

**BARBOUR COUNTY SCHOOLS  
PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

David Everson  
Joanne McConnell  
Eric Ruf  
Dana Stemple  
Ron Phillips

**FROM: JEFF WOOFER, SUPERINTENDENT**

**DATE: April 5, 2016**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, April 11, 2016**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

**Call to Order**

**Pledge to Flag**

**Invocation**

**Minutes -**

Approve minutes of March 28, 2016 meeting. – Enclosure A

**Recognitions -**

**Delegation(s) –**

Shelby Dettinger/Carol Malcolm-Parsons – World Vision

**Reports –**

Monthly Attendance – Enrollment reports – Enclosure B  
Facilities Report

**AGENDA**  
**April 11, 2016**

**Superintendents Recommendations –**

**Attendance –**

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for In-county Out-of-Zone attendance for school year 2015-2016 contingent upon compliance with pupil-teacher ratio. – Enclosure C

**Business & Finance –**

2. Recommendation: Approve payment of bills for the period of March 23, 2016 through April 5, 2016 at a total expenditure of \$90,883.50. – Enclosure D
3. Recommendation: Authorize the April 15, 2016 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure D)
4. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00. (Refer to Enclosure D)
5. Recommendation: Approve the final total of the March 28, 2016 payroll check and federal withholdings in the amount of \$549,186.20. – Enclosure E
6. Recommendation: Approve final total of utility/copier bills in the amount of \$21,260.64. – Enclosure F
7. Recommendation: Authorize the new depository account for the Barbour County Board of Education as Barbour County Bank. – Enclosure G
8. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H

Belington Middle School (8<sup>th</sup> Grade) – projected revenue - \$400.00

Junior Elementary School (PTA) – projected revenue - \$500.00

Mt. Vernon Elementary School (4<sup>th</sup> Grade) – projected revenue - \$200.00; (PTO) - \$0.00,  
\$300.00

Philip Barbour High School (Boys Basketball) – projected revenue - \$400.00

**Curriculum & Instruction –**

9. Recommendation: Approve/Confirm curricular trips. – Enclosure I

Belington Elementary School (2<sup>nd</sup> Grade) – to Blennerhassett Island on May 20, 2016

Mt. Vernon Elementary School (School) – to Pittsburgh on May 26, 2016

Philip Barbour High School (Ag/FFA) – to Michigan on May 19-21, 2016; (Juniors) – to  
Fred Eberle on April 14, 2016

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10. Recommendation: Approve the following list of weighted courses for Philip Barbour High School Complex. – Enclosure J

Pre-AP Biology, AP English 11, Advanced Musical Studies, AP Biology, Human Anatomy and Physiology, AP English 12, AP Calculus, Spanish III, Spanish IV, AP US History, AP Gov/Politics, AP Psychology, AP Geography, EDD (Engineering Develop & Design), Advanced Studio Art

11. Recommendation: Approve educational leave request for a student at Kasson Elementary/Middle School. – Enclosure K
12. Recommendation: Approve educational leave request for a student at Kasson Elementary/Middle School. – Enclosure L
13. Recommendation: Approve educational leave request for a student at Kasson Elementary/Middle School. – Enclosure M

**Facilities & Maintenance –**

14. Recommendation: Approve building/ground modifications. – Enclosure N

Kasson Elementary/Middle School (Gym floor) – sand and screen/recoat

15. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure O

Belington Elementary School on April 1, 2016 through November 15, 2017 – requested by Kelly Hawkins for Barbour County Youth Soccer Practice

Belington Middle School on June 19-25, 2016 – requested by Heart & Hand for Community Work Group; on May 21, 2016 – requested by Sarah Harris for Spring Dance

Kasson Elem/Middle School on May 21, 2016 – requested by Teresa Marsh for Front-Lawn clean-up; on July 1, 2016 – August 15, 2016 – requested by Teresa Marsh for Gym floor refinishing

Philip Barbour High School on April 10, 2016 – requested by Samantha Hollen for Birthday Party; on May 21-22, 2016 – requested by Hillary Paugh for Dance Recital; on April 21, 2016 – requested by Frank Caputo/Matt Bright for AFT-WV Service Personnel Meeting

**Food Service –**

**Policies –**

**Student Support –**

16. Recommendation: Revoke out-of-county to in-county transfer request for a student from Preston County. – Enclosure P

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**Transportation –**

17. Recommendation: Approve transportation travel requests. – Enclosure Q

**Travel –**

18. Recommendation: Approve/Confirm requests for professional leave. – Enclosure R

**Vocational –**

19. Recommendation: Approve businesses, agencies and organizations located in Barbour County or surrounding areas as sites for work-based experience for high school students for the 2015-2016 school year. – Enclosure S

**Personnel –**

20. Recommendation: Approve Memorandum of Understanding with Western Governors University for student teacher for the 2016-2017 school year. – Enclosure T
21. Recommendation: Accept resignation of Greg Louk as bus operator for early childhood education class at Philip Barbour High school effective March 29, 2016. – Enclosure U
22. Recommendation: Accept resignation of Rick Daugherty as an assistant wrestling coach at Philip Barbour High School – Enclosure V
23. Recommendation: Ratify the suspension of a service employee assigned to the transportation department for three (3) days without pay.
24. Recommendation: Modify the March 28, 2016 Board action that directly placed Tammy White as a PE/Health Instructor at Belington Middle School for the 2016-2017 school year. To directly placing her as a PE/Health Instructor at Belington Middle School/Philippi Middle School for the 2016-2017 school year. – Enclosure W

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25. Recommendation: Employ the following personnel for the 2015-2016 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – Enclosure X**

**SUBSTITUTE ASSIGNMENTS:**

NAME	LOCATION	POSITION
	COUNTY	Job ID # 978-Substitute Bus Operator (closed 3-29-16)
	COUNTY	Job ID # 978-Substitute Bus Operator (closed 3-29-16)
	COUNTY	Job ID # 978-Substitute Bus Operator (closed 3-29-16)
	COUNTY	Job ID # 978-Substitute Bus Operator (closed 3-29-16)

26. Recommendation: Employ professional educators and auxiliary and service personnel and grant probationary contract status for school year 2016/2017. Teacher employment is contingent upon receipt and maintenance of valid certification. – Enclosure Y
27. Recommendation: Employ professional educators and auxiliary and service personnel and grant tenure (continuing contract status) for school year 2016/2017. Teacher employment is contingent upon receipt and maintenance of valid certification. – Enclosure Z

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Items For Discussion, Consideration and/or Possible Action –

1. FY 15 Audited Financial Statements – Enclosure AA
2. School Newsletters – Enclosure BB
3. Other

Next board meeting:

April 25, 2016 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

**Adjournment**