

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Doward Matlick
Joanne McConnell
David Strait
Bob Wilkins

FROM: JEFF KITTLE, INTERIM SUPERINTENDENT

DATE: APRIL 7, 2011

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, April 11, 2011**, at the **Board of Education Office, Philippi, WV.**

Call to Order

Pledge to Flag

Invocation

Work Session (6:00 - 6:30 p.m.) – Goals

Minutes -

Approve Minutes of the March 28, 2011 meeting. – Enclosure A

Delegation(s) –

Recognitions –

Regional Social Studies Fair Winners

Zoe Payne – 1st place Geography Division I (going to Charleston to compete on April 29th)

Cadie Beth McNaboe – 2nd place Political Science, Division I

Anna Marie Ruf – 3rd place U.S. History, Division I

Reports –

Monthly Attendance – Enrollment Report for Month ending, March 11, 2011 – Enclosure B
Facilities Report – Enclosure C

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-zone attendance for school year 2010-2011 contingent upon compliance with pupil-teacher ratio. – Enclosure D

AGENDA
April 11, 2011

Business & Finance –

2. Recommendation: Approve budget adjustments. – Enclosure E
3. Recommendation: Approve payment of bills for the period of March 24, 2011 through April 6, 2011 at a total expenditure of \$191,908.17. - Enclosure F
4. Recommendation: Authorize the April 15, 2011 payroll and federal withholdings not to exceed the amount of \$900,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure F)
5. Recommendation: Authorize the payment of utility, travel and rent bills due before next board meeting not to exceed \$30,000.00. – (Refer to Enclosure F)
6. Recommendation: Approve the final total of the March 28, 2011 payroll check and federal withholdings in the amount of \$905,787.54. – Enclosure G
7. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) – Enclosure H

Belington Middle School (8th Grade) – projected revenue - \$900.00

Junior Elementary School (PTO) – projected revenue - \$10.00

Kasson Elem/Middle School (PTO) – projected revenue - \$0.00

Mt. Vernon Elementary (PTO) – projected revenue - \$100.00

Philip Barbour High School (Class of 2014) - projected revenue - \$300.00, \$300.00;
(Class of 2012) - \$175.00; (Boy's Soccer) - \$800.00

Philippi Elementary School (Preschool) – projected revenue - \$500.00; (Principal) - \$500.00

Philippi Middle School (Band) – projected revenue - \$2,500.00, \$1,000.00

Volga-Century Elementary School (PTO) – projected revenue – \$70.00

8. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure I

Belington Middle School on April 15, 2011 – requested by Gwen Valentine for Dance for Relay for Life; on April 17, 2011 – requested by Rochelle Carpenter for Baby Shower

Mt. Vernon Elementary School on May 29, 2011 – requested by Linda McCord for Family Reunion

Philip Barbour High School on March 29, 2011 – requested by Sue Talbott for Professional Development; on April 16, 2011 – requested by BCEA and AFT for Meet Rick Thompson Open House

Philippi Middle School on April 5-6, 2011 – requested by Shelley Short for Baseball Practice

AGENDA
April 11, 2011

Curriculum & Instruction –

9. Recommendation: Approve/Confirm curricular trips. – Enclosure J
- Belington Elementary School (3rd Grade) – to Durbin on May 27, 2011; (Kindergarten) – to WV Wildlife Center on May 13, 2011
 - Kasson School (Grades 1-8) – to Elkins on April 6, 2011
 - Philip Barbour High School (Sophomores) – to Fred Eberle on April 14, 2011; (RAZE Crew) – to County Middle Schools on April 19, 2011; (TSA) – to Ripley on April 6-9, 2011
 - Philippi Middle School (Band) – to Grafton on May 30, 2011 for Memorial Day Parade, - to Elkins on April 16, 2011 for band ratings
10. Recommendation: Approve/adopt the 2011-2012 School Calendar (B). – Enclosure K

Facilities –

11. Recommendation: Allow Central Barbour PSD to install pressure reducing station on the campus of Philip Barbour High School. - Enclosure L

Food Service –

12. Recommendation: Approve a \$0.10 increase in the price of all school meals effective July 1, 2011. – Enclosure M

Policies –

13. Recommendation: Adopt revised Policy 9100, Title I Parental Involvement Policy on first reading. – Enclosure N

Student Support –

Transportation –

14. Recommendation: Approve transportation travel requests. – Enclosure O

Travel –

15. Recommendation: Approve/Confirm requests for professional leave. – Enclosure P

Vocational –

16. Recommendation: Approve businesses, agencies and organizations located in Barbour County or surrounding areas as sites for work-based experience for high school students for the 2010-2011 school year. – Enclosure Q

AGENDA
April 11, 2011

Personnel –

17. Recommendation: Accept resignation of Teresa Marsh as SAT Chair for 11-12 Grades at Philip Barbour High School effective at the end of the 2010-2011 school year. – Enclosure R
18. Recommendation: Accept resignation of Angela Hodge as SAT Chair for 9-10 Grades at Philip Barbour High School effective at the end of the 2010-2011 school year. – Enclosure S
19. Recommendation: Accept resignation of William Walker as a substitute Custodian effective April, 1, 2011. – Enclosure T
20. Recommendation: Employ Sarah Watkins as a substitute teacher for the 2010-2011 school year. **Employment is contingent upon clearance of criminal conviction as defined in WV Codes §18-5-15c(d) and §15-2-24(d).** – Enclosure U
21. Recommendation: Employ Donald Ware as a substitute bus operator for the 2010-2011 school year. **Employment is contingent upon clearance of criminal conviction as defined in WV Codes §18-5-15c(d) and §15-2-24(d).** – Enclosure V
22. Recommendation: Employ the following personnel for the 2011-2012 school year. – Enclosure W
 - Deborah Walsh, Itinerant Instructor of the Visually Impaired home based at Belington Middle School
 - Lacey Daugherty, Half Time GED Option Instructor – Philip Barbour High School
 - Phyllis Zirkle, Reading/Language Arts Instructor – Belington Middle School
23. Recommendation: Approve no-cause days for Christie Allen on April 26-29, 2011. – Enclosure X

AGENDA
April 11, 2011

Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters - Enclosure Y
2. Memorandum of Understanding with Heart and Hand Inc. and World Vision – Enclosure Z
3. Appointment of Camp Barbour Board Representative – Enclosure AA
4. Changes to 2010-2011 school year calendar
 - June 3, 2011 from CE to Prep Day
 - June 6, 2011 from TP to CE
 - June 7, 2011 from Prep Day to TP
5. Superintendent Search
6. Graduation Honor System
7. Other

Adjournment