

**BARBOUR COUNTY SCHOOLS  
PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

Doward Matlick  
Joanne McConnell  
Eric Ruf  
Dana Stemple  
Bob Wilkins

**FROM: JOE SUPER, SUPERINTENDENT**

**DATE: April 23, 2014**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, April 28, 2014**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

**Call to Order**

**Pledge to Flag**

**Invocation**

**Work Session –**

FY 14-15 Budget

**Recognition (s) –**

**Minutes -**

Approve minutes of March 24, 2014 and April 15, 2014 meetings. – Enclosure A

**Delegation(s) –**

**Reports –**

Pre-K and Kindergarten registration and enrollment  
Title I Literacy and parent involvement activities  
Facilities Report

**AGENDA**  
**April 28, 2014**

**Superintendents Recommendations –**

**Attendance –**

**Business & Finance –**

1. Recommendation: Approve payment of bills for the period of April 9, 2014 through April 22, 2014 at a total expenditure of \$181,792.18 – Enclosure B
2. Recommendation: Authorize the April 28, 2014 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure B)
3. Recommendation: Authorize the payment of utility bills due before next board meeting not to exceed \$50,000.00. (Refer to Enclosure B)
4. Recommendation: Approve the final total of the April 15, 2014 payroll check and federal withholdings in the amount of \$371,660.67. – Enclosure C
5. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure D

Kasson Elem/Middle School (Band) – projected revenue - \$200.00, \$250.00  
Philip Barbour High School (Boys Basketball) – projected revenue - \$1,000.00; (Library)  
– \$300.00; (9<sup>th</sup> Grade) - \$770.00; (PE) - \$1,200.00  
Philippi Middle School (Band) – projected revenue \$200.00, \$300.00; (Office) - \$100.00

6. Recommendation: Continue Delta Dental coverage for all regular employees effective July 1, 2014 through June 30, 2015. – Enclosure E

**Curriculum & Instruction –**

7. Recommendation: Approve/Confirm curricular trips. – Enclosure F

Junior Elementary School (4<sup>th</sup> Grade) – to Blennerhassett Island on June 6, 2014  
Volga-Century Elementary School (4<sup>th</sup> and 5<sup>th</sup> Grades) – to Pittsburgh, on June 9, 2014

8. Recommendation: Approve chaperones for Junior Elementary School's 4<sup>th</sup> Grade Field Trip to Blennerhassett Island on June 6, 2014. – Enclosure G
9. Recommendation: Approve educational leave request for a student at Philippi Middle School. – Enclosure H

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**Facilities & Maintenance –**

10. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure I
- Belington Middle School on June 14, 2014 – requested by Lacey Daugherty for Wedding Shower  
Philip Barbour High School on April 28, 2014 – requested by Virginia Boggs for Hidden Promise Dinner; on May 3-4, 2014 – requested by Marcus Johnson for Basketball Tournament
11. Recommendation: Approve building/ground modifications. – Enclosure J
- Junior Elementary School (Beside Power Station) – install a raised garden

**Food Service –**

**Policies –**

12. Recommendation: Review revised Policy 4200, Wellness for second reading. – Enclosure K
13. Recommendation: Review revised Policy 7100, School Calendar for first reading. – Enclosure L

**Student Support –**

**Transportation –**

14. Recommendation: Approve transportation travel requests. – Enclosure M

**Travel –**

15. Recommendation: Approve/Confirm requests for professional leave. – Enclosure N

**Vocational –**

**Personnel –**

16. Recommendation: Ratify the three (3) day suspension (without pay) of a service employee at Philip Barbour High School.
17. Recommendation: Approve leave of absence (maternity) for Jennifer Wolfe beginning approximately May 22, 2014 through June 12, 2014. - Enclosure O
18. Recommendation: Approve unpaid leave of absence for Leslie Sandridge on April 17, 2014 and May 2, 2014. – Enclosure P
19. Recommendation: Approve leave of absence for Laura Frey through the remainder of the 2013/2014 school year. - Enclosure Q

**AGENDA**  
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20. Recommendation: Accept resignation of Will Aleshire as a substitute teacher effective April 17, 2014. – Enclosure R
21. Recommendation: Approve Memorandum of Understanding with the US Department of Labor to enable kindergarten and/or preschool classroom aides to complete the ACDS Apprenticeship Option specified in SB 359. – Enclosure S
22. Recommendation: Employ the following personnel for the 2013-2014 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure T

Lesha Edinger

Substitute Teacher

**AGENDA**  
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**Items For Discussion, Consideration and/or Possible Action –**

1. School Newsletters – Enclosure U
2. FY13 School Audit Reports – Enclosure V
3. Oil and Gas Lease – Enclosure W
4. Set July 2014 board meeting dates as July 7<sup>th</sup> and 21<sup>st</sup>
5. Other

Next board meeting:

May 12, 2014 at 6:00 p.m. at Board of Education Office (Regular Session)

**Adjournment**

**AGENDA**  
**April 28, 2014**

**Addendum**

**Personnel –**

23. Recommendation: Accept resignation/retirement of Noble Fitzwater as a Custodian at Philip Barbour High School effective April 25, 2014. – Enclosure #1
24. Recommendation: Accept resignation of Noble Fitzwater as Custodian Trainer effective April 25, 2014. – Enclosure #2