

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Dana Stemple
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: May 3, 2016

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, May 9, 2016**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416**.

Call to Order

Pledge to Flag

Invocation

FY2017 Budget Hearing

Minutes -

Approve minutes of April 25, 2016 meeting. – Enclosure A

Recognitions -

Delegation(s) –

Reports –

Facilities Report

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Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve payment of bills for the period of April 20, 2016 through May 3, 2016 at a total expenditure of \$79,200.91. – Enclosure B
2. Recommendation: Authorize the May 15, 2016 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure B)
3. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00. (Refer to Enclosure B)
4. Recommendation: Approve the final total of the April 28, 2016 payroll check and federal withholdings in the amount of \$573,227.77. – Enclosure C
5. Recommendation: Approve final total of utility/copier bills in the amount of \$16,997.89. – Enclosure D
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure E

Belington Elementary School (PTA) – projected revenue - \$200.00
Philip Barbour High School Complex (Class of 2017) – projected revenue - \$1,000.00
Philippi Middle School (PTO) – projected revenue - \$500.00

7. Recommendation: Approve financing with Freedom Bank for master equipment lease – purchase agreement. – Enclosure F
8. Recommendation: Approve master equipment lease – purchase agreement with Country Roads Leasing, LLC. – G
9. Recommendation: Approve resolution approving lease-purchase agreement with Country Roads Leasing, LLC. - H

Curriculum & Instruction –

10. Recommendation: Approve educational leave request for a student at Belington Elementary School. – Enclosure I

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11. Recommendation: Approve/Confirm curricular trips. – Enclosure J
- Mt. Vernon Elem./Volga-Century Elem. Schools (4th Grade) – to Philippi Middle School on May 27, 2016
 - Belington Middle School (5th Grade) – to Prickett’s Fort on May 27, 2016
 - Junior Elementary School (4th Grade) – to Belington Middle School on May 26, 2016
 - Philip Barbour High School (10th Grade New Tech) – to Philippi on May 11, 2016
 - Philippi Elementary School (3rd-4th Grades) – to Philippi City Pool on June 1, 2016; (Preschool) – to Hovatter’s Zoo on May 12, 2016
12. Recommendation: Approve chaperones for Belington Middle Schools field trip to Kennywood on May 18, 2016. - Enclosure K
13. Recommendation: Approve chaperones for Mt. Vernon Elementary Schools field trips on May 26, 2016 and June 3, 2016. - Enclosure L

Facilities & Maintenance –

14. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure M
- Belington Elementary School on June 2, 2016 – requested by Paula Townsend for School Dance
 - Kasson Elem/Middle School on May 3-4, 2016 – requested by Teresa Marsh for Alumni Game Practice
15. Recommendation: Approve building/ground modifications. – Enclosure N
- Belington Middle School (School) – install wireless intercom system
 - Mount Vernon Elementary School (Bathrooms/book room/office) – painting in office, bathrooms and book room; remove old carpet in book room

Food Service –

16. Recommendation: Extend current contract with Coca-Cola Bottling Company for beverages for vending machines through June 30, 2017. – Enclosure O
17. Recommendation: Extend current contract with ACE/Ehrlich Exterminators for pest management services through June 30, 2017. – Enclosure P
18. Recommendation: Extend current contract with United Dairy for dairy and juice products through June 30, 2017. – Enclosure Q
19. Recommendation: Extend current contract with J.T. Martin Fire & Safety for fire suppression and hood cleaning services through June 30, 2017. – Enclosure R

Policies –

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Student Support –

- 20. Recommendation: Approve Markel Insurance Company to provide student accident insurance for the 2016-2017 school year. – Enclosure S
- 21. Recommendation: Approve contract with Tanya Cook to provide psycho-educational services for the 2016-2017 school year. – Enclosure T

Transportation –

Travel –

- 22. Recommendation: Approve/Confirm requests for professional leave. – Enclosure U

Vocational –

- 23. Recommendation: Approve businesses, agencies and organizations located in Barbour County or surrounding areas as sites for work-based experience for high school students for the 2015-2016 school year. – Enclosure V

Personnel –

- 24. Recommendation: Accept resignation of Gerald Furby as Head Golf Coach at Philip Barbour High School effective April 26, 2016. – Enclosure W
- 25. Recommendation: Accept resignation of Stanley Fitzwater as Head Girls Basketball Coach at Philip Barbour High School effective April 21, 2016. – Enclosure X
- 26. Recommendation: Employ the following personnel for the 2016-2017 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Y

| <u>Extra-Curricular Assignments:</u> | | |
|---|------------------------|---------------------------------------|
| Name | School/Location | Position |
| | PBHS | 1047-Athletic Trainer (winter sports) |
| | PBHS | 1048-Athletic Trainer (Fall sports) |

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Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure Z
2. Other

Next board meeting:

May 23, 2016 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment

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ADDENDUM

Curriculum & Instruction –

27. Recommendation: Approve/Confirm curricular trips. – Enclosure #1

Philippi Middle School (Special Needs) – to Hovatter’s Zoo on May 18, 2016
Volga-Century Elementary School (School) – to Valley Worlds of Fun on May 24, 2016

Food Service –

28. Recommendation: Extend current contract with SYSCO for food and non-food items through June 30, 2017. – Enclosure #2

Personnel –

29. Recommendation: Accept resignation of Jeffrey Witt as a Multi-Categorical Instructor at Philippi Middle School effective June 30, 2016. – Enclosure #3
30. Recommendation: Ratify the suspension of a service employee assigned to Philip Barbour High School Complex for three (3) days without pay.