## BARBOUR COUNTY SCHOOLS PHILIPPI WV 26416

#### **MEMORANDUM** -

TO: BOARD MEMBERS

Doward Matlick Joanne McConnell Eric Ruf Dana Stemple Bob Wilkins

FROM: JOE SUPER, SUPERINTENDENT

**DATE:** May 7, 2014

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at 6:00 p.m. on Monday, May 12, 2014, at the Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.

Call to Order

Pledge to Flag

**Invocation** 

## FY 14-15 Budget Hearing/Approval

**Recognition** (s) –

**Minutes** -

Approve minutes of April 28, 2014 meeting. – Enclosure A

Delegation(s) -

Linda Watson (FRN) – Health Fair Shelby Dettinger (World Vision) – Memorandum of Understanding

Reports -

April 2014 Financial Report – Enclosure B Facilities Report

### **Superintendents Recommendations –**

#### Attendance -

#### **Business & Finance –**

- 1. Recommendation: Approve budget adjustments. Enclosure C
- 2. Recommendation: Approve payment of bills for the period of April 23, 2014 through May 7, 2014 at a total expenditure of \$203,048.28. Enclosure D
- 3. Recommendation: Authorize the May 15, 2014 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. (Refer to Enclosure D)
- 4. Recommendation: Authorize the payment of utility bills due before next board meeting not to exceed \$50,000.00. (Refer to Enclosure D)
- 5. Recommendation: Approve the final total of the April 28, 2014 payroll check and federal withholdings in the amount of \$511,780.81. Enclosure E
- 6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) Enclosure F

Belington Middle School (Student Council) – projected revenue - \$300.00 Kasson Elem/Middle School (Yearbook) – projected revenue - \$0.00 Philip Barbour High School (Business) – projected revenue - \$1,000.00; (Class of 2016) – \$50.00; (Student Council) - \$500.00; (Boys' & Girls' Soccer) - \$1,200.00; (Relay for Life) - \$800.00

Philippi Middle School (Literacy Coach) – projected revenue - \$0.00 Volga-Century Elementary School (Title I) – projected revenue - \$50.00

### **Curriculum & Instruction –**

7. Recommendation: Approve/Confirm curricular trips. – Enclosure G

Belington Elementary School (5<sup>th</sup> Grade) – to Blue & Gray Reunion on May 30, 2014 Junior Elementary School (3<sup>rd</sup>-5<sup>th</sup> Grades) – to Davis & Elkins College and Elkins City Park on June 3, 2014; (5<sup>th</sup> Grade) – to Massanuttan, Virginia on June 6, 2014; (Pre-K-2<sup>nd</sup> Grades) - to Hovatters Zoo on May 29, 2014; (School) – to Elkins Cinema and Riverbend Park on June 5, 2014

Mt. Vernon Elementary School  $(3^{rd}-5^{th} \text{ Grades})$  – to Blue & Gray Reunion on May 30, 2014

Philippi Elementary School (3<sup>rd</sup>-5<sup>th</sup> Grades) – to Philippi Pool, on June 6, 2014 Volga-Century Elementary School (1<sup>st</sup>-3<sup>rd</sup> Grades) – to Wheeling, West Virginia on June 2, 2014

8. Recommendation: Approve chaperones for Volga-Century Elementary School's 1<sup>st</sup>-3<sup>rd</sup> Grade Field Trip to Wheeling on June 2, 2014. – Enclosure H

- 9. Recommendation: Approve chaperones for Junior Elementary School's 5<sup>th</sup> Grade Field Trip to Massanuttan, Virginia on June 6, 2014. Enclosure I
- 10. Recommendation: Approve educational leave request for a student at Mt. Vernon Elementary School. Enclosure J

#### Facilities & Maintenance -

11. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure K

Philip Barbour High School on April – July 2014 – requested by Terry Baughman for Babe Ruth Baseball

Philippi Middle School on June 7, 2014 – requested by Belynda Morral for Baby Shower

#### Food Service -

#### Policies -

- 12. Recommendation: Adopt revised Policy 4200, Wellness on third reading. Enclosure L
- 13. Recommendation: Adopt revised Policy 7100, School Calendar on second reading. Enclosure M

## Student Support -

#### **Transportation** –

#### Travel -

14. Recommendation: Approve/Confirm requests for professional leave. – Enclosure N

### Vocational -

15. Recommendation: Approve businesses, agencies and organizations located in Barbour County or surrounding areas as sites for work-based experience for high school students for the 2013-2014 school year. – Enclosure O

#### Personnel -

- 16. Recommendation: Ratify the seventeen (17) day suspension (without pay) of a substitute teacher.
- 17. Recommendation: Rescind the resignation of Nick Mayle as Head Football coach at Philippi Middle School. Enclosure P
- 18. Recommendation: Rescind the resignation of Marcus Johnson as an Assistant Football coach at Philippi Middle School. (Refer to Enclosure P)

- 19. Recommendation: Approve medical leave of absence (paid and unpaid) for Conrad Hick beginning June 2, 2014 through the remainder of the 2013-2014 school year. Enclosure Q
- 20. Recommendation: Accept resignation of Angela Hodge as Head girls' Basketball coach at Philippi Middle School effective May 1, 2014. Enclosure R
- 21. Recommendation: Accept resignation of Shannon Gibson as Head boys' Basketball coach at Philippi Middle School effective May 7, 2014. Enclosure S
- 22. Recommendation: Accept resignation/retirement of Donna Endler as a Kindergarten Teacher at Belington Elementary School effective at the end of the 2013-2014 school year. Enclosure T
- 23. Recommendation: Employ Donna Endler as a substitute teacher for the 2014-2015 school year. (Refer to Enclosure T )
- 24. Recommendation: Approve unpaid medical leave of absence for Sandy Thorne that will extend from March 24, 2014 through approximately August 15, 2014. Enclosure U
- 25. Recommendation: Employ the following personnel for the 2013-2014 school year. **Employment** is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) Enclosure V

Evan Chitester Custodian PBHS 3:30-11:00 PM Shift

26. Recommendation: Employ the following personnel for the 2013-2014 school year. **Employment** is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – Enclosure W

Extra Curricular Assignment

Matthew Edge Custodial Trainer
As Needed

27. Recommendation: Employ the following personnel for the 2013-2014 school year. **Employment** is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – Enclosure X (Employment to begin with the 2014/2015 school year)

Science Teacher BMS

28. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment** is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – Enclosure Y

Derek Helzer 3rd Grade Teacher BES

## Items For Discussion, Consideration and/or Possible Action -

- 1. World Vision Memorandum of Understanding
- 2. Other

Next board meeting:

Change May 27, 2014 meeting to May 28, 2014 at 6:00 p.m. at Board of Education Office (Regular Session)

## Adjournment

# Addendum

# **Curriculum & Instruction –**

29. Recommendation: Approve/Confirm curricular trips. – Enclosure #1

Philip Barbour High School (Class of 2014) - to Hershey Park on May 16, 2014