

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

Doward Matlick
Joanne McConnell
Eric Ruf
Dana Stemple
Bob Wilkins

FROM: JOE SUPER, SUPERINTENDENT

DATE: May 8, 2013

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, May 13, 2013**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Work Session –

FY 13-14 Budget

Minutes -

Approve Minutes of the April 9, 2013, April 15, 2013 and April 22, 2013 meetings. – Enclosure A

Delegation(s) –

Kayla Lamkin

Recognition (s) –

State Level Young Writer winner

Reports –

Facilities Report

Superintendents Recommendations –

Attendance –

AGENDA
May 13, 2013

Business & Finance –

1. Recommendation: Approve payment of bills for the period of April 18, 2013 through May 8, 2013 at a total expenditure of \$180,558.41. – Enclosure B
2. Recommendation: Authorize the May 15, 2013 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure B)
3. Recommendation: Authorize the payment of utility bills due before next board meeting not to exceed \$25,000.00. (Refer to Enclosure B)
4. Recommendation: Approve the final total of the April 26, 2013 payroll check and federal withholdings in the amount of \$569,148.84. – Enclosure C
5. Recommendation: Approve final total of utility bills in the amount of \$20,796.13. - Enclosure D
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) – Enclosure E

Kasson Elem/Middle School (Faculty Senate) – projected revenue - \$200.00
Philip Barbour High School (Boys Soccer) – projected revenue - \$2,000.00, \$1,200.00;
(Cross Country Team) - \$2,000.00; (Class of 2016) – \$60.00; (Student Council) -
\$1,200.00
Philippi Middle School (8th grade dance) – projected revenue - \$150.00, \$350.00

7. Recommendation: Approve Memorandum of Understanding with World Vision. – Enclosure F

Curriculum & Instruction –

8. Recommendation: Approve/Confirm curricular trips. – Enclosure G

Alternative Learning Center (ALC Students) – to Blue and Gray Reunion on May 31, 2013
Belington Elementary School (4th Grade) – to Barbour Lanes on May 24, 2013;
(Kindergartens) – to WV Wildlife Center on May 24, 2013
Mt. Vernon Elementary School (School) – to Philippi City Pool on June 6, 2013
Kasson Elem/Middle School (4th and 5th Grades) – to Blue and Gray Reunion on May 31, 2013
Philip Barbour High School (RAZE) – to County Middle Schools on May 3, 2013; (FFA) – to Morgantown on May 17, 2013, (FFA) - to Preston Co. on May 10, 2013;
(Senior Class) – to Cedar Point on May 22, 2013; (Early Childhood Education Students) – to Bridgeport and Junior on May 23, 2013; (Chinese Club) – to Chinese Restaurant on May 21, 2013
Philippi Elementary School (5th Grade) – to Pittsburgh on May 31, 2013
9. Recommendation: Approve chaperones for Kasson Elem/Middle Schools 8th Grade trip to Washington DC/Upper Marlboro, Maryland on May 29-30, 2013. – Enclosure H

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10. Recommendation: Approve chaperones for Philip Barbour High Schools Early Childhood Education trip to Bridgeport and Junior on May 23, 2013. – Enclosure I

Facilities –

11. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure J
- Belington Middle School on July 27, 2013 - requested by Christy Weese for Family Reunion
 - Philippi Elementary School on June 13-August 2, 2013 – requested by Barb Wolfe for Energy Express
 - Philip Barbour High School in April, May and June 2013 – requested by Terry Baughman for Babe Ruth Baseball
12. Recommendation: Approve building/ground modifications. – Enclosure K
- Belington Elementary School (Library) – Install 4 internet drops, and install a quad electrical outlet; (Library) – Change the wiring in the light switches to work different set of lights and install an interactive whiteboard and mounted data projector
 - Philip Barbour High School (New Gym) – install Girls Cross Country 2012 State Championship portrait
 - Philippi Elementary School (Kindergarten) – move the barrel slide to the other side of the playground. Move the balance beam next to slide. Eliminate the piece of equipment next to the barrel slide with one swing and chin-up bar; (Swing sets on front playground) – install pea gravel
13. Recommendation: Approve the continuation of the service contract with Johnson Controls for the maintenance of the control systems on the Mammoth Multi-Zone HVAC units at Philippi Elementary and Belington Elementary Schools. – Enclosure L
14. Recommendation: Approve Huffman Corporation as the contractor for the construction/renovation services at the Philip Barbour High School Career/Technical Center. – Enclosure M
15. Recommendation: Approve Alpha Mechanical Service to provide the condenser replacement services for the roof top units at Philip Barbour High School. – Enclosure N

Food Service –

16. Recommendation: Approve the use of biometric finger scanning devices to be used in the food service department. – Enclosure O

Policies –

Student Support –

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Transportation –

17. Recommendation: Approve transportation travel requests. – Enclosure P

Travel –

18. Recommendation: Approve/Confirm requests for professional leave. – Enclosure Q

Vocational –

Personnel –

19. Recommendation: Approve a medical leave of absence for Beverly Posey from May 7, 2013 to June 7, 2013. – Enclosure R
20. Recommendation: Accept resignation of Angel McCullough as assistant girls' soccer coach at Philip Barbour High School effective April 23, 2013. – Enclosure S
21. Recommendation: Rescind the reduction-in-force of the middle school athletic coaching contracts and the subsequent elimination of the middle school athletic coaching positions for the 2013-2014 school year action that was approved on February 25, 2013 since the reason for the action on February 25, 2013 no longer exists. – Enclosure T
22. Recommendation: Employ the following personnel for the 2013-2014 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure U

_____, Cook (1/2 time), Kasson Elem/Middle School (200 day contract)
_____, Principal, Belington Middle School (210 day contract)

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Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure V
2. Energy Conservation Program – Enclosure W
3. Funding for WVU Extension Service/Belington and Philippi Public Libraries/PRO Officer
4. Superintendents Evaluation
5. Board Evaluation
6. Other

Next board meeting regular session on May 28, 2013 – 6:00 p.m. at Board of Education Office

Adjournment