

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: May 2, 2017

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, May 8, 2017**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

FY 2018 Budget Hearing

Minutes -

Approve minutes of March 13, 2017, April 18, 2017 and April 24, 2017 meetings. – Enclosure A

Recognitions -

Delegation(s) –

Reports –

Superintendents Recommendations –

Attendance –

AGENDA
May 8, 2017

Business & Finance –

1. Recommendation: Approve payment of bills for the period of April 19, 2017 through May 2, 2017 at a total expenditure of \$127,836.32. – Enclosure B
2. Recommendation: Authorize the May 15, 2017 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure B)
3. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$30,000.00. (Refer to Enclosure B)
4. Recommendation: Approve the final total of the April 28, 2017 payroll check and federal withholdings in the amount of \$511,466.78. – Enclosure C
5. Recommendation: Approve final total of utility/copier bills in the amount of \$6,741.93. – Enclosure D
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure E

Belington Middle School (8th Grade) – projected revenue - \$500.00; (Community Dev. Committee) - \$250.00

Philippi Elementary School (Mrs. Long's Class) – projected revenue - \$1,100.00

Curriculum & Instruction –

7. Recommendation: Approve/Confirm curricular trips. – Enclosure F
 - Junior Elementary School (4th Grade) – to Massanutten, VA on May 22, 2017
 - Mount Vernon Elementary School (School) – to Pittsburgh Zoo on May 4, 2017
 - Philip Barbour High School (Driver Education) – to Robert C. Byrd High School on April 27, 2017; (Class of 2017) – to Cedar Point on May 15, 2017; (Reach U/World Vision) – to WVU on May 11, 2017; (Volleyball) – to Virginia Beach September 14-17, 2017
 - Philippi Middle School (6th/7th Grades) – to WV Wildlife Center on May 24, 2017
 - Volga-Century Elementary School (School) – to Launch Pad, Morgantown on May 12, 2017; (School) – to Barbour Lanes on May 19, 2017
8. Recommendation: Approve educational leave request for a student at Philippi Elementary School. – Enclosure G
9. Recommendation: Approve educational leave request for a student at Philippi Elementary School. – Enclosure H
10. Recommendation: Approve educational leave request for a student at Philippi Elementary School. – Enclosure I
11. Recommendation: Ratify the expulsion agreement for a student at Philip Barbour High School. - Enclosure J

AGENDA
May 8, 2017

Facilities & Maintenance –

12. Recommendation: Approve building/ground modifications. – Enclosure K

Belington Middle School (Room 48) – install smartboard and projector; (Room 15) – install smartboard and projector; (Room 19) – install smartboard and projector; (Room 16) – install smartboard and projector; (Room 21) – install smartboard and projector

Kasson Elem/Middle School (Room 112) – install smartboard and projector; (Room 124) – install smartboard and projector;

Philippi Middle School (Room 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 26, 33, Old Office) – remove old tv and install new tv

13. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure L

Belington Middle School (May 12-13, 2017 – requested by Samantha Miller for School Dance – Spring Formal

Philip Barbour High School on April 27-29, 2017 – requested by Eddie Poling for School Play

Food Service –

14. Recommendation: Extend current contract with Mister Vend Inc. to provide snack items for county school vending machines through June 30, 2018. – Enclosure M

15. Recommendation: Extend current contract with Bimbo Bakeries for bread products through June 30, 2018. – Enclosure N

16. Recommendation: Extend current contract with United Dairy for dairy and juice products through June 30, 2018. – Enclosure O

Policies –

Student Support –

Transportation –

17. Recommendation: Approve transportation travel requests. – Enclosure P

Travel –

18. Recommendation: Approve/Confirm requests for professional leave. – Enclosure Q

Vocational –

Personnel –

AGENDA
May 8, 2017

- 19. Recommendation: Approve leave of absence (maternity) for a professional employee at Belington Middle School beginning May 1, 2017 through the remainder of the 2016-2017 school year. – Enclosure R
- 20. Recommendation: Approve leave of absence (maternity) for a professional employee at Philippi Middle School beginning May 9, 2017 for approximately 6 weeks. – Enclosure S
- 21. Recommendation: Employ the following personnel for the 2016-2017 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure T

Regular Employee Assignments 2016-2017		
Name of Person	Location	Position
	County	1499: School Nutrition Director (half-time)
David Wilson	Bus Garage	1453: Chief Mechanic/Bus Operator

Substitute Employee Assignments 2016-2017		
Name of Person	Location	Position
	County	1485: Substitute Bus Operator(s)

Extra-Curricular Employee Assignments		
Name of Person	Location	Position
	PBHS	Job 1473 Volunteer Assistant Track Coach
James Poling	PBHS	Job 1474 Credit Recovery Instructor
	PBHS	Job 1475 Cook – Summer Feeding Program
Randall Devores	PBHS	1476: Special Education Teacher for School Age Students - Center/Home Based
Stephanie Moss	PBHS	1477: Preschool Special Needs/Special Education Teacher for School Age Students - Center/Home Based
Linda Haller	PBHS	Job 1478 Extended School Year LPN/Aide/Transportation Aide
Joe Freeman	PBHS	1479: Bus Operator Extended School Year
Charla Reger	PBHS	1480: Special Education Specialist
Barbara Harvey	PMS (at PBHS)	1481: 1 Bus Operator for Project Issac
Matthew Kittle	Junior	1482: Bus Operator (Extra-Curricular)

AGENDA
May 8, 2017

Bradley Davis	Junior	1483: Custodian (half-time) (Extra-Curricular)
Stephen (Thumper) Maxson	Central Office	1484: Technology Systems Specialist (Extra-Curricular)
Kevin Snider	PBHS	1493: Custodian (half-time) (Extra-Curricular-PBHS summer school)

22. Recommendation: Employ the following personnel for the 2017-2018 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – (Refer to Enclosure T)**

Regular Employee Assignments 2017-18		
Name of Person	Location	Position
Violet Shaver	KEMS	1457: Cook (half-time)
Suetta Durst	PBHS	1496: Cook (half-time)
Melissa Zirkle	PES	1495: LPN/Special Need Aide/Supervisory Aide/Transportation Aide
	Junior/PMS Itinerant	1494: PE (half time)
	County	1500: Visually Impaired/SLD Instructor
	PMS	1501: Elementary Education Instructor (5 th grade)
	BES	1502: Elementary Education Instructor

Substitute Employee Assignments 2017-18		
Name of Person	Location	Position
Veda Daugherty	County	1490: Substitute Teacher(s)
Sally Hammack	County	1490: Substitute Teacher(s)
Deborah Walsh	County	1490: Substitute Teacher(s)
	County	1490: Substitute Teacher(s)
Violet Shaver	County	1491: Substitute Cook(s)

Extra-Curricular Employee Assignments 2017-2018		
Name of Person	Location	Position
	Kasson	1486: Volunteer Assistant Volleyball Coach
Marcus Johnson	PBHS	1487: Assistant Football Coach
Nick Mayle	PBHS	1488: Assistant Football Coach
Brandon Antion	PBHS	1489: Assistant Football Coach
Sarah Harris	BMS	1492: Head Volleyball Coach
Trevor Mouser	PBHS	1497: Assistant Boys Soccer Coach

AGENDA
May 8, 2017

Wendy Moats	PBHS	1498: Head Tennis Coach
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AGENDA
May 8, 2017

Items For Discussion, Consideration and/or Possible Action –

1. Other

Next board meetings:

May 22, 2017 at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment