

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

Doward Matlick
Joanne McConnell
David Strait
Michael Talbott
Bob Wilkins

FROM: JOE SUPER, SUPERINTENDENT

DATE: April 4, 2012

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, April 9, 2012**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV.**

Call to Order

Pledge to Flag

Invocation

Minutes -

Approve Minutes of the March 26, 2012 meeting. – Enclosure A

Delegation(s) –

Recognition (s) –

Reports –

FY 2011 Audit

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve budget adjustments. - Enclosure B

AGENDA

April 9, 2012

2. Recommendation: Approve payment of bills for the period of 22, 2012 through April 3, 2012 at a total expenditure of \$372,125.41. – Enclosure C
3. Recommendation: Authorize the April 13, 2012 payroll and federal withholdings not to exceed the amount of \$900,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
4. Recommendation: Authorize the payment of utility, travel and rent bills due before next board meeting not to exceed \$45,000.00. – (Refer to Enclosure C)
5. Recommendation: Approve the final total of the March 28, 2012 payroll check and federal withholdings in the amount of \$908,622.71. – Enclosure D
6. Recommendation: Approve final total of utility/travel bills in the amount of \$9,659.96. – Enclosure E
7. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) – Enclosure F

Belington Middle School (Reading Dept.) – projected revenue – Free Books
Philip Barbour High School (Physical Education Class) – projected revenue - \$800.00;
(FFA) - \$500.00; (TSA) - \$3,000.0, \$3,000.00

8. Recommendation: Approve resolution regarding Governmental Auditing Standards and A-133 (Single Audit Act). – Enclosure G

Curriculum & Instruction –

9. Recommendation: Approve/Confirm curricular trips. – Enclosure H

Kasson Elem/Middle School (Varsity Band) – to Grafton on May 28, 2012
Philip Barbour High School (Class of 2012) – to Hershey Park on May 10, 2012; (AP
Biology & Pre-AP Biology) – to AB College on April 27, 2012

10. Recommendation: Approve educational leave request for a student at Philippi Middle School. – Enclosure I
11. Recommendation: Approve/adopt the 2012-2013 School Calendar (B). – Enclosure J

Facilities –

12. Recommendation: Award mowing and trimming bids for 2012. – (Will be provided before April 9th)
13. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure K

Kasson Elem/Middle School on April 28, 2012 – requested by Julia C. McCauley for
Birthday Party

AGENDA
April 9, 2012

Food Service –

Policies –

14. Recommendation: Renumber policy 7500, Multicultural Policy to 7510. (Refer to enclosure L)
15. Recommendation: Review revised policy 7510, Multicultural Policy for first reading. – Enclosure L
16. Recommendation: Review new policy 7500, Curriculum for first reading. – Enclosure M
17. Recommendation: Review revised policy 1100, Mission and Core Beliefs Policy for first reading. – Enclosure N

Student Support –

18. Recommendation: Approve memorandum of understanding with Youth Health Services, Inc. – Enclosure O

Transportation –

19. Recommendation: Approve transportation travel requests. – Enclosure P

Travel –

20. Recommendation: Approve/Confirm requests for professional leave. – Enclosure Q

Vocational –

Personnel –

21. Recommendation: Employ the following substitute personnel for the 2011/2012 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure R

Jerry Bennett, Custodian
Barbara Swartz, Cook
Melissa Fox, Cook

22. Recommendation: Employ Marcy Rainey as Itinerant Instructor of Deaf and Hard of Hearing/Multi-categorical with Autism home based at Belington Elementary School for the 2012/2013 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure S
23. Recommendation: Employ Joe Archibald as a substitute bus operator for the 2011/2012 school year. – Enclosure T

AGENDA
April 9, 2012

Items For Discussion, Consideration and/or Possible Action –

1. 2011-2012 School Calendar Changes – Enclosure U
 - Move the OS day scheduled for May 7th to April 20th
 - Move the OS day scheduled for June 4th to June 6th
 - Place the IS day scheduled for June 5th to June 4th
 - Place the Planning/Prep. Day listed on June 6th to June 5th
2. WVBOE approval of BCS Policy 6710, Employment of Retired Teachers as Substitute Teachers in Areas of Critical Need and Shortage – Enclosure V
3. Other

Adjournment