

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Dana Stemple
Reggie Trefethen, Jr.

FROM: JOE SUPER, SUPERINTENDENT

DATE: April 21, 2015

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, April 27, 2015**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416**.

Call to Order

Pledge to Flag

Invocation

Recognition (s) –

Belington Middle School History Bowl Team
Golden Horseshoe Winners
Regional Social Studies Fair Winners

Minutes -

Approve minutes of March 23, 2015, April 13, 2015 and April 18, 2015 meetings. – Enclosure A

Delegation(s) –

Reports –

March 2015 Financial Report – Enclosure B
Monthly Attendance – Enrollment Report for month ending: April 13, 2015 – Enclosure C
Facilities Report

Superintendents Recommendations –

Attendance –

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Business & Finance –

1. Recommendation: Approve budget adjustments. – Enclosure D
2. Recommendation: Approve payment of bills for the period of April 8, 2015 through April 21, 2015 at a total expenditure of \$186,336.59. – Enclosure E
3. Recommendation: Authorize the April 28, 2015 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
4. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00. (Refer to Enclosure E)
5. Recommendation: Approve the final total of the April 15, 2015 payroll check and federal withholdings in the amount of \$370,497.12. – Enclosure F
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure G

Belington Elementary School (Office) – projected revenue - \$500.00; (PTA) - \$500.00;
(Teachers-Staff) - \$2,000.00

Belington Middle School (7th Grade) – projected revenue - \$300.00

Junior Elementary School (Office) – projected revenue - \$100.00

Kasson Elem./Middle School (8th Grade) – projected revenue - \$500.00; (Band) - \$250.00

Philip Barbour High School (Class of 2016) – projected revenue - \$50.00

Philippi Elementary School (Media) – projected revenue - \$500.00

Philippi Middle School (Dog pound Fitness Club) – projected revenue - \$800.00

Curriculum & Instruction –

7. Recommendation: Approve educational leave request for a student at Kasson Elem./Middle School. – Enclosure H
8. Recommendation: Approve educational leave request for a student at Kasson Elem./Middle School. – Enclosure I
9. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure J
10. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure K
11. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure L
12. Recommendation: Approve educational leave request for a student at Philippi Elementary School. – Enclosure M

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13. Recommendation: Approve educational leave request for a student at Philippi Elementary School. – Enclosure N

14. Recommendation: Approve/Confirm curricular trips. – Enclosure O

Belington Elementary School (3rd Grade) – to Greenbank on May 4, 2015; (4th Grade) – to Charleston on June 10, 2015

Belington Middle School (School) – to Philippi Pool on June 11, 2015

Kasson Elem./Middle School (School) – to Philippi Pool on June 8, 2015; (School) – to Seneca Caverns & Rocks on June 3, 2015

Philip Barbour High School (HSTA) – to University High on May 2, 2015; (PAES) – to Barbour Lanes on May 21, 2015

Philippi Middle School (Science Club) – to AB University on April 22, 2015

Volga-Century Elementary School (4th Grade) – to Blue & Gray on May 29, 2015

Facilities & Maintenance –

15. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure P

Philippi Middle School on May 16-17, 2015 – requested by Brian Murphy (BC EMS) for EVOC; on May 23, 2015 – requested by Teresa Williamson for Graduation

Food Service –

Policies –

16. Recommendation: Review revised policy 3500, Food Service Collection for first reading. – Enclosure Q

17. Recommendation: Adopt revised policy 6710, Employment of Retired Teachers as Substitute Teachers in Areas of Critical Need and Shortage Policy, on second reading. – Enclosure R

Student Support –

18. Recommendation: Approve consultation agreement with DePaul School for Hearing and Speech to provide professional workshops for the 2014/2015 school year. – Enclosure S

19. Recommendation: Approve Markel Insurance Company to provide student accident insurance for the 2015-2016 school year. – Enclosure T

Transportation –

20. Recommendation: Approve transportation travel requests. – Enclosure U

Travel –

21. Recommendation: Approve/Confirm requests for professional leave. – Enclosure V

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Vocational –

22. Recommendation: Approve businesses, agencies and organizations located in Barbour County or surrounding areas as sites for work-based experience for high school students for the 2014-2015 school year. – Enclosure W

Personnel –

23. Recommendation: Approve leave of absence for Marsha Nestor beginning April 17, 2015 through May 15, 2015. – Enclosure X
24. Recommendation: Accept medical leave of absence for Rachel Propst beginning March 26, 2015 through June 18, 2015. – Enclosure Y
25. Recommendation: Accept resignation/retirement of Nancy Ware as an Aide at Belington Elementary School effective June 30, 2015. – Enclosure Z
26. Recommendation: Employ Nancy Ware as a substitute aide for the 2015-2016 school year.- (Refer to Enclosure Z)
27. Recommendation: Allow Melissa Pharis to complete 24 contact hours with a Certified School Nurse. – Enclosure AA
28. Recommendation: Approve unpaid leave for Angela McDaniel on June 10-12, 2015. – Enclosure BB
29. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure CC

_____ Critical Needs Long Term Substitute Teacher PBHS
(Multi-Categorical Teacher with AU)

30. Recommendation: Assign the following person(s) on the transfer list to specific assignment(s) for the 2015/2016 school year. – Enclosure DD

Tamela Hoyman 4th Grade BES

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Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure EE
2. New Vision Letter – Enclosure FF
3. Student Handbooks for Belington Middle School and Mount Vernon Elementary School for the 2015/2016 School Year– Enclosure GG
4. Permit PBHSC student who is currently placed in the ALC to participate in Prom and Graduation exercises – Enclosure HH (Action)
5. Early Release dates – May 29, 2015, June 5, 2015 and June 16, 2015
6. Other

Next board meeting:

May 11, 2015 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

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ADDENDUM

Business & Finance –

31. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure #1

Kasson Elem./Middle School (PTO) – projected revenue - \$1,000.00

Items For Discussion, Consideration and/or Possible Action –

7. Discussion and possible action on selection and appointment of county superintendent for a term commencing July 1, 2015. (Action)