

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

Martin Durst
David Everson
Joanne McConnell
Adam Starks
Ron Phillips

FROM: EDDIE VINCENT, SUPERINTENDENT

DATE: April 22, 2025

RE: BOARD MEETING AGENDA

This meeting will be broadcast on Teams.

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The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, April 28, 2025**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416**.

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of the March 24, 2025, April 14, 2025, and April 22, 2025 board meetings. –
Enclosure A

Recognitions –

Golden Horseshoe

Discussion –

School performance, student outcomes, academics –

Delegation(s) –

Reports –

March 2025 Financial Report – Enclosure B

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Superintendents Recommendations –

Attendance –

Business & Finance

1. Recommendation: Approve budget adjustments. – Enclosure C
2. Recommendation: Approve payment of bills in the amount of \$120,463.33. – Enclosure D
3. Recommendation: Approve payment of bills in the amount of \$100,898.96. – Enclosure E
4. Recommendation: Approve payment of bills in the amount of \$5,418.88. – Enclosure F
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$21,931.39. – Enclosure G
6. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$3,774.23. – Enclosure H
7. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure I
 - A. Belington Middle School
 1. (Volleyball) - \$3,000.00
 - B. Philip Barbour High School
 1. (Athletics) - \$500.00
 2. (FFA) - \$500.00
 3. (Football) - \$1,000.00
 4. (Football) - \$1,000.00
 5. (Girls Soccer) - \$1,000.00
 6. (Volleyball) - \$500.00
 7. (Volleyball) - \$500.00
 8. (Volleyball) - \$500.00

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Curriculum & Instruction –

8. Recommendation: Approve/Confirm curricular trips. – Enclosure J
- A. Belington Elementary School
 - 1. (K-2 Grades) – to the HIVE on April 29, 2025
 - 2. (2-4 Grades) – to the HIVE on April 30, 2025
 - 3. (3-4 Grades) – to Blue & Gray Festival on May 30, 2025
 - 4. (KidREACH) – to New River Gorge on May 29, 2025
 - B. Belington Middle School
 - 1. (Band) – to Kennywood on May 17, 2025
 - 2. (Reach U) – to New River Gorge on May 29, 2025
 - C. Kasson Elementary/Middle School
 - 1. (2-4 Grades) – to the HIVE on May 20, 2025
 - 2. (3-8 Grades) – to the Skate Zone on May 23, 2025
 - 3. (Middle School 5-8 Students) – to Mylan Aquatic Center/Bass Pro Shop on June 2, 2025
 - 4. (PreK-1) – to Hovatter’s Zoo on May 19, 2025
 - 5. (Social Studies 6-8) – to Blackwater Falls on May 2, 2025
 - D. Philip Barbour High School
 - 1. (Barbour County FFA) – to Marion County Tech Center on May 6, 2025
 - 2. (Class of 2025) – to Hershey Park on May 16, 2025
 - E. Philippi Elementary School
 - 1. (4th Grade) – to Coal Country-Fairmont on May 22, 2025

Facilities & Maintenance –

9. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure K
- A. Belington Middle School
 - 1. On April 25, 2025 – requested by Ben Shew for Wyld Life
 - 2. On October 11, 2025 – requested by Sarah Harris for BMS Volleyball Team Tournament
 - B. Kasson Elementary/Middle School
 - 1. On April 26, 2025 – requested by Alishia Shahan for Birthday Party
 - C. Philip Barbour High School
 - 1. On June 15-21, 2025 – requested by Mark Naylor for Ingomar United Methodist Church work camp

Food Service –

Policies –

Student Support –

Transportation –

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Travel –

10. Recommendation: Approve/Confirm requests for professional leave. – Enclosure L

Vocational –

Personnel –

11. Recommendation: Accept the resignation of Kylie Marks as a substitute teacher effective April 10, 2025. – Enclosure M
12. Recommendation: Accept the resignation/retirement of Susan Hawkins as a 4th Grade Teacher at Belington Elementary School, effective June 30, 2025. – Enclosure N
13. Recommendation: Accept the resignation/retirement of Leslie Sandridge as a 2nd Grade Aide/Supervisory Aide at Philippi Elementary School, effective June 30, 2025. – Enclosure O
14. Recommendation: Employ the following personnel for the 2024/2025 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** - Enclosure P

Regular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
Trista Dalton – The move will take place with the start of the 2025/2026 School year	Philip Barbour High School	JobID: 37460 Mathematics Instructor
Angela Hodge – The move will take place with the start of the 2025/2026 School year	Philippi Middle School	JobID: 37484 Language Arts Instructor

Substitute Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
	Philippi Middle School	JobID: 39114 Long Term Substitute Language Arts Instructor
	Belington Middle School	JobID: 39115 Long Term Substitute Itinerant Multi-Categorical w/Autism Instructor
	Barbour Board Office	JobID: 36283 Substitute Teacher(s)
Racheal Painter, Mackenzie Sisolack	Barbour Board Office	JobID: 37474 Substitute Teacher(s)
Britney Govine	Barbour Board Office	JobID: 37465 Substitute Secretary(s)

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	Barbour Board Office	JobID: 37466 Substitute Custodian(s)
	Barbour Board Office	JobID: 37469 Substitute LPN/Aide(s)
	Barbour Board Office	JobID: 37471 Substitute Cook(s)
Kayla Harris	Barbour Board Office	JobID: 37472 Restricted Short Term Substitute Teacher(s)
	Barbour Board Office	JobID: 37473 Substitute Bus Operator(s)
Cody Lake	Barbour Board Office	JobID: 40643 Long Term Substitute Bus Operator, Route 7

Extra-Curricular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
Carl Kent Phillips	Barbour Board Office	JobID: 39107 (1) Bus Operator

15. Recommendation: Employ the following personnel for the 2025/2026 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – (Refer to Enclosure P)

Extra-Curricular Employee Assignments 2025-26 (FY26)		
Name of Person	Location	Job ID: Position
Phillip Perkins	Philip Barbour High School	JobID: 38326 Head Girls Soccer Coach

16. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure P)

17. Recommendation: Approve the termination of employment of Lana Jill Weese at the end of the 2024-2025 school year. – Enclosure Q

18. Recommendation: Eliminate the following professional positions at the end of the 2024-2025 school year. – (Refer to Enclosure Q)

Position	Location	FTE
Therapeutic Services Instructor	Philip Barbour High School	1

19. Recommendation: Approve the change in home school assignments for Keeah Ware to Kasson Elementary/Middle School from Junior Elementary School for the 2025-2026 school year. - (Refer to Enclosure Q)

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20. Recommendation: Approve Professional Personnel recommended for transfer and subsequent assignment for 2025-2026 school year. – (Refer to Enclosure Q)

Becky Kines
Angela Hodge
Oddie Haddix
Matthew Bright
Nina Norris
Angel Stull
Trista Dalton
Amanda Sweet
Toby Poling
Miranda Smith
Courtney McKenzie
Rochelle Nestor

21. Recommendation: Approve the termination of employment of the following professional personnel at the end of the 2024-2025 school year. – (Refer to Enclosure Q)

Tyke Foster
Chase Perry
Amber Stonebraker
Suzanne Britton
Letha Uzenski
Jamie Reynolds
Debra Cline
Randa Lawson
Nicholas Casey
Engiba Hughes
Zachary Campbell
Roger Kelley
David Hendershot
Thomas Lott
Simone Geogorian

22. Recommendation: Approve mutual agreements with the following employees who are to be placed on transfer into specific assignment for the 2025-2026 school year. – (Refer to Enclosure Q)

Employee	Assignment
Madoleen Grim	3rd Grade – Belington Elementary School
Mindy Hicks	Community in Schools .5 Philippi Elementary School & .5 Philippi Middle School
Sabrina Holbert	Community in Schools .5 Kasson Elementary/Middle School & .5 Junior Elementary School

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23. Recommendation: Eliminate the following professional positions at the end of the 2024-2025 school year. - (Refer to Enclosure Q)

Position	Location	FTE
Mathematics Instructor	Philip Barbour High School	1
English Language Arts Instructor	Philip Barbour High School	1
Social Studies Instructor	Philip Barbour High School	1
General Science/Biology Instructor	Philip Barbour High School	1
Health Instructor	Philip Barbour High School	1
Assistant Principal	Philippi Middle School	1
Mathematics Instructor	Philippi Middle School	1
English Language Arts Instructor	Philippi Middle School	1
General Science Instructor	Philippi Middle School	1
Pre-K Special Needs Instructor	Belington Elementary School	1
Elementary Education Instructor 4 th Grade	Philippi Elementary School	1
Spanish Instructor	Itinerant	1
Title I Instructor	Philippi Middle School	1
Title I Instructor	Philippi Elementary School	2
Title I Instructor	Belington Elementary School	2
Title I Instructor	Belington Middle School	1
Title I Instructor	.5 Junior Elementary School & .5 Kasson Elementary/Middle School	1
Community In Schools	Philippi Elementary School	.5
Community In Schools	Philippi Middle School	.5
Community In Schools	Kasson Elementary/Middle School	.5

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24. Recommendation: Approve the termination of employment of the following service personnel at the end of the 2024-2025 school year. – (Refer to Enclosure Q)

Joy Poe
Sarah Haddix
Samantha Fultineer

25. Recommendation: Approve Service Personnel recommended for transfer and subsequent assignment for 2025-2026 school year. – (Refer to Enclosure Q)

Alyssa Hackney

26. Recommendation: Approve the mutual agreements with the following service personnel for the 2025-2026 school year. – (Refer to Enclosure Q)

Employee	Current Contract Days	New Contract Days
Matthew Aden Upton	203 Days	240 days

27. Recommendation: Eliminate the following service positions at the end of the 2024-2025 school year. - (Refer to Enclosure Q)

Position	Location	FTE
General Maintenance/Roofer/Electrician I/Plumber I/Carpenter I	County	1
Special Needs Aide/Supervisory Aide/Transportation Aide	Belington Middle School	1
2nd Grade Instructional Aide/Supervisory Aide	Belington Elementary School	1
ECCAT/PreK-PreK Special Needs Aide/Supervisory Aide/Transportation Aide	Belington Elementary School	1

28. Recommendation: Approve the creation of the following professional positions for the 2025-2026 school year. – (Refer to Enclosure Q)

Position	Location	Contract Days	FTE
Assistant Principal	Half at Philippi Elementary School & Half at Philippi Middle School	220	1
5 th Grade Elementary Education Teacher	Philippi Middle School	200	1

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29. Recommendation: Approve the creation of the following service personnel positions for the 2025-2026 school year. – (Refer to Enclosure Q)

Position	Location	Contract Days	FTE
3 rd Grade Aide/Supervisory	Belington Elementary School	200	3
3 rd Grade Aide/Supervisory	Junior Elementary School	200	1
3 rd Grade Aide/Supervisory	Kasson Elementary/Middle School	200	1
3 rd Grade Aide/Supervisory	Philippi Elementary School	200	3

30. Recommendation: Approve the creation of the following Extra-Curricular Coaching positions for the 2025-2026 school year. – (Refer to Enclosure Q)

Position	Location
Head Wrestling Coach	Middle School – Combined Schools home location – Kasson Elementary/Middle School
Volunteer Assistant Wrestling Coach	Middle School – Combined Schools home location – Kasson Elementary/Middle School

31. Recommendation: Approve revising the coaching supplements for the 2025-2026 school year by adding Middle School Head Wrestling Coach with a \$1,000.00 supplement. – Enclosure R
32. Recommendation: Employ professional educators and auxiliary, and service personnel and grant probationary contract status for school year 2025-2026. Employment is contingent upon receipt and maintenance of valid certification. – Enclosure S

Professional

Bodkins, Curtis
 Bolyard, Olivia
 Brown, Brandon
 Cutright, Sarah
 Daniels, Paula
 Davis, Brooke
 Derico, Christopher
 Duckworth, Trajan
 Forbes, Alexa
 Grim, Madoleen
 Heater, Christian
 Hicks, Mindy
 Holbert, Sabrina

Service

Barbe, Joyce
 Collins, Kaitlin
 Cummings, Justin
 Daugherty, Samantha
 Delauder, Genia
 Dumire, Latosha
 Dunn, Amos
 Everson, Angela
 Gum, Kristy
 Hackney, Alyssa
 Hickman, Kenneth
 Hopkins, Marsha
 Kirkpatrick, Jeffery

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Jennings, Megan
Lott, Thomas
McKenzie, Courtney
Moats, Chelsie
Moats, Madison
Newcome, Sarah
Parks, Amy
Ross, Tammy
Smith, Miranda
Tallman, Madisen
Taylor, Eliza
Toscano-Nixon, Christine
Weese, Lana
Wilson-Turner, Daimere

Krueger, Rachel
Linn, Kelsey
Marsh, Anna
Maxson, Joseph
McDaniel, Delane
McDivitt, Ariel
McElroy, Lora
Moats, Wendy
Moss, Jessica
Robinson, Kristen
Roueche, Pennie
Simons, Alyciann
Snyder, Christina
Tacy, Amy
Tarley, Phillis
Ulderich, Jason
Upton, Johnna
Upton, Matthew
Waugaman, Vicky
Wiseman, Kris
Young, Jennifer
Zickefoose, Sheila

33. Recommendation: Employ professional educators and auxiliary, and service personnel and grant tenure (continuing contract status) for school year 2025-2026. Employment is contingent upon receipt and maintenance of valid certification. – Enclosure T

Professional

Bowen, Heather
Carrico, Dorian
Green, Allyson
Green, Lisa
Kittle, Jamie
Malhoyt, Gordon
Puffenbarger, Casey
Sanetrik, Jessica
Shew, Benjamin
Watson, Dorothy

Service

Graber, Steven
Lawson, Cynthia
Mayle, Penny
McDaniel, Myranda
Moss, McKenzie
Ware, Keeah
Wise, Julie

34. Recommendation: Approve FMLA request for a service employee assigned to the Bus Garage through approximately June 30, 2025. – Enclosure U

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Items For Discussion, Consideration, and/or Possible Action –

1. FY24 School Audits and corrective action plans – Enclosure V
2. FY24 BCBOE Audited Financial Statements – Enclosure W
3. Executive Session
4. Other

Next board meetings:

May 12, 2025, at 6:00 p.m. at the Board of Education Office – (Regular Session)

Adjournment