

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Doward Matlick
Joanne McConnell
David Strait
Bob Wilkins

FROM: JEFF KITTLE, INTERIM SUPERINTENDENT

DATE: MAY 5, 2011

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, May 9, 2011**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV.**

Call to Order

Pledge to Flag

Invocation

Minutes -

Approve Minutes of the April 19, 2011, April 21, 2011, April 25, 2011 and April 27, 2011 meetings. – Enclosure A

Delegation(s) –

Recognitions –

TSA Students –

Josiah Laulis and Dillon Moats - 1st place in problem solving
Zack Barkley - 1st place - Technology Quiz bowl
Zack Barkley and Drew Daugherty - 1st place - VEX Robotics
Katie Bolyard and Natasha Harris - 2nd place - structure engineering
Zack Barkley and Tyler Shelton - 3rd place - Animatronics Design
Karra Mitchell and Bryson Wildman - 3rd place - Electronic Game Design
Josiah Laulis - 3rd place - Transportation Modeling
Drew Daugherty - 3rd place - Fishing contest

Tri-County Student –

Kyle Duckworth for 1st place in Diesel Technology for Skills USA at Fred Eberle.

Reports –

Budget Report
Facilities Report

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Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-zone attendance for school year 2010-2011 contingent upon compliance with pupil-teacher ratio. – Enclosure B

Business & Finance –

2. Recommendation: Approve budget adjustments. – Enclosure C
3. Recommendation: Approve payment of bills for the period of April 21, 2011 through May 5, 2011 at a total expenditure of \$164,184.48. - Enclosure D
4. Recommendation: Authorize the May 15, 2011 payroll and federal withholdings not to exceed the amount of \$900,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure D)
5. Recommendation: Authorize the payment of utility, travel and rent bills due before next board meeting not to exceed \$35,000.00. – (Refer to Enclosure D)
6. Recommendation: Approve final total of utility bills in the amount of \$6,538.37. – Enclosure E
7. Recommendation: Approve the final total of the April 28 2011 payroll check and federal withholdings in the amount of \$634,588.47. – Enclosure F
8. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) – Enclosure G

Belington Elementary School (2nd Grade) – projected revenue - \$1,000.00

Belington Middle School (Band) – projected revenue - \$800.00, \$500.00, \$500.00; (8th Grade) - \$1,000.00

9. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure H

Belington Middle School on June 12-18, 2011 – requested by Ingomar U.M. Church for work team coming to county work on homes in the community; on July 30, 2011 – requested by Christy Weese for Family Reunion

Mt. Vernon Elementary School on May 21, 2011 – requested by Brenda McCallister for Birthday Party; on April 24, 2011 – requested by Nancy Seese for Easter Dinner & Egg Hunt; on March 26, 2011 – requested by Lorrie Mayle for Birthday Party

Philip Barbour High School on May 13, 2011 – requested by Gene Hovatter for FFA Banquet; on May 3, 2011 – requested by Gene Hovatter for Farm to Table meeting; June 2011-July 2011 – requested by Terry Baughman for Babe Ruth Baseball

Philippi Elementary School on May 20, 2011 – requested by Tonya Baker for Family Movie Night

Volga-Century Elementary School on May 28, 2011 – requested by Anna Davis for Graduation Reception

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Curriculum & Instruction –

10. Recommendation: Approve/Confirm curricular trips. – Enclosure I

Kasson Elementary School (School) – to Philippi Bowling Alley on May 26, 2011; (5th Grade) – to Fairmont on May 31, 2011; (Band) – to Grafton on May 30, 2011
Philip Barbour High School (Class of 2011) – to Cedar Point on May 23, 2011; (FFA) – to Philip Barbour High School on June 10, 2011; (FFA) – to Morgantown on June 2, 2011; (FFA) – to Lewis County on May 26, 2011
Philippi Elementary School (3rd, 4th and 5th grades) – to Philippi City Pool and Park on May 31, 2011 or June 1, 2011; (5th Grade) – to Cass Railroad on May 27, 2011; (2nd Grade) – to AB College on May 31, 2011

Facilities –

11. Recommendation: Approve contract with Thrasher Engineering as the Architect for the CEFP.
12. Recommendation: Approve building/ground modifications. - Enclosure J

Philip Barbour High School (V1) – install whiteboard
Philippi Elementary School (Room 110) – install 2 whiteboards and a bulletin board;
(Multipurpose Room) – install new sound system and ceiling speakers

Food Service –

Policies –

Student Support –

Transportation –

13. Recommendation: Approve the purchase of two 77 passenger conventional buses and one 77 passenger special education bus at a total cost of **(\$282,300.00)** - Enclosure K
14. Recommendation: Approve transportation travel requests. – Enclosure L

Travel –

15. Recommendation: Approve/Confirm requests for professional leave. – Enclosure M

Vocational –

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Personnel –

16. Recommendation: Employ the following personnel for the 2011/2012 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure N

Dawn Phillips, 4th Grade Teacher at Junior Elementary School (200 day)

Beth Powell, Itinerant Speech Language home based at Philippi Elementary School (200 day)

_____, Multi-Categorical Instructor with Autism at Philip Barbour High School (200 day)

Portia Tipton, Multi-Categorical Instructor with Autism at Philippi Middle School (200 day)

_____, 4th Grade Teacher at Philippi Elementary School (200 day)

17. Recommendation: Approve listed persons to enter the bus operator training program provided by Barbour County Schools. – Enclosure O

18. Recommendation: Rescind the resignation/retirement request of Jude McConnell as a teacher at Philippi Middle School that was accepted on December 7, 2010 and was scheduled to begin at the 2010/2011 school year. – Enclosure P

19. Recommendation: Employ _____ as a substitute mechanic for the 2010/2011 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Q

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Items For Discussion, Consideration and/or Possible Action –

1. FFA Banquet - Enclosure R
2. FY2012 Budget Summary - Enclosure S
3. WVSBA Invoice – Enclosure T
4. Other

Adjournment