Resources, Technologies and the Internet

Minutes -

Approve Minutes of the May 7, 2012 meeting. – Enclosure A

Delegation(s) –

Recognition (s) –

Kasson Elem/Middle School – Regional Science Fair Winners and Golden Horseshoe Winners
Barbour County 4-H Soil Judging Team

AGENDA
May 21, 2012

Reports –

Jana Miller – Job duties
Glenn Sweet – Job duties
Monthly Attendance – Enrollment Report for month ending May 9, 2012 – Enclosure B
Facilities Report

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve payment of bills for the period of May 3, 2012 through May 15, 2012 at a total expenditure of \$79,140.89. – Enclosure C
2. Recommendation: Authorize the May 28, 2012 payroll and federal withholdings not to exceed the amount of \$900,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
3. Recommendation: Authorize the payment of utility, travel and rent bills due before next board meeting not to exceed \$45,000.00. – (Refer to Enclosure C)
4. Recommendation: Approve the final total of the May 15, 2012 payroll check and federal withholdings in the amount of \$479,337.16. – Enclosure D
5. Recommendation: Approve final total of utility/travel bills in the amount of \$20,377.66. – Enclosure E
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) – Enclosure F

Belington Middle School (7th Grade) – projected revenue - \$350.00
Philip Barbour High School (Cross Country) - projected revenue – \$2,000.00; (Baseball) - \$1,000.00; (Softball) - \$1,000.00; (Cheerleading) - \$1,000.00
Philippi Middle School (Dog Pound partnering with PB Boy's Basketball) – projected revenue - \$500.00

Curriculum & Instruction –

7. Recommendation: Approve/Confirm curricular trips. – Enclosure G

Belington Middle School (7th Grade) – to AB Pool on May 29, 2012
Mt. Vernon Elementary School (3rd/4th/5th Grades) – to Philippi on June 1, 2012
Philippi Middle School (Athletic Department) – to Barbour Lanes on May 31, 2012
8. Recommendation: Approve chaperones for Kasson Elementary/Middle School's field trip to Washington D.C. and Upper Marlboro, Maryland on May 30-31, 2012. – Enclosure H

AGENDA
May 21, 2012

9. Recommendation: Approve Educational leave for a Philip Barbour High School Student for May 21-25, 2012. – Enclosure I

Facilities –

10. Recommendation: Approve building/ground modifications. – Enclosure J

Philip Barbour High School (Room 205) – install projector; (Room V1) – install white board and smart board; (Hallway outside V6) – install plaques

Mt. Vernon Elementary School (Classrooms and Office area) – install floor tile; (Playground) – install tetherball pole

11. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure K

Junior Elementary School on May 12, 2012 – requested by Christy Weese for Baby Shower
Mt. Vernon Elementary School on July 23-27, 2012 – requested by Tammy Tucker for Summer Camp; on August 18, 2012 – requested by Brittney Hoffman for Birthday party

Philip Barbour High School on June 9, 2012 – requested by Ira Mayle for Barbour E.S.P. end of year covered dish

Philippi Middle School on June 30, 2012 – requested by Carla Knotts for Baby Shower; on May 5, 2012 – requested by Beldine Mayle for Birthday Party; on June 3, 2012 – requested by Carla Knotts for Birthday Party

Food Service –

12. Recommendation: Extend the contract with Ace Exterminators to provide IPM monitoring services for the 2012-2013 school year. – Enclosure L

13. Recommendation: Extend the contract with J & S Vending to provide snack items for county school vending machines for the 2012-2013 school year. – Enclosure M

14. Recommendation: Extend the contract with United Dairy to provide milk and juice products for the 2012-2013 school year. – Enclosure N

15. Recommendation: Extend the contract with Coca-Cola Bottling Company to provide beverage items for county school vending machines for the 2012-2013 school year. – Enclosure O

16. Recommendation: Extend the contract with J.T. Martin Fire & Safety to provide semi-annual maintenance service on existing fire suppression systems, system inspections auxiliary tanks, fusible links and hood cleaning for the 2012-2013 school year. – Enclosure P

17. Recommendation: Extend the contract with Nickles Bakery to provide bread items for the 2012-2013 school year. – Enclosure Q

AGENDA
May 21, 2012

Policies –

18. Recommendation: Adopt new policy 7600, Educational Purpose and Acceptable Use of Electronic Resources, Technologies and the Internet on second reading. – Enclosure R
19. Recommendation: Adopt revised policy 7300, Requirements for Graduation on second reading. **(Refer to Minutes of May 7, 2012)**

Student Support –

Transportation –

20. Recommendation: Approve transportation travel requests. – Enclosure S

Travel –

21. Recommendation: Approve/Confirm requests for professional leave. – Enclosure T

Vocational –

22. Recommendation: Approve businesses, agencies and organizations located in Barbour County or surrounding areas as sites for work-based experience for high school students for the 2011-2012 school year. – Enclosure U

Personnel –

23. Recommendation: Accept resignation of Stan Fitzwater as Head Baseball coach at Philip Barbour High School effective May 14, 2012. – Enclosure V
24. Recommendation: Employ Nancy Shaffer as a substitute teacher for the 2012/2013 school year. – Enclosure W

AGENDA
May 21, 2012

25. Recommendation: Employ the following personnel for the 2011/2012 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure X

_____, Bus Operator Route 24

_____, Part time custodian (Central Office) 2 half days per week beginning June 7-August 8, 2012

_____, 1.0 FTE Credit Recovery Summer School Teacher, Philip Barbour High School, (As student enrollment warrants) June 7-29, 2012

_____, 0.5 FTE Credit Recovery Summer School Teacher, Philip Barbour High School (As student enrollment warrants) June 7-29, 2012

_____, 0.5 FTE Cook Summer School, Philip Barbour High School, June 7-29, 2012

_____, 1.0 Custodian Summer School, Philip Barbour High School, June 7-29, 2012

_____, Bus Operator Summer School, Philip Barbour High School (As student enrollment warrants) June 7-29, 2012

_____, Bus Operator Summer School, Philip Barbour High School (As student enrollment warrants) June 7-29, 2012

_____, Bus Operator Summer School, Philip Barbour High School (As student enrollment warrants) June 7-29, 2012

_____, Cook: Summer Work Camp (Heart and Hand), Belington Middle School, June 11-15, 2012

_____, Custodian: Summer Work Camp (Heart and Hand), Belington Middle, June 10-16, 2012

26. Recommendation: Employ the following personnel for the 2012/2013 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Y

_____, Supervisory Kindergarten Aide/Transportation Aide, Junior Elementary School

_____, Instructor, Philippi Middle School

_____, Director of Career Technical Education, PBHS Campus (240 day contract)

AGENDA
May 21, 2012

27. Recommendation: Employ the following personnel for the 2012/2013 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Z

Extra-Curricular Assignments

Stephanie Reed, Head Girl's Basketball Coach, Kasson Elem./Middle School
Terrance Boyd, Volunteer Assistant Football Coach, Philippi Middle School
Robert Kelly, Assistant Boy's Basketball Coach, Belington Middle School
Ashley Clifton, Assistant Girl's Basketball Coach, Philippi Middle School
James Seaton, Assistant Cross Country Coach, Philip Barbour High School
Julia Feather, Cross Country Coach, Belington Middle School
Robert Benavides, Volunteer Assistant Football Coach, Philippi Middle School
Rick Daugherty, Assistant Football Coach, Belington Middle School
Ronald Jones, Head Boy's Soccer Coach, Philip Barbour High School
Silvania Lima, Assistant Boy's Soccer Coach, Philip Barbour High School
William Vance, Volunteer Assistant Boy's Soccer Coach, Philip Barbour High School
Josh Halfin, Assistant Football Coach, Philip Barbour High School
Tammy Hill, Head Cheerleading Coach, Philip Barbour High School
Bruce Blankenship, Head Swim Coach, Philip Barbour High School
Cheryl Blankenship, Assistant Swim Coach, Philip Barbour High School
Samantha Rexrode, Girl's Volleyball Coach, Philippi Middle School

28. Recommendation: Employ _____ as an Itinerant Multi-Categorical Teacher w/Autism home based at Philippi Elementary School for the 2012/2013 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure AA

AGENDA
May 21, 2012

Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure BB
2. Superintendent's evaluation
3. Other

Student Hearing

Adjournment