

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

Doward Matlick
Joanne McConnell
David Strait
Michael Talbott
Bob Wilkins

FROM: JOE SUPER, SUPERINTENDENT

DATE: April 18, 2012

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, April 23, 2012**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV.**

Call to Order

Pledge to Flag

Invocation

Minutes -

Approve Minutes of the April 9, 2012 meeting. – Enclosure A

Delegation(s) –

Recognition (s) –

Regional Social Studies Fair Students
Regional Science Fair Winners
Golden Horse Winners

Reports –

Expenditure Report – Enclosure B
Energy Conservation Program – Enclosure C
Facilities Report

Superintendents Recommendations –

Attendance –

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Business & Finance –

1. Recommendation: Approve budget adjustments. - Enclosure D
2. Recommendation: Approve payment of bills for the period of April 4, 2012 through April 17, 2012 at a total expenditure of \$134,900.07. – Enclosure E
3. Recommendation: Authorize the April 28, 2012 payroll and federal withholdings not to exceed the amount of \$900,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
4. Recommendation: Authorize the payment of utility, travel and rent bills due before next board meeting not to exceed \$45,000.00. – (Refer to Enclosure E)
5. Recommendation: Approve the final total of the April 13, 2012 payroll check and federal withholdings in the amount of \$573,200.86. – Enclosure F
6. Recommendation: Approve final total of utility/travel bills in the amount of \$2,287.60. – Enclosure G
7. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) – Enclosure H

Belington Elementary School (PTA) – projected revenue – \$300.00

Philip Barbour High School (Golf) – projected revenue - \$3,000.00

8. Recommendation: Award the following copier contracts for the listed locations. – Enclosure I

Aaron Products, Philippi Elementary School

Aaron Products, Philippi Middle School

Aaron Products, Volga-Century Elementary School

Aaron Products, Finance Office

Curriculum & Instruction –

9. Recommendation: Approve/Confirm curricular trips. – Enclosure J

Belington Elementary School (5th Grade) – to Prickett's Fort on May 29, 2012; (4th Grade/5th Grade) – to AB College on May 21, 2012; (1st Grade) – to Hovatter's Zoo on May 11, 2012

Philip Barbour High School (RAZE) – to County Middle Schools on April 24, 2012

Philippi Elementary School (5th Grade) – to Valley Worlds of Fun on May 24, 2012; (3rd Grade/4th Grade/5th Grade) – to Philippi City Pool on May 30, 2012

Philippi Middle School (Science Club) – to AB College on April 24, 2012

10. Recommendation: Approve chaperones for Belington Elementary Schools 2nd Grade trip to Blennerhassett Island on May 11, 2012. – Enclosure K

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Facilities –

11. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure L

Mt. Vernon Elementary School on May 26, 2012 – requested by Brittney Hoffman for Baby Shower
Philippi Middle School on June 18-22, 2012 – requested by Michele Moore for Barbour County Youth Arts Camp; on the 2nd Tuesday of each month – requested by Teresa Williamson for 4-H Meetings; on April 29, 2012 – requested by Carla Knotts for Birthday Party; on April 23, 2012 – requested by Barb Wolfe for 4-H Visual presentations

Food Service –

Policies –

12. Recommendation: Repeal policy 7600, Technology effective July 1, 2012. – Enclosure M
13. Recommendation: Review new policy 7600, Educational Purpose and Acceptable Use of Electronic Resources, Technologies and the Internet for first reading. – **(Refer to Enclosure M)**
14. Recommendation: Review revised policy 7510, Multicultural Policy for second reading. – Enclosure N
15. Recommendation: Adopt new policy 7500, Curriculum on second reading. – **(Refer to minutes of April 9, 2012)**
16. Recommendation: Adopt revised policy 1100, Mission and Core Beliefs Policy on second reading. – **(Refer to minutes of April 9, 2012)**

Student Support –

Transportation –

17. Recommendation: Approve transportation travel requests. – Enclosure O
18. Recommendation: Approve the sale of the following vehicles by sealed bid. – Enclosure P

One 1998 GMC 77 passenger bus
Two 1999 Freightliner 77 passenger bus
One 1999 Blue Bird 84 passenger bus

Travel –

19. Recommendation: Approve/Confirm requests for professional leave. – Enclosure Q

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Vocational –

20. Recommendation: Approve businesses, agencies and organizations located in Barbour County or surrounding areas as sites for work-based experience for high school students for the 2011-2012 school year. – Enclosure R

Personnel –

21. Recommendation: Employ the following substitute personnel for the 2011/2012 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure S

Laura Arevelo, Long Term Substitute English Teacher, Philip Barbour High School beginning May 2, 2012 for the remainder of the 2011/2012 school year

Teri McGilton, Long Term Substitute Secretary, Belington Middle School beginning April 25, 2012 for the remainder of the 2011/2012 school year

22. Recommendation: Employ the following personnel for the 2012/2013 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure T

Debbie Johnson, Instructor, Belington Elementary School

Janna Duckworth, Supervisory Kindergarten Aide/Transportation Aide, Belington Elementary School

Kelli Kittle, Supervisory Kindergarten Aide/Transportation Aide, Junior Elementary School

Extra Curricular Assignments

James Kirkpatrick, Head Golf Coach, Philip Barbour High School

James Kirkpatrick, Head Boy's Basketball Coach, Philippi Middle School

Carla Knotts, Assistant Softball Coach, Philip Barbour High School

23. Recommendation: Accept resignation of Carroll Mumma as a Chemistry/Physics instructor at Philip Barbour High School effective at the end of the 2011/2012 school year. – Enclosure U
24. Recommendation: Accept resignation of Kerry Kincaid as an Itinerant Technology Systems Specialist home based at Philip Barbour High School effective April 27, 2012. – Enclosure V
25. Recommendation: Accept resignation of Stacey Roy as a LPN/Aide/Transportation Aide at Belington Elementary School effective April 23, 2012. – Enclosure W
26. Recommendation: Employ Stacey Roy as a substitute LPN/Aide for the 2011/2012 school year. – Enclosure X
27. Recommendation: Accept resignation of Ellen J. Ball as Treasurer/Chief School Business Official effective April 30, 2012. – Enclosure Y

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28. Recommendation: Approve a medical leave of absence (maternity) for Kelly Clark beginning May 7, 2012 through the end of the 2011/2012 school year. – Enclosure Z
29. Recommendation: Approve a medical leave of absence for Angela Frey beginning April 26, 2012 until approximately May 26, 2012. – Enclosure AA
30. Recommendation: Approve 4 days of unpaid leave for Karen Jones from May 21-24, 2012 for a mission trip to Haiti. – Enclosure BB
31. Recommendation: Renewal of the ESchool Solutions automated call system for the 2012/2013 school year. – Enclosure CC

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Items For Discussion, Consideration and/or Possible Action –

1. Budget discussion
2. Other

Adjournment