

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

Doward Matlick
Joanne McConnell
Eric Ruf
Dana Stemple
Bob Wilkins

FROM: JOE SUPER, SUPERINTENDENT

DATE: April 9, 2014

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Tuesday, April 15, 2014**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Work Session –

FY 14-15 Budget

Recognition (s) –

Minutes -

Delegation(s) –

Friends of George Byrer Field

Reports –

March 2014 Financial Report – Enclosure A
Facilities Report

Superintendents Recommendations –

Attendance –

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Business & Finance –

1. Recommendation: Approve budget adjustments. – Enclosure B
2. Recommendation: Approve payment of bills for the period of March 20, 2014 through April 8, 2014 at a total expenditure of \$197,102.41 – Enclosure C
3. Recommendation: Authorize the April 15, 2014 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
4. Recommendation: Authorize the payment of utility bills due before next board meeting not to exceed \$50,000.00. (Refer to Enclosure C)
5. Recommendation: Approve the final total of the March 28, 2014 payroll check and federal withholdings in the amount of \$540,590.04. – Enclosure D
6. Recommendation: Approve final total of utility bills in the amount of \$75,395.51. – Enclosure E
7. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure F

Belington Elementary School (1st Grade) – projected revenue - \$200.00 (5th Grade) – \$300.00; (PTA) - \$1,000.00
Belington Middle School (8th Grade) – projected revenue - \$400.00
Junior Elementary School (PTA) – projected revenue - \$400.00, \$200.00
Kasson Elem/Middle School (School) – projected revenue - \$300.00
Philip Barbour High School (Softball) – projected revenue - \$1,000.00; (Volleyball) – \$300.00
Philippi Elementary School (PreK) – projected revenue - \$1,500.00
Volga-Century Elementary School (4-5th Grades) - \$200.00

Curriculum & Instruction –

8. Recommendation: Approve/Confirm curricular trips. – Enclosure G

Belington Elementary School (K) – to French Creek Game Farm on June 4, 2014; (3rd Grade) – to Greenbank on June 3, 2014; (4th Grade) – to Charleston on June 5, 2014
Philip Barbour High School; (Ag./FFA) – to Mineral Wells on April 24-25, 2014; (HSTA) – to WVU on May 10, 2014; (Selected Students) – to Barbour Lanes on April 17, 2014; (Students Earning Incentive) – to Elkins on April 28, 2014
Philippi Elementary School (1-3rd Grades) – to Buckhannon on June 4, 2014; (4-5th Grades) – to Carnegie Science Center & Cooper’s Rock on June 5, 2014; (PreK-K) to Buckhannon on June 3, 2014
Volga-Century Elementary School (School) – to Lewis County Park on June 4, 2014
9. Recommendation: Approve chaperones for Kasson Elem/Middle Schools 8th Grade Trip to Washington D.C. on June 5-6, 2014. – Enclosure H

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10. Recommendation: Approve the creation of a Biology Club at Philip Barbour High School. – Enclosure I

11. Recommendation: Approve the school calendar for the 2014-2015 school year. – Enclosure J

Facilities & Maintenance –

12. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure K

Belington Elementary School on May 3, 2014 – requested by Belington Elementary School PTA for Spring Fling/Carnival

Belington Middle School on April 17, 2014 – requested by Sarah Harris for Student Activity Night; on April 6, 2014 – requested by Lori Skidmore for Birthday party; on July 12, 2014 – requested by Mary Mick for Family reunion

Mt. Vernon Elementary School on April 27, 2014 – requested by Roxie Montgomery for Birthday party; on April 5, 2014 – requested by Summer Hall for Birthday party

Philip Barbour High School on April 28, 2014 – requested by Barb Wolfe for 4-H Visual Presentations; during summer of 2014 – requested by William King for Belington Little League

Philippi Middle School on April 5, 2014 – requested by Marie Mayle for Family Dinner

13. Recommendation: Approve building/ground modifications. – Enclosure L

Belington Elementary School (Ball field) – demolish dugouts and remove fence; (School) – paint doors, under windows and playground equipment

Philip Barbour High School (Room V-15) – change outlet to 120 socket; install 240 volt sockets; install a temporary hook up to an outside freezer; (Old gym wing) – install steel folding gate

Philippi Middle School (Gym) – install anchor bolts to wall

Food Service –

Policies –

14. Recommendation: Adopt revised Policy 4200, Wellness on second reading. – Enclosure M

Student Support –

Transportation –

15. Recommendation: Approve transportation travel requests. – Enclosure N

Travel –

16. Recommendation: Approve/Confirm requests for professional leave. – Enclosure O

Vocational –

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Personnel –

17. Recommendation: Approve medical leave of absence for April Paugh beginning March 24, 2014 for approximately four to six weeks. – Enclosure P
18. Recommendation: Approve unpaid medical leave of absence for Sandy Thorne that will extend until further notice. – Enclosure Q
19. Recommendation: Accept resignation of Evalene Bartram as a Multi-Categorical Instructor half at Kasson Elem/Middle School and half at Philippi Middle School effective at the end of the day on June 13, 2014. – Enclosure R
20. Recommendation: Accept resignation of Joelle Kenney as a Speech-Language Pathologists effective June 30, 2014. – Enclosure S
21. Recommendation: Approve medical leave of absence for Kimberly Swick through approximately April 16, 2014. Enclosure T
22. Recommendation: Employ professional educators and auxiliary and service personnel and grant **probationary contract status** for school year 2014/2015. Teacher employment is contingent upon receipt and maintenance of valid certification. – Enclosure U
23. Recommendation: Employ professional educators and auxiliary and service personnel and grant **tenure (continuing contract status)** for school year 2014/2015. Teacher employment is contingent upon receipt and maintenance of valid certification. – Enclosure V
24. Recommendation: Employ the following personnel for the 2013-2014 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure W

Charles Shaver	Custodian (10 pm-5:30 AM)	PBHS
Erin Carver	Title I. Reading/Math Teacher	PES
	Remainder of the 2013/14 School Year	
	This position was eliminated for the 2014/15	
	2014/15 school year by previous BOE action	

25. Recommendation: Approve listed persons to enter the bus operator training program provided by Barbour County Schools. – Enclosure X

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26. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Y

Harry Moke Post	5th grade Teacher	BMS
Julie Bibey	Head Teacher/Interventionist	PES
Tammy Martin	Health Teacher	PBHS
Janet Poling	Multi-Categorical/Severe and Profound Teacher	BES

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Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure Z
2. Friends of George Byrer Field – Enclosure AA
3. Oil and Gas Lease – Enclosure BB
4. Other

Next board meeting:

April 28, 2014 at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment