

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

This meeting will be conducted through Zoom.

You can access the meeting at the link below.

Join Zoom Meeting

<https://us02web.zoom.us/j/86923087945?pwd=TVVWamJTMCsrQ3J2Mk41N2N6OFdLdz09>

Meeting ID: 869 2308 7945

Passcode: tX79D1

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: May 5, 2021

RE: REVISED - BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, May 10, 2021**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Belington Elementary School – Presentation

FY 2022 Budget Hearing

Minutes –

Approve minutes of the April 26, 2021, meeting. – Enclosure A

Recognitions –

Delegation(s) –

Reports –

Attendance/Enrollment report – Enclosure B

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Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve payment of bills for the period of April 21, 2021, through May 4, 2021, at a total expenditure of \$209,947.90. – Enclosure C
2. Recommendation: Authorize May 14, 2021, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
3. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00. (Refer to Enclosure C)
4. Recommendation: Approve the final total of April 28, 2021, payroll check, and federal withholdings in the amount of \$493,587.37. – Enclosure D
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$21,195.50. – Enclosure E
6. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure F

Philip Barbour High School (Football) – projected revenue - \$3,500.00
Philippi Middle School (Yearbook) – projected revenue - \$500.00

Curriculum & Instruction –

7. Recommendation: Approve educational leave request for a student at Philippi Elementary School. – Enclosure G
8. Recommendation: Approve educational leave request for a student at Philippi Middle School. – Enclosure H

Facilities & Maintenance –

9. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure I
 - Kasson Elementary/Middle School on June 5, 2021 – requested by Tammy Shaw for drive-thru hot dog lunch; on May 23, 2021 – requested by Rachel Short for Birthday party
 - Philip Barbour High School on May 10, 2021 – October 25, 2021 – requested by Randy Shriver for Basketball; on either July 12-13, 2021 or July 19-20, 2021 – requested by Harrison Abbott for Annual Retraining of coal miners

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Food Service –

10. Recommendation: Extend the current contract with Mister Vend Inc. to provide snack items for county school vending machines through June 30, 2022. – Enclosure J
11. Recommendation: Extend the current contract with United Dairy for milk and juice products through June 30, 2022. – Enclosure K
12. Recommendation: Extend the current contract with ACE/JC Ehrlich Exterminators for pest management services through June 30, 2022. – Enclosure L

Policies –

13. Recommendation: Review revised policy 7610: Distance Learning and Virtual School Courses, for first reading. – Enclosure M

Student Support –

14. Recommendation: Approve contract with Best Life Therapy to provide virtual interpreter services for the remainder of the 2020/2021 school year. – Enclosure N

Transportation –

Travel –

15. Recommendation: Approve/Confirm requests for professional leave. – Enclosure O

Vocational –

Personnel –

16. Recommendation: Accept the resignation of Nick Mayle as an Assistant Football Coach at Philip Barbour High School effective April 27, 2021. – Enclosure P
17. Recommendation: Accept the resignation of Anita Friend as an English Language Arts Instructor at Philippi Middle School effective at the end of the 2020-2021 school year. – Enclosure Q
18. Recommendation: Accept the resignation of Juva Stemple as Head Girls Basketball Coach at Kasson Elementary/Middle School effective May 1, 2021. – Enclosure R
19. Recommendation: Accept the resignation of Alex Pugh as Accounts Payable Supervisor at the Central Office effective May 31, 2021. – Enclosure S
20. Recommendation: Accept the resignation of Walter Sparks as Head Boys Soccer Coach at Belington Middle School and as a Volunteer Assistant Girls Soccer Coach at Belington Middle School effective April 26, 2021. – Enclosure T

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21. Recommendation: Accept the resignation of Heather Halfin as Head Girls Basketball Coach at Belington Middle School effective April 28, 2021. – Enclosure U
22. Recommendation: Accept the resignation of Jessica Summerfield as a substitute cook effective April 21, 2021. – Enclosure V
23. Recommendation: Employ the following personnel for the 2020/2021 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure W

Regular Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
	PMS, Itinerant	Job 3163: LPN/Special Needs Aide/Supervisory Aide/Transportation Aide
	PES, Itinerant	Job 3164: Multi-Categorical w/Autism Instructor
Robin Poling	PES	Job 3166: Cook
	PMS, Itinerant	Job 3167: Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide
	County	Job 3203: Accounts Payable Supervisor
	BMS	Job 3181: Assistant Principal

Substitute Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
	County	Job 3165: Long Term Substitute Mechanic/Bus Operator

Extra-Curricular Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
Melanie Gribble	BMS	Job 3160: (1) Multi-Categorical Summer School Teacher (Extra-Curricular) - Belington Middle School
Jennifer Phipps	PES	Job 3161: (1) Kindergarten/Early Childhood Classroom Assistant Teacher/Supervisory Summer School Aide
	PMS	Job 3162: (1) Sign Language Interpreter/Special Needs/Supervisory Summer School Aide (Extra-Curricular)

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24. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure W)

25. Recommendation: Employ the following personnel for the 2021/2022 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – (Refer to Enclosure W)**

Regular Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
	PES, Itinerant	Job 3189: PreK/Prek Special Needs Instructor (half-time)
	PMS, Itinerant	Job 3190: Gifted/Multi-Categorical Instructor (half-time)
	PES, Itinerant	Job 3191: Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	PMS	Job 3192: Mathematics Instructor
	PBHS, Itinerant	Job 3193: School Nurse - RN (half-time)

Substitute Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
	County	Job 3168: Substitute Cook(s)
Linda Coffman	County	Job 3169: Substitute Teacher(s)

Extra-Curricular Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
	PBHS	Job 3181: Athletic Trainer (Fall Sports)
Jeff Roy	PBHS	Job 3184: Assistant Football Coach
Marcus Johnson	PBHS	Job 3185: Assistant Football Coach
Steven Kettler	PBHS	Job 3186: Head Strength Coach
Neil Baker	BMS	Job 3188: Head Girls Basketball Coach
Lyndon Wagoner	PBHS	Job 3173: Volunteer Assistant Boys Track Coach

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Items For Discussion, Consideration, and/or Possible Action –

1. Other

Next board meetings:

May 24, 2021, at 6:00 p.m. at Board of Education Office - Regular Session
June 14, 2021, at 6:00 p.m. at Board of Education Office - Regular Session
June 28, 2021, at 6:00 p.m. at Board of Education Office - Regular Session

Adjournment

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ADDENDUM

Student Support –

26. Recommendation: Approve Memorandum of Understanding with Expectations OT Therapy Services to provide pediatric occupation therapy services for the remainder of the 2021 school year and the entire 2021-2022 school year. – Enclosure #1