

**BARBOUR COUNTY SCHOOLS  
PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

David Everson  
Joanne McConnell  
Eric Ruf  
Dana Stemple  
Reggie Trefethen, Jr.

**FROM: JOE SUPER, SUPERINTENDENT**

**DATE: May 5, 2015**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, May 11, 2015**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

**Call to Order**

**Pledge to Flag**

**Invocation**

**FY 2016 Budget Hearing**

**Recognition (s) –**

**Minutes -**

Approve minutes of April 27, 2015 and May 4, 2015 meetings. – Enclosure A

**Delegation(s) –**

**Reports –**

Facilities Report

**Superintendents Recommendations –**

**Attendance –**

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2014-2015 contingent upon compliance with pupil-teacher ratio. – Enclosure B

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**Business & Finance –**

2. Recommendation: Approve payment of bills for the period of April 22, 2015 through May 5, 2015 at a total expenditure of \$182,233.29. – Enclosure C
3. Recommendation: Authorize the May 15, 2015 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
4. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00. (Refer to Enclosure C)
5. Recommendation: Approve the final total of the April 28, 2015 payroll check and federal withholdings in the amount of \$591,027.32. – Enclosure D
6. Recommendation: Approve final total of utility bills in the amount of \$21,323.04. – Enclosure E
7. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure F

Belington Elementary School (PTA) – projected revenue - \$300.00

Kasson Elem./Middle School (Athletics) – projected revenue - \$500.00; (PTO) - \$1,000.00

Philip Barbour High School (Athletics) – projected revenue - \$500.00, \$500.00; (FBLA) - \$1,000.00, \$500.00, \$800.00; (FEA) - \$150.00; (Football) - \$1,200.00; (PE) - \$1,000.00

Philippi Middle School (Athletic Boosters/PTO) – projected revenue - \$500.00

Volga-Century Elementary School (PTO) – projected revenue - \$1,000.00

**Curriculum & Instruction –**

8. Recommendation: Approve educational leave request for a student at Philippi Elementary School. – Enclosure G
9. Recommendation: Approve educational leave request for a student at Philippi Middle School. – Enclosure H
10. Recommendation: Approve/Confirm curricular trips. – Enclosure I

Philippi Elementary School/Belington Elementary School (Preschool) – to Hovatter’s Zoo on June 4, 2015

Belington Elementary School (2<sup>nd</sup> Grade) – to Blennerhassett Island on June 5, 2015; (3<sup>rd</sup>&4<sup>th</sup> Grade honor roll students) – to Clarksburg on June 12, 2015; (Kindergarten) – to WV Wildlife Center on June 4, 2015

Philippi Elementary School (3<sup>rd</sup>-4<sup>th</sup> Grades) – to Philippi City Pool on June 12, 2015

Philippi Middle School (6<sup>th</sup> Grade) – to Smoke Hole Caverns/Seneca Rocks on June 9, 2015

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11. Recommendation: Approve bus chaperones for Volga-Century Elementary Schools field trips. – Enclosure J

**Facilities & Maintenance –**

12. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure K
- Belington Elementary School on June 12, 2015 – requested by Paula Townsend for PTA School Dance
- Philip Barbour High School on June 9, 2015 – requested by Howard Swick for Local Singing Competition; on June 4, 2015 – requested by Michelle Gainer for Adult Education Graduation
- Volga-Century Elementary School on May 30, 2015 – requested by Teresa Marsh for School Carnival; on May 16, 2015 – requested by Anna Davis for Birthday Party
13. Recommendation: Approve building/ground modifications. – Enclosure L
- Belington Middle School (Band Room) – Install digital projector
14. Recommendation: Approve settlement agreement and release in regards to the damage to a standing seam metal roof of Philip Barbour High School (in principle) – Enclosure M

**Food Service –**

**Policies –**

15. Recommendation: Review revised policy 3500, Food Service Collection for second reading. – Enclosure N

**Student Support –**

**Transportation –**

16. Recommendation: Approve transportation travel requests. – Enclosure O

**Travel –**

17. Recommendation: Approve/Confirm requests for professional leave. – Enclosure P

**Vocational –**

18. Recommendation: Approve businesses, agencies and organizations located in Barbour County or surrounding areas as sites for work-based experience for high school students for the 2014-2015 school year. – Enclosure Q

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**Personnel –**

19. Recommendation: Accept resignation of Lisa Henline as a 5<sup>th</sup> Grade teacher at Philippi Middle School effective June 30, 2015. – Enclosure R
20. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure S

Amber Haller	Multi-Categorical Instructor with AU	PBHS
_____	.5 Head Teacher	PMS
_____	.5 Science Teacher	PMS
_____	Elementary Education Teacher	VCES
_____	Itinerant Physical Education Teacher	HB: JES
_____	Elementary Education Teacher	BMS
_____	Elementary Education Teacher	KEMS
_____	Multi-Categorical Instructor with AU	PMS
_____	Multi-Categorical Instructor with AU	BMS
_____	.5 Itinerant Speech Pathologist	HB: PES
_____	Itinerant Counselor	HB: BES

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**Items For Discussion, Consideration and/or Possible Action –**

1. School Newsletters – Enclosure T
2. Other

Next board meeting:

May 26, 2015 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

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**ADDENDUM**

**Business & Finance –**

21. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure #1

Mount Vernon Elementary School (4<sup>th</sup> Grade) – projected revenue - \$500.00

**Curriculum & Instruction –**

22. Recommendation: Approve/Confirm curricular trips. – Enclosure #2

Belington Middle School (8<sup>th</sup> Grade) – to Sandusky, Ohio on June 10, 2015

Mount Vernon Elementary School (4<sup>th</sup> Grade) – to Cincinnati, Ohio on June 17, 2015

**Travel –**

23. Recommendation: Approve/Confirm requests for professional leave. – Enclosure #3

**Items For Discussion, Consideration and/or Possible Action –**

3. Appoint Jeffrey Woofter as Superintendent of Schools effective July 1, 2015  
4. Student Handbook for Kasson Elementary/Middle School for the 2015/2016 School Year –  
Enclosure #4