

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Dana Stemple
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: April 19, 2016

RE: REVISED - BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, April 25, 2016**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416**.

Call to Order

Pledge to Flag

Invocation

Minutes -

Approve minutes of April 11, 2016 meeting. – Enclosure A

Recognitions -

Delegation(s) –

Heather McCord – regarding a student issue
Tammy Smith – Belington Public Library

Reports –

March 2016 Financial Report – Enclosure B
Facilities Report

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Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for In-county Out-of-Zone attendance for school year 2015-2016 contingent upon compliance with pupil-teacher ratio. – Enclosure C
2. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-county attendance for school year 2015-2016. – Enclosure D

Business & Finance –

3. Recommendation: Approve budget adjustments. Enclosure E
4. Recommendation: Approve payment of bills for the period of April, 2016 through April 19, 2016 at a total expenditure of \$242,201.08. – Enclosure F
5. Recommendation: Authorize the April 28, 2016 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure F)
6. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00. (Refer to Enclosure F)
7. Recommendation: Approve the final total of the April 15, 2016 payroll check and federal withholdings in the amount of \$348,482.19. – Enclosure G
8. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H

Belington Elementary School (2nd Grade) – projected revenue - \$300.00

Belington Middle School (Student Council) – projected revenue - \$1,500.00

Kasson Elementary/Middle School (Office) – projected revenue - \$500.00, \$750.00;
(PTO) - \$500.00

Philip Barbour High School (Boys Soccer) – projected revenue - \$1,200.00; (Boys & Girls
Soccer) - \$1,200.00, \$1,600.00

Philippi Middle School (Office) – projected revenue - \$75.00

Curriculum & Instruction –

9. Recommendation: Adopt Calendar for the 2016/2017 school year. – Enclosure I
10. Recommendation: Approve graduation exercises for the Class of 2016. – Enclosure J

Commencement Exercises – Saturday, May 28, 2016 at 1:00 p.m. at the Barbour County
Fairgrounds

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11. Recommendation: Approve/Confirm curricular trips. – Enclosure K

Belington Elementary School (1st Grade) – to Hovatters Zoo on May 25, 2016; (3-4 Grade Honor Roll) – to Clarksburg on June 1, 2016; (3rd Grade) – to Valley Worlds of Fun on May 16, 2016; (Preschool) – to Hovatters Zoo on May 12, 2016
Junior Elementary School (School) – to Pittsburgh on May 25, 2016
Kasson Elem/Middle School (Band) – to Carnegie Science Museum on May 19, 2016
Philip Barbour High School (Ag/FFA) – to Audra State Park on April 29, 2016; (Ag/FFA) – to Morgantown on June 1-3, 2016; (Class of 2016) – to Cedar Point on May 18, 2016
Philippi Middle School (6th Grade) – to Seneca Caverns/Rocks on May 25, 2016; (7th Grade) – to Blennerhassett Island on May 27, 2016; (Band) – to Kennywood on June 4, 2016

12. Recommendation: Approve chaperones for Kasson Elementary/Middle Schools field trip to Blennerhassett Island. – Enclosure L
13. Recommendation: Ratify the expulsion for student hearing (EXP 12-16) for up to a calendar year year pending adherence to the agreement between the school system and the family. - Enclosure M
14. Recommendation: Adopt textbooks for the next six years. – Enclosure N

<u>Curricular Area</u>	<u>Vendor</u>
Music	Quaver
Science: Elementary & Middle	Foss
Science: High School	
Earth and Space (grade 9)	McGraw-Hill
Biology (grade 10)	McGraw-Hill
Chemistry (grade 11/12)	McGraw-Hill
Physical Science (grade 11)	McGraw-Hill
Human Anatomy Physiology (grade 11/12)	Pearson
Physics (grade 12)	McGraw-Hill
Environmental (grade 11/12)	McGraw-Hill

Art – Art chose to not adopt a textbook, rather they need supplementary materials and prefer to keep their old textbook.

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Facilities & Maintenance –

15. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure O
- Belington Middle School on April 23, 2016 – requested by Gina Wolfe for Birthday Party
 - Kasson Elem/Middle School on May 31, 2016 – requested by Teresa Marsh for Inflatables Incentive
 - Mount Vernon Elementary School on July 11-15, 2016 – requested by Hatie Hallner for Summer Camp; September 1, 2016 through May 2017 – requested by Nancy Curkendall for KidREACH
 - Philippi Middle School on April 24, 2016 – requested by Carla Knotts for Birthday Party; on May 28, 2016 – requested by Carla Knotts for Graduation Dinner

Food Service –

Policies –

Student Support –

Transportation –

16. Recommendation: Approve transportation travel requests. – Enclosure P

Travel –

17. Recommendation: Approve/Confirm requests for professional leave. – Enclosure Q

Vocational –

18. Recommendation: Approve businesses, agencies and organizations located in Barbour County or surrounding areas as sites for work-based experience for high school students for the 2015-2016 school year. – Enclosure R

Personnel –

19. Recommendation: Accept resignation of Jennifer Swift as a half-time Social Studies teacher at Philippi Middle school effective June 30, 2016. – Enclosure S
20. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – Enclosure T

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21. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – Enclosure U**

<u>Regular Employee Assignments:</u>		
Name	School/Location	Job ID/Position
Jennifer Weyandt	PES	991-Multi-Categorical with Autism
Janet Poling	PES	992-Multi-Categorical with Autism and Severely/Profoundly Impaired Instructor
	PBHS	993- Multi-Categorical with Autism and Severely/Profoundly Impaired Instructor
	BMS	995- Multi-Categorical with Autism and Severely/Profoundly Impaired Instructor
John Boskovic	BES	996-Multi-Categorical with Autism Instructor
	Itinerant, Home-based at BES	997-Multi-Categorical with Autism
Justin Wood	PBHS	998-Health Instructor
Andrea Schoonover	Itinerant	1000-Alternative Learning Center Instructor
	PES	1003-Multi-Categorical with Autism Instructor
	PBHS	1004-Multi-Categorical with Autism Instructor
	PMS	1005-Music Instructor (half time)
<u>Substitute Assignments:</u>		
Name	School/Location	Position
Whitney Mayle	County	1001-Substitute RN
	County	1015-Substitute Teacher
Lynn Hartley	County	1015-Substitute Teacher
	County	1015-Substitute Teacher
Connie Seech	PBHS	994-Long-term Substitute Multi-Categorical with Autism and Severely/Profoundly Impaired Instructor

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22. Recommendation: Employ the following personnel for the 2016-2017 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – Enclosure V**

<u>Regular Employee Assignments:</u>		
Name	School/Location	Job ID/Position
Sename Blabuh	PBHS	1016-French Instructor
	Itinerant/Home-based JES	1017-Physical Instructor (half-time)
	PBHS	1020-Library/Media Technology Specialist (half-time)
Ashley Workman	Itinerant/Home-based at VCES	1021-Multi-Categorical with Autism Instructor (half-time)
Patricia Leveque-Gosnell	PBHS	1022-Language Arts Instructor (half- time)
	County	1023-Truancy Diversion Specialist
Darla Streets	PMS	1024-Elementary Education Instructor
Joseph Ferguson	PMS	1025-Science Instructor
	PMS	1026-Social Studies Instructor (half- time)
Angela Thompson	PBHS/Home-based at Volga-Century Elementary School	1027-Cook/Cafeteria Manager
Stacie Triplett	PBHS/Home-based at Mount Vernon Elementary School	1028-Cook/Cafeteria Manager
Suetta Durst	Philippi Elementary School	1029-Cook (half-time)
Marsha Mayle	Itinerant home based at PES	1030-Special Education Aide/Supervisory Aide/Transportation Aide (half-time)
<u>Extra-Curricular Assignments:</u>		
Name	School/Location	Position
Danny Wagner	PBHS	1031-Asst. Football Coach
Joshua Halfin	PBHS	1032-Asst. Football Coach
Richard Mouser	PBHS	1039-Asst. Boys Basketball Coach
	PBHS	1040-Vol. Asst. Boys Basketball Coach
Toby Poling	PBHS	1042-Head Boys Track Coach
	PBHS	1044-Vol. Asst. Softball Coach
Terry Baughamn	PBHS	1045-Asst. Baseball Coach
	PBHS	1046-Vol. Asst. Baseball Coach

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	PBHS	1047-Athletic Trainer (winter sports)
	PBHS	1048-Athletic Trainer (Fall sports)
	KEMS	1053-Head Girls Basketball Coach
Ryan Wolfe	KEMS	1055-Head Volleyball Coach
Julie Feather	BMS	1056-Head Cross Country
David Hamrick	BMS	1057-Vol. Asst. Cross Country Coach
	BMS	1058-Asst. Boys Basketball Coach
Sarah Harris	BMS	1060-Vol. Asst. Volleyball Coach
Carla Knotts	PMS	1064-Head Cheer Coach
Toby Poling	PMS	1067-Vol. Asst. Football Coach
Samantha Rexrode	PMS	1068-Head Volleyball Coach
Toby Poling	PMS	1071-Head Boys Basketball Coach
Russell Humphreys	PMS	1072-Asst. Boys Basketball Coach

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Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure W
2. Response to Fire Marshall – Enclosure X
3. Permit PBHSC student who is currently placed in the ALC to participate in Graduation exercises
(Action)
4. Other

Next board meeting:

May 9, 2016 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment

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ADDENDUM

Personnel –

23. Recommendation: Accept resignation of Erin Ward as a Language Arts teacher at Philippi Middle school effective June 30, 2016. – Enclosure #1