

**BARBOUR COUNTY SCHOOLS**

**PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

David Everson  
Joanne McConnell  
Jared Nestor  
Adam Starks  
Ron Phillips

This meeting will be conducted through Zoom.

You can access the meeting at the link below.

Join Zoom Meeting

<https://us02web.zoom.us/j/85999770973?pwd=Q0RGVVBlbFZ5NVZ0QXU0QlNXVnF2QT09>

Meeting ID: 859 9977 0973

Passcode: g89ffv

**FROM: JEFF WOOFER, SUPERINTENDENT**

**DATE: April 20, 2021**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, April 26, 2021**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

**Call to Order**

**Pledge to Flag**

**Invocation**

**Junior Elementary School - Presentation**

**Minutes –**

Approve minutes of March 22, 2021, and April 12, 2021, meetings. – Enclosure A

**Recognitions –**

**Delegation(s) –**

**Reports –**

Wendel – Phase II Year 3 Measurement and Verification Report – Enclosure B  
March 2021 Financial Report – Enclosure C

**AGENDA**  
**April 26, 2021**

**Superintendents Recommendations –**

**Attendance –**

**Business & Finance –**

1. Recommendation: Approve budget adjustments. – Enclosure D
2. Recommendation: Approve payment of bills for the period of April 7, 2021, through April 20, 2021, at a total expenditure of \$202,274.58. – Enclosure E
3. Recommendation: Authorize April 28, 2021, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
4. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00. (Refer to Enclosure E)
5. Recommendation: Approve the final total of April 15, 2021, payroll check, and federal withholdings in the amount of \$390,235.83. – Enclosure F
6. Recommendation: Approve the final total of utility/copier bills in the amount of \$18,443.55. – Enclosure G
7. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H

Kasson Elementary/Middle School (PTO) – projected revenue - \$500.00  
Philip Barbour High School (Softball) – projected revenue - \$1,000.00; (Ag. FFA) -  
\$500.00, \$500.00, \$500.00

**Curriculum & Instruction –**

**Facilities & Maintenance –**

8. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure I

Philip Barbour High School on August 28, 2021 – requested by Vickie Thomas for  
Barbour County Fair Pageant  
Philippi Middle School on May 2, 2021 – requested by Carla Boylen for Birthday Party

**Food Service –**

**Policies –**

**Student Support –**

9. Recommendation: Approve School-Based Health Services Agreement with the Belington Community Medical Services Association, Inc. – Enclosure J

**AGENDA**  
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**Transportation –**

**Travel –**

10. Recommendation: Approve/Confirm requests for professional leave. – Enclosure K

**Vocational –**

11. Recommendation: Approve contract with Mountain State ESC to provide TASC Examiner services for the 2021/2022 school year. – Enclosure L

**Personnel –**

12. Recommendation: Accept the resignation of Trevor Mouser as Head Boys Basketball Coach at Belington Middle School effective April 14, 2021. – Enclosure M
13. Recommendation: Accept the resignation of Steve Price as a bus operator (extra-curricular) for the Belington Area Summer School effective April 19, 2021. – Enclosure N
14. Recommendation: Accept the resignation of George R. Collett as Head Football Coach at Philip Barbour High School effective April 16, 2021. – Enclosure O
15. Recommendation: Accept the resignation of Sally Hammack as a Long Term Substitute 1<sup>st</sup> Grade Teacher at Philippi Elementary School effective April 19, 2021. – Enclosure P
16. Recommendation: Accept the resignation of Samuel Wagner as an Itinerant Educational Interpreter/Sign Language Specialist/Aide/Transportation Aide home-based at Philippi Middle School effective April 20, 2021. – Enclosure Q
17. Recommendation: Employ the following personnel for the 2020/2021 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure R

<b>Regular Employee Assignments 2020-21</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
	PES, Itinerant	Job 3143: PreK/Prek Special Needs Instructor (half-time)
	PMS, Itinerant	Job 3144: Gifted/Multi-Categorical Instructor (half-time)
	PES, Itinerant	Job 3145: Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	PMS	Job 3146: Mathematics Instructor
	PBHS	Job 3147: School Nurse - RN (half-time)
	PBHS	Job 3153: Educational Interpreter/Sign Language

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		Specialist/Supervisory Aide/Transportation Aide
	PMS, Itinerant	Job 3154: Visually Impaired/Multi-Categorical Instructor
	PBHS, Itinerant	Job 3155: Multi-Categorical Instructor w/Autism
Brandon Antion	PBHS	Job 3178: Associate Principal

<b>Substitute Employee Assignments 2020-21</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
	PMS, Itinerant	Job 3142: Long Term Substitute Visually Impaired/Multi-Categorical Instructor
	County	Job 3148: Substitute Bus Operator(s)
	County	Job 3149: Substitute Custodian(s)
	County	Job 3150: Substitute LPN/Aide(s)
	County	Job 3151: Substitute School Nurse RN(s)
	County	Job 3152: Substitute Secretary(s)

<b>Extra-Curricular Employee Assignments 2020-21</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
Freda Cross	BMS	Job 3130: (1) Cook Summer School (Extra-Curricular)
Valarie Cross	Belington Area	Job 3174: (1) Bus Operator for Summer School (Extra-Curricular)
	BES, Itinerant	Job 3175: (1) Special Needs/Supervisory Summer School Aide (Extra-Curricular)
Teresa Williamson	PMS, Itinerant	Job 3176: (1) Counselor Summer School (Extra-Curricular)
Jamie Green	BMS, Itinerant	Job 3177: (1) Counselor Summer School (Extra-Curricular)

18. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure R)

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19. Recommendation: Employ the following personnel for the 2021/2022 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – (Refer to Enclosure R)**

<b>Extra-Curricular Employee Assignments 2021-22</b>		
<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
Nick Mayle	PBHS	Job 3170: Head Football Coach
	PBHS	Job 3171: Assistant Wrestling Coach
Justin Carter	BMS	Job 3172: Head Boys Basketball Coach
	PBHS	Job 3173: Volunteer Assistant Boys Track Coach

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Items For Discussion, Consideration, and/or Possible Action –

1. FY20 School Audits and corrective action plans – Enclosure S
2. Other

Next board meetings:

May 10, 2021, at 6:00 p.m. at Board of Education Office - Regular Session (Belington  
Elementary School Presentation)

**Adjournment**