

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: April 18, 2023

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, April 24, 2023**, at the **Belington Elementary School, 47 Morgantown Pike, Belington, WV 26250**.

Call to Order

Pledge to Flag

Invocation

Minutes –

Approve the minutes of March 13, 2023, March 23, 2023, March 27, 2023, April 10, 2023, April 15, 2023, and April 18, 2023 meetings. – Enclosure A

Recognitions –

Discussion –

School performance, student outcomes, academics –

Belington Elementary School Presentation – Enclosure B
Attendance-Enrollment Report – Enclosure C

Delegation(s) –

AGENDA
April 24, 2023

Reports –

March 2023 Financial Report – Enclosure D

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve budget adjustments. – Enclosure E
2. Recommendation: Approve payment of bills for the period of April 5, 2023, through April 18, 2023, at a total expenditure of \$55,719.59. – Enclosure F
3. Recommendation: Authorize April 28, 2023, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure F)
4. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$70,000.00. - (Refer to Enclosure F)
5. Recommendation: Approve the final total of April 14, 2023, payroll check, and federal withholdings in the amount of \$400,006.53. – Enclosure G
6. Recommendation: Approve the final total of utility/copier bills in the amount of \$48,351.78. – Enclosure H
7. Recommendation: Approve contract with E-Rate Central Consulting Services through June 2026 in the amount of \$9,860.00 annually. – Enclosure I
8. Recommendation: Approve agreement with Vector Solutions in the amount of \$7,140.10. – Enclosure J

AGENDA
April 24, 2023

9. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure K
- A. Junior Elementary School
 - 1. (Strawberry) - \$300.00
 - 2. (Strawberry) - \$1,000.00
 - 3. (Strawberry) - \$1,000.00
 - 4. (Strawberry/PreK) - \$1,000.00
 - 5. (Office) - \$200.00
 - 6. (Office) - \$500.00
 - 7. (Office) - \$0.00
 - 8. (4th Grade) - \$700.00
 - 9. (PreK/Honor Roll) - \$1,500.00
 - 10. (PreK/Kindergarten) - \$500.00
 - 11. (1st/2nd/3rd/4th Grades) - \$700.00
 - 12. (Honor Roll/4th Grade) - \$500.00
 - B. Kasson Elementary/Middle School
 - 1. (Music Program) - \$1,000.00
 - 2. (Student Council) - \$0.00
 - C. Philip Barbour High School
 - 1. (Class of 2025) - \$500.00
 - 2. (Class of 2025) - \$500.00
 - 3. (Class of 2025) - \$1,000.00
 - 4. (Cheer) - \$1,000.00
 - 5. (Volleyball) - \$500.00

Curriculum & Instruction –

10. Recommendation: Approve/Confirm curricular trips. – Enclosure L
- Belington Elementary School (First Grade) – to Launch Pad Trampoline park on May 17, 2023
Philippi Elementary School (PreK/Kindergarten) – to Hovatter’s Zoo on May 8, 2023
11. Recommendation: Approve graduation exercises for the Class of 2023. – Enclosure M
- Commencement Exercises – Friday, May 19, 2023, 7:00 p.m. at the Barbour County Fairgrounds
12. Recommendation: Approve early graduation for a student at Philip Barbour High School. – Enclosure N
13. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure O
14. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure P

AGENDA
April 24, 2023

Facilities & Maintenance –

Food Service –

Policies –

Student Support –

Transportation –

Travel –

15. Recommendation: Approve/Confirm requests for professional leave. – Enclosure Q

Vocational –

Personnel –

16. Recommendation: Employ professional educators and auxiliary, and service personnel and grant probationary contract status for school year 2023/2024. Teacher employment is contingent upon receipt and maintenance of valid certification. – Enclosure R

17. Recommendation: Employ professional educators and auxiliary, and service personnel and grant tenure (continuing contract status) for school year 2023/2024. Teacher employment is contingent upon receipt and maintenance of valid certification. – Enclosure S

18. Recommendation: Approve leave of absence for a professional employee at Philippi Elementary School through August 1, 2023. – Enclosure T

19. Recommendation: Employ the following personnel for the 2022/2023 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure U

Regular Employee Assignments 2022-23 (FY23)

Name of Person	Location	Job ID: Position
	PBHS, Itinerant	Job 4302: Multi-Categorical w/Autism Instructor

Substitute Employee Assignments 2022-23

Name of Person	Location	Job ID: Position
Mary Fox	County	Job 4297: Substitute Cook(s)
	County	Job 4298: Substitute Bus Operator(s)
	County	Job 4305: Restricted Short- Term Substitute Teacher(s)
Grace Howdershelt	County	Job 4299: Substitute Teachers

AGENDA
April 24, 2023

20. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure U)

21. Recommendation: Employ the following personnel for the 2023/2024 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – (Refer to Enclosure U)

Regular Employee Assignments 2023-24 (FY24)		
Name of Person	Location	Job ID: Position
	PES	Job 605: Elementary Education Instructor
	BES	Job 606: Elementary Education Instructor
Christina Mayle	Board office/Itinerant	Job 620: Itinerant Virtual School/Dual Credit Facilitator
	PBHS	Job 618: Counselor
	KEMS	Job 741: Custodian
	Board Office	Job 734: Accounts Payable Supervisor

AGENDA
April 24, 2023

Items For Discussion, Consideration, and/or Possible Action –

1. Other

Next board meetings:

May 8, 2023, at 6:00 p.m. at the Board of Education Office - (Regular Session)

Adjournment

AGENDA
April 24, 2023

ADDENDUM

Business & Finance –

22. Recommendation: Contribute \$5,000.00 towards the purchase of a new K9 through the Barbour County Sheriff's office.
23. Recommendation: Authorize the funding of the county libraries at the existing rate.

Curriculum & Instruction –

24. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure #1

Facilities & Maintenance –

25. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure #2
 - A. Philip Barbour High School
 1. on May 8, 2023 – requested by Jaiden Morris for Cheer Clinic
 2. on May 11, 2023 – requested by James Poling for incoming freshman orientation for HSTA

Personnel –

26. Recommendation: Approve the revised schedule of supplemental pay for service personnel. **(changes will become effective July 1, 2023.)** – Enclosure #3