

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

This meeting will be conducted through Zoom.

You can access the meeting at the link below.

<https://zoom.us/j/98265957824?pwd=bnBjNzhrT2ViNVNVT0M4cUlsanhTUT09>

Meeting ID: 982 6595 7824

Password: 7xD59a

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: April 21, 2020

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, April 27, 2020**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

FY 2021 Budget Hearing

Minutes –

Approve minutes of March 9, 2020, March 23, 2020, and April 14, 2020, meetings. – Enclosure A

Recognitions –

Delegation(s) –

Reports –

March 2020 Financial Report – Enclosure B

Superintendents Recommendations –

Attendance –

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Business & Finance –

1. Recommendation: Approve budget adjustments. – Enclosure C
2. Recommendation: Approve payment of bills for the period of April 8, 2020, through April 21, 2020, at a total expenditure of \$96,088.49. – Enclosure D
3. Recommendation: Authorize April 28, 2020, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure D)
4. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00. (Refer to Enclosure D)
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$23,476.29. – Enclosure E
6. Recommendation: Approve the final total of April 15, 2020, payroll check and federal withholdings in the amount of \$375,058.34. – Enclosure F
7. Recommendation: Approve 10th drawdown request for the County-Wide Energy Performance Contract financing through Freedom Bank. – Enclosure G

Curriculum & Instruction –

Facilities & Maintenance –

8. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure H

Kasson Elementary/Middle School on July 26, 2020 – requested by Teresa Marsh for
Graduation Party

Food Service –

Policies –

Student Support –

Transportation –

Travel –

Vocational –

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Personnel –

9. Recommendation: Accept resignation of Dannielle Summerfield as Head Volleyball Coach at Kasson Elementary/Middle School effective April 21, 2020. – Enclosure I

10. Recommendation: Employ the following personnel for the 2019/2020 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure J

Regular Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
	PMS	Job 2661: Custodian

Extra-Curricular Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
Kevin Snider	PBHS	Job 2695: Custodian (half-time) (Extra-Curricular)
James Poling	PBHS	Job 2694: Credit Recovery Instructor (Extra-Curricular)

11. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure J)



12. Recommendation: Employ the following personnel for the 2020/2021 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – (Refer to Enclosure J)

Regular Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
Brittany Freeman	PES	Job 2662: Head Teacher/Interventionist
	KEMS	Job 2663: Physical Education/Health Instructor
	PMS	Job 2664: Science Instructor
	PBHS	Job 2665: Science Instructor
Tamara Burner	PES	Job 2666: Elementary Education Instructor
	BES, Itinerant	Job 2667: Multi-Categorical w/Autism and Severely Profoundly Impaired Instructor

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Shannon DeWitt	PMS	Job 2668: Language Arts Instructor
	KEMS, Itinerant	Job 2669: Hearing Impaired/Multi-Categorical Instructor
Emilee Fairchild	PBHS	Job 2670: Language Arts/Library-Media Instructor
	PES, Itinerant	Job 2671: Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	PES, Itinerant	Job 2672: PreK/Prek Special Needs Instructor (half-time)
	PMS, Itinerant	Job 2673: Gifted/Multi-Categorical Instructor (half-time)
	PBHS	Job 2674: Mathematics Instructor
	PBHS, Itinerant	Job 2675: School Nurse - RN (half-time)
Thomas Kittle	County	Job 2676: Bus Operator, Rt. 29
	County	Job 2677: Bus Operator, Rt. 14
Robin Poling	PBHS	Job 2678: Cook (half-time)
Loretta Talbott	PES	Job 2679: Cook (half-time)
Jaime Short	KEMS, Itinerant	Job 2680: Special Needs Aide/Supervisory Aide/Transportation Aide

Substitute Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
	County	Job2685: Substitute Aide(s)
	County	Job 2686: Substitute Bus Operator(s)
	County	Job 2687: Substitute Cook(s)
	County	Job 2688: Substitute Custodian(s)
	County	Job 2689: Substitute LPN/Aide(s)
	County	Job 2691: Substitute School Nurse RN(s)
	County	Job 2693: Substitute Teacher(s)

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Extra-Curricular Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
Elijah Matlick	PBHS	Job 2681: Volunteer Assistant Football Coach
Christy Weese	PBHS	Job 2682: Volunteer Assistant Swim Coach
Blake Williams	PBHS	Job 2683: Head Girls Soccer Coach
	PBHS	Job 2684: Assistant Girls Soccer Coach

13. Recommendation: Employ professional educators and auxiliary, and service personnel and grant probationary contract status for school year 2020/2021. Teacher employment is contingent upon receipt and maintenance of valid certification. – Enclosure K
14. Recommendation: Employ professional educators and auxiliary, and service personnel and grant tenure (continuing contract status) for school year 2020/2021. Teacher employment is contingent upon receipt and maintenance of valid certification. – Enclosure L

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Items For Discussion, Consideration and/or Possible Action –

1. FY19 Audited Financial Statements – Enclosure M
2. Other

Next board meetings:

May 11, 2020, at 6:00 p.m. at Board of Education Office (Regular Session)

May 25, 2020, at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment

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ADDENDUM

Business & Finance –

15. Recommendation: Approve Video Production Contract with Oaklyn Media LLC. – Enclosure #1