

BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

This meeting will be conducted through Zoom.

You can access the meeting at the link below.

<https://zoom.us/j/839979525?pwd=WEZrL292elZuWG VaVEpoNEFDMEExGdz09>

Password: 7HfzNs

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: April 7, 2020

RE: REVISED - BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Tuesday, April 14, 2020**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416**.

Call to Order

Pledge to Flag

Invocation

Minutes –

Recognitions –

Delegation(s) –

Reports –

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve payment of bills for the period of March 18, 2020, through April 7, 2020, at a total expenditure of \$181,374.25. – Enclosure A
2. Recommendation: Authorize April 15, 2020, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure A)

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3. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00. (Refer to Enclosure A)
4. Recommendation: Approve the final total of utility/copier bills in the amount of \$32,815.00. – Enclosure B
5. Recommendation: Approve the final total of March 27, 2020, payroll check and federal withholdings in the amount of \$513,903.64. – Enclosure C

Curriculum & Instruction –

Facilities & Maintenance –

6. Recommendation: Approve building/ground modifications. – Enclosure D

Philippi Elementary School (Grass area between the PK/K wing) – install storage building
7. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure E

Philip Barbour High School beginning June 17, 2020, through June 24, 2020 – requested by Heather Halfin for Volleyball Tournament

Food Service –

Policies –

Student Support –

Transportation –

Travel –

Vocational –

Personnel –

8. Recommendation: Employ the following personnel for the 2019/2020 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure F

| Regular Employee Assignments 2019-20 | | |
|---|-----------------|---|
| Name of Person | Location | Job ID: Position |
| | PMS | Job 2649: Science Instructor |
| | PES | Job 2650: Long Term Substitute Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism |
| | PES, Itinerant | Job 2651: Long Term Substitute Multi- |

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| | | |
|---------------|-----------------|---|
| | | Categorical w/Autism Instructor |
| | PMS, Itinerant | Job 2652: LPN/Special Needs Aide/Supervisory Aide/Transportation Aide |
| | PMS | Job 2655: Custodian |
| Danielle Hart | PES, Itinerant | Job 2656: School Nurse - RN |
| Toby Poling | PBHS, Itinerant | Job 2660: Physical Education/Health/Parenting Instructor |

| Substitute Employee Assignments 2019-20 | | |
|--|-----------------|----------------------------------|
| Name of Person | Location | Job ID: Position |
| | County | Job 2635: Substitute Teacher(s) |
| | County | Job 2638: Substitute LPN/Aide(s) |

9. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure F)
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10. Recommendation: Reduce in Force and terminate the contracts of the following list of professional employees and subsequently place them on the PREFERRED RECALL list for the 2020-2021 school year. – Enclosure G
 11. Recommendation: Eliminate the following professional positions for the 2020-2021 school year. – Enclosure H
 12. Recommendation: Terminate the employment of the following long-term substitute employees at the end of the 2019-2020 school year and eliminate the positions for the 2020-2021 school year. – Enclosure I
 13. Recommendation: Place the following professional employees on the transfer for specific assignment list and assign them directly to the listed position for the 2020-2021 school year. – Enclosure J
 14. Recommendation: Place the following service employees on the transfer for subsequent assignment list for the 2020-2021 school year. – Enclosure K
 15. Recommendation: Eliminate the following service positions due to lack of need for the 2020-2021 school year. – Enclosure L

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Items For Discussion, Consideration and/or Possible Action –

1. FY19 School Audits and corrective action plans – Enclosure M
2. Other

Next board meetings:

April 21, 2020, at 6:00 p.m. at Board of Education Office (reconvene March 9, 2020 meeting)

April 27, 2020, at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment