

BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: April 5, 2022

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, April 11, 2022**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416**.

Call to Order

Pledge to Flag

Invocation

Minutes –

Recognitions –

Delegation(s) –

Reports –

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve payment of bills for the period of March 16, 2022, through April 5, 2022, at a total expenditure of \$363,597.46. – Enclosure A
2. Recommendation: Authorize April 15, 2022, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure A)

AGENDA
April 11, 2022

3. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00. - (Refer to Enclosure A)
4. Recommendation: Approve the final total of March 28, 2022, payroll check, and federal withholdings in the amount of \$499,214.04. – Enclosure B
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$54,958.67. – Enclosure C
6. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure D

Kasson Elementary/Middle School (Office) – projected revenue - \$1,000.00; (Donation Fundraiser) - \$1,000.00

Philip Barbour High School (Athletics) – projected revenue - \$2,000.00; (ProStart) - \$700.00; (Girls Soccer) - \$500.00; (Football) - \$500.00; (Colts Creation-Digital Imaging Class) - \$200.00

7. Recommendation: Approve the Annual Memorandum of Agreement with West Virginia University Cooperative Extension Service in the amount of \$ _____ for FY '23. – Enclosure E
8. Recommendation: Authorize the Superintendent to have Barbour County Schools join the JUUL e-cigarette class-action lawsuit.

Curriculum & Instruction –

9. Recommendation: Approve/Confirm curricular trips. – Enclosure F
 - Belington Elementary School (1st Grade) – to Hovatter’s Zoo on May 6, 2022
 - Junior Elementary School (Preschool/Kindergarten) – to Mylan Aquatic Park on April 27, 2022
 - Philip Barbour High School (10th Graders) – to Fred Eberle on April 14, 2022
 - Philippi Elementary School (Preschool/Kindergarten) – to Hovatter’s Zoo on May 3, 2022
10. Recommendation: Approve revised agreement with Educational Testing Service for delivery of high school equivalency examination. – Enclosure G

Facilities & Maintenance –

11. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure H
 - Philip Barbour High School on April 23, 2022 – requested by Nick Mayle for Men’s Basketball Tournament

Food Service –

Policies –

AGENDA
April 11, 2022

Student Support –

Transportation –

12. Recommendation: Approve transportation travel requests. – Enclosure I

Travel –

13. Recommendation: Approve/Confirm requests for professional leave. – Enclosure J

Vocational –

Personnel –

14. Recommendation: Employ professional educators and auxiliary, and service personnel and grant probationary contract status for school year 2022/2023. Teacher employment is contingent upon receipt and maintenance of valid certification. – Enclosure K
15. Recommendation: Employ professional educators and auxiliary, and service personnel and grant tenure (continuing contract status) for school year 2022/2023. Teacher employment is contingent upon receipt and maintenance of valid certification. – Enclosure L
16. Recommendation: Employ the following personnel for the 2021/2022 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure M

Substitute Employee Assignments 2021-22

Name of Person	Location	Job ID: Position
Allyson Green	County	Job 3719: Substitute Teacher(s)

Extra-Curricular Employee Assignments 2021-22

Name of Person	Location	Job ID: Position
James Poling	PBHS	Job 3720: (1) Credit Recovery Instructor (Extra-Curricular)
Kevin Snider	PBHS	Job 3721: (1) Custodian (half-time) (Extra-Curricular)
	PBHS	Job 3722: (1) Cook (half-time) (Extra-Curricular)
Paula Townsend	County	Job 3723: (1) Speech-Language Pathologist (Extra-Curricular)
Stephanie Moss	County	Job 3724: Preschool Special Needs/Special Education Teacher for School Age Students -

AGENDA
April 11, 2022

		Home Based (Extra-Curricular)
Charla Reger	County	Job 3725: Special Education Specialist (Extra-Curricular)
	County	Job 3726: Special Education Teacher for School Age Students - Home Based (Extra-Curricular)

17. Recommendation: Employ the following personnel for the 2022/2023 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – (Refer to Enclosure M)**

Regular Employee Assignments 2022-23 (FY23)		
Name of Person	Location	Job ID: Position
Samantha Boggess	BES	Job 3676: Elementary Education Instructor
	BMS	Job 3677: Science Instructor
Trista Dalton	BMS	Job 3678: Title I Mathematics Instructor
	KEMS, Itinerant	Job 3679: Hearing Impaired/Multi-Categorical Instructor
	BMS	Job 3680: Language Arts Instructor
Hatti Phillips	KEMS	Job 3681: Elementary Education Instructor
	KEMS	Job 3682: Language Arts/Art Instructor
McKenzie Moss	KEMS, Itinerant	Job 3683: Special Needs Aide/Supervisory Aide/Transportation Aide
	PBHS	Job 3684: Counselor
	PBHS, Itinerant	Job 3685: Multi-Categorical w/Autism Instructor
	PBHS	Job 3686: Language Arts Instructor
Allyson Green	PES	Job 3687: Elementary Education Instructor
	PES, Itinerant	Job 3688: PreK/Prek Special Needs Instructor (half-time)
	PES, Itinerant	Job 3689: Multi-Categorical/Severely

AGENDA
April 11, 2022

		Profoundly Impaired Instructor w/Autism
	PES, Itinerant	Job 3690: Multi-Categorical w/Autism Instructor
Alexis McKeown	PES	Job 3691: Title I Reading/Math Instructor
	PMS	Job 3692: Mathematics Instructor
	PMS	Job 3693: Science Instructor
	PMS	Job 3694: Language Arts Instructor
	PMS, Itinerant	Job 3695: Multi-Categorical w/Autism Instructor
	PMS, Itinerant	Job 3696: Visually Impaired/Multi-Categorical Instructor
	PMS, Itinerant	Job 3697: Gifted/Multi-Categorical Instructor (half-time)
	BMS	Job 3698: Assistant Principal

Substitute Employee Assignments 2022-23

Name of Person	Location	Job ID: Position
	County	Job 3711: Substitute Custodian(s)
	County	Job 3712: Substitute LPN/Aide(s)
	County	Job 3713: Substitute School Nurse RN(s)
	County	Job 3714: Substitute Secretary(s)
	County	Job 3715: Substitute Cook(s)
	County	Job 3716: Substitute Bus Operator(s)
Terri Riffle, Judith Freeman, David Taylor, Carla Boylen	County	Job 3717: Substitute Teacher(s)

AGENDA
April 11, 2022

Extra-Curricular Employee Assignments 2022-23		
Name of Person	Location	Job ID: Position
	BMS	Job 3699: Head Cheerleading Coach
	BMS	Job 3700: Volunteer Assistant Volleyball Coach
	KEMS	Job 3701: Head Cheerleading Coach
Jeffrey Roy	PBHS	Job 3702: Volunteer Assistant Football Coach
	PBHS	Job 3703: Assistant Wrestling Coach
	PBHS	Job 3705: Athletic Trainer (Fall Sports)
	PBHS	Job 3706: Volunteer Assistant Swim Coach
Gregory Murphy	PBHS	Job 3707: Head Cross Country Coach
Michael Morral	PBHS	Job 3708: Assistant Football Coach
	PMS	Job 3709: Volunteer Assistant Softball Coach
	PMS	Job 3710: Head Cross Country Coach

18. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure M)

Everett Propst
Penny Mayle

Nathaniel Brewer

Marvin Mayle

Joe Holt

AGENDA
April 11, 2022

Items For Discussion, Consideration, and/or Possible Action –

1. Kasson Elementary/Middle School Newsletter – Enclosure N
2. Other

Next board meetings:

April 19, 2022, at 6:00 p.m. at Board of Education Office (reconvene March 21, 2022 meeting)

April 25, 2022, at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment