

**BARBOUR COUNTY SCHOOLS**

**PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

Martin Durst  
David Everson  
Joanne McConnell  
Adam Starks  
Ron Phillips

**FROM: EDDIE VINCENT, SUPERINTENDENT**

**DATE: May 6, 2025**

**RE: BOARD MEETING AGENDA**

This meeting will be broadcast on Teams.

You can access the meeting at the link below.

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Meeting ID: 294 523 661 284

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The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, May 12, 2025**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

**Call to Order**

**Pledge to Flag**

**Invocation**

**Minutes –**

Approve the minutes of the April 28, 2025, board meeting. – Enclosure A

**Recognitions –**

**Discussion –**

**School performance, student outcomes, academics –**

**Delegation(s) –**

Bobbi Doner – regarding Philippi Middle School

**FY 2026 Budget Hearing**

**Reports –**

Facilities Report – Enclosure B

**AGENDA**  
**May 12, 2025**

**Superintendents Recommendations –**

**Attendance –**

**Business & Finance**

1. Recommendation: Approve regular payroll in the amount of \$554,678.73. – Enclosure C
2. Recommendation: Approve payment of bills in the amount of \$114,805.34. – Enclosure D
3. Recommendation: Approve the final total of utility/copier bills in the amount of \$14,825.44. – Enclosure E
4. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$442.68. – Enclosure F
5. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure G
  - A. Belington Middle School
    1. (8<sup>th</sup> Grade) - \$300.00
    2. (Cross Country) - \$1,000.00
    3. (Schoolwide) - \$1,500.00
    4. (Student Council) - \$500.00
  - B. Philip Barbour High School
    1. (Boy's Basketball) - \$1,000.00
    2. (Football) - \$1,000.00
    3. (Track) - \$500.00
    4. (Wrestling) - \$1,000.00
  - C. Philippi Elementary School
    1. (3<sup>rd</sup> Grade) - \$300.00
    2. (3<sup>rd</sup> Grade) - \$800.00
  - D. Philippi Middle School
    1. (Schoolwide) - \$225.00

**Curriculum & Instruction –**

6. Recommendation: Approve/Confirm curricular trips. – Enclosure H
  - A. Junior Elementary School
    1. (1<sup>st</sup>-4<sup>th</sup> Grade) – to Lee Schwartz's pond on May 20, 2025
  - B. Philip Barbour High School
    1. (Barbour County FFA) – to Taylor County High School on May 15, 2025
    2. (FBLA) – to Anaheim, California on June 28, 2025
  - C. Philippi Middle School
    1. (5<sup>th</sup> Grade) – to Hovatter's Zoo on May 28, 2025
7. Recommendation: Adopt curriculum for Social Studies/Deferred Math. – Enclosure I

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**Facilities & Maintenance –**

8. Recommendation: Approve the change orders for the CTE Addition/Renovation Project. - Enclosure J
9. Recommendation: Approve building/ground modifications. – Enclosure K
  - A. Kasson Elementary/Middle School
    1. (Playground) – Install playground equipment

**Food Service –**

**Policies –**

**Student Support –**

**Transportation –**

**Travel –**

10. Recommendation: Approve/Confirm requests for professional leave. – Enclosure L

**Vocational –**

**Personnel –**

11. Recommendation: Accept the resignation of Brittany Freeman as an Assistant Volleyball Coach at Philip Barbour High School, effective May 2, 2025. – Enclosure M
12. Recommendation: Accept the resignation of Thomas Lott as an English/Language Arts Instructor at Philippi Middle School, effective at the end of the 2024-2025 school year. – Enclosure N
13. Recommendation: Rescind Rochelle Nestor's placement on the transfer list for the 2025-2026 school year, ensuring she remains in her current position of Mathematics Instructor at Belington Middle School for the 2025-2026 school year.
14. Recommendation: Assign the following professional employees from the transfer list directly to the listed positions for the 2025-2026 school year.

<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
Becky Kines	Junior Elementary School	Elementary Education 4 <sup>th</sup> Grade
Odie Haddix	Philippi Middle School	Elementary Education 5 <sup>th</sup> Grade
Matthew Bright	Philippi Middle School	Elementary Education 5 <sup>th</sup> Grade
Nina Norris	Philippi Elementary School	Elementary Education 1 <sup>st</sup> Grade

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Angel Stull	Junior Elementary School	Elementary Education 3 <sup>rd</sup> Grade
Amanda Sweet	½ Belington Elementary School & 1/2 Belington Middle School	Communities In Schools Coordinator
Toby Poling	Kasson Elementary/Middle School	Physical Education/Health
Miranda Smith	Belington Middle School	Science
Courtney McKenzie	Kasson Elementary/Middle School	English/Language Arts

15. Recommendation: Employ the following personnel for the 2024/2025 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) - Enclosure O**

Regular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
	Philip Barbour High School	JobID: 41645 Mathematics Instructor
Extra-Curricular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
James Poling	Philip Barbour High School	JobID: 41494 (1) Credit Recovery Instructor, Summer School
Angel Stull	Philip Barbour High School	JobID: 41499 Kindergarten Summer Learning Instructor, Summer School
Linda Haller	Philip Barbour High School	JobID: 41500 Instructional Aide/Supervisory Aide (half-time), Summer School
Kim Swick	Philip Barbour High School	JobID: 41546 (1) Cook, Summer School
Kevin Snider	Philip Barbour High School	JobID: 41551 (1) Custodian, Summer School
Charla Reger	Barbour Board Office	JobID: 41559 Special Education Specialist - Extended School Year (Summer 2025)
Paula Townsend	Barbour Board Office	JobID: 41563 Speech-Language Pathologist - Extended School Year (Summer 2025)
Stephanie Moss	Barbour Board Office	JobID: 41565 Preschool Special Needs/Multi-Categorical w/Autism Instructor – Extended School Year (Summer 2025)

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Melody Murphy	Barbour Board Office	JobID: 41569 Special Education Instructor for School Age Students – Home Based – Extended School Year (Summer 2025)
Tammy Austin	Philip Barbour High School	JobID: 41578 Cook, Summer Work Camp
Genia Delauder	Philip Barbour High School	JobID: 41637 Custodian, Summer Work Camp
Christopher Halterman	Philippi Middle School	JobID: 41640 (1) Supervisory Employee prior to/after School

16. Recommendation: Employ the following personnel for the 2025/2026 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – (Refer to Enclosure O)**

<b>Substitute Employee Assignments 2025-26 (FY26)</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
Susan Hawkins, Tonya Baker	Barbour Board Office	JobID: 41675 Substitute Teacher(s)

<b>Extra-Curricular Employee Assignments 2025-26 (FY26)</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
	Philip Barbour High School	JobID: 41646 Limited Sports Trainer
Carl Allen	Kasson Elementary/Middle School	JobID: 41662 Head Wrestling Coach
	Kasson Elementary/Middle School	JobID: 41665 Volunteer Assistant Wrestling Coach
	Philippi Middle School	JobID: 41671 Head Volleyball Coach

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Items For Discussion, Consideration, and/or Possible Action –

1. Executive Session
2. Other

Next board meetings:

May 27, 2025, at 6:00 p.m. at the Board of Education Office – (Regular Session)

**Adjournment**