

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

FROM: EDDIE VINCENT, SUPERINTENDENT

DATE: April 2, 2024

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, April 8, 2024**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Recognitions –

Discussion –

School performance, student outcomes, academics –
Junior Elementary School Presentation – Enclosure A

Delegation(s) –

Reports –

Facilities Report

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Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure B
 - A. Belington Middle School
 1. (Athletics) - \$2,000.00
 - B. Philip Barbour High School
 1. (Football) - \$500.00
 - C. Philippi Elementary School
 1. (Library) - \$500.00
 - D. Philippi Middle School
 1. (Softball) - \$250.00
2. Recommendation: Approve regular payroll in the amount of \$539,932.76. – Enclosure C
3. Recommendation: Approve payment of bills in the amount of \$60,344.31. – Enclosure D
4. Recommendation: Approve the final total of utility/copier bills in the amount of \$25,169.33. – Enclosure E
5. Recommendation: Approve the final total of travel reimbursement check run in the amount of \$2,829.01. – Enclosure F

Curriculum & Instruction –

6. Recommendation: Approve/Confirm curricular trips. – Enclosure G
 - A. Belington Elementary School
 1. (4th Grade) – to YMCA and River Bend Park on May 22, 2024
 - B. Philip Barbour High School
 1. (Football) – to Morehead State University on July 20, 2024
 - C. Philippi Elementary School
 1. (Grades 2-4) – to WVU Aquatic Center on May 20, 2024
 2. (2nd Grade) – to Blackwater Falls on May 17, 2024
 3. (Kindergarten Classes) – to Ember Arts & Lewis Co. Park on May 10, 2024
 4. (Self-Contained Class) – to Twisted Bee Studios and McDonalds on May 3, 2024

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Facilities & Maintenance –

7. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure H
 - A. Philip Barbour High School
 1. On April 15, 2024 - requested by Charla Reger for Autism Overview
 2. On May 2, 2024 – requested by Heather Bowen for FBLA Banquet
 3. On May 11, 2024 – requested by Heather Bowen for Basket Bingo
 4. On May 12, 2024 – requested by Sarah Harris for Middle School Volleyball Tournament
 - B. Philippi Middle School
 1. On May 11, 2024 – requested by Alexa Forbes for 8th Grade Dance

Food Service –

Policies –

Student Support –

8. Recommendation: Approve the contract with Soliant Health, LLC to provide the services of a Virtual Special Education Teacher to provide services to students placed in the home environment. – Enclosure I

Transportation –

Travel –

9. Recommendation: Approve/Confirm requests for professional leave. – Enclosure J

Vocational –

Personnel –

10. Recommendation: Accept the resignation of Justin Carter as the Head Boys' Basketball Coach at Philippi Middle School and as the Head Girls' Soccer Coach at Belington Middle School effective March 21, 2024. – Enclosure K
11. Recommendation: Accept the resignation of John Jason Ward as the Assistant Girls' Soccer Coach at Philip Barbour High School effective March 21, 2024. – Enclosure L
12. Recommendation: Accept the resignation of Michelle Hedrick as a Therapeutic Services Instructor at Philip Barbour High School effective at the end of the day on April 26, 2024. – Enclosure M
13. Recommendation: Accept the resignation of Shania Keene as a Long Term Substitute Mathematics Instructor at Philip Barbour High School effective at the end of the day on April 11, 2024. – Enclosure N

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14. Recommendation: Accept the resignation of Jennifer Wolfe as a second-grade teacher at Kasson Elementary/Middle School effective at the end of the 2023-2024 school year. – Enclosure O
15. Recommendation: Approve leave of absence for a professional employee at Philip Barbour High School beginning April 08, 2024 and ending May 24, 2024. – Enclosure P
16. Recommendation: Employ the following personnel for the 2023/2024 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Q

Regular Employee Assignments 2023-24 (FY24)		
Name of Person	Location	Job ID: Position
	Philippi Middle School	JobID: 16742 Mathematics Instructor
	Barbour Board Office	JobID: 16744 School Psychologist
	Philip Barbour High School	JobID: 16748 Counselor
	Philippi Middle School	JobID: 16749 Counselor (Itinerant)
	Philip Barbour High School	JobID: 16751 Mathematics Instructor
	Philip Barbour High School	JobID: 16753 Mathematics Instructor
	Philip Barbour High School	JobID: 16754 Mathematics Instructor
	Philippi Middle School	JobID: 16755 Mathematics Instructor
	Belington Elementary School	JobID: 16756 Elementary Education Instructor (Kindergarten)
	Kasson Elementary & Middle School	JobID: 16757 Itinerant Multi-Categorical w/Autism Instructor
	Philip Barbour High School	JobID: 16758 Itinerant Hearing Impaired/Visually Impaired/Multi-Categorical Instructor
	Kasson Elementary & Middle School	JobID: 16759 Mathematics/Social Studies Instructor
	Philippi Middle School	JobID: 16760 Science Instructor
	Belington Middle School	JobID: 17410 Language Arts Instructor
	Barbour Board Office	JobID: 18170 Bus Operator, Route 24
	Philip Barbour High School	JobID: 18174 Therapeutic Services Instructor

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Nicholas Casey	Philippi Middle School	JobID: 18213 Elementary Education Instructor (5th Grade)
	Belington Elementary School	JobID: 17677 Librarian/Media Specialist - Itinerant

Substitute Employee Assignments 2023-24		
Name of Person	Location	Job ID: Position
	Barbour Board Office	JobID: 16761 Substitute Aide(s)
	Philippi Elementary School	JobID: 16826 Long Term Substitute Itinerant Preschool/Preschool Special Needs Instructor (half-time)
Stephani Mayle	Barbour Board Office	JobID: 16369 Substitute Custodian(s)
	Barbour Board Office	JobID: 16372 Substitute Cook(s)
	Barbour Board Office	JobID: 16373 Substitute Secretary(s)
	Barbour Board Office	JobID: 16388 Substitute Teacher(s)
Elizabeth Rebrook	Philippi Middle School	JobID: 18243 Long Term Substitute Itinerant Multi-Categorical w/Autism Instructor

Extra-Curricular Employee Assignments 2023-24		
Name of Person	Location	Job ID: Position
	Philip Barbour High School	JobID: 17411 (1)Cook (Extra-Curricular)
	Barbour Board Office	JobID: 18177 Speech-Language Pathologist - Extended School Year (Summer 2024) (Extra-Curricular)
Stephanie Moss	Barbour Board Office	JobID: 18178 Preschool Special Needs/Special Education Teacher for School Age Students - Home Based – Extended School Year (Summer 2024) (Extra-Curricular)
Charla Reger	Barbour Board Office	JobID: 18214 Special Education Specialist - Extended School Year (Summer 2024) (Extra-Curricular)
	Barbour Board Office	JobID: 18215 Special Education Instructor for School Age Students-Home Based - Extended School Year (Summer2024) (Extra-Curricular)

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	Philip Barbour High School	JobID: 16780 (1)Bus Operator - Philippi Area
	Philip Barbour High School	JobID: 16820 (1) Bus Operator - Belington Area

17. Recommendation: Employ the following personnel for the 2024/2025 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d) – (Refer to Enclosure Q)**

Regular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
Amber Stonebreaker	Philippi Elementary School	JobID: 17416 Elementary Education Instructor (4th Grade)
Samantha Daugherty	Belington Elementary School	JobID: 18110 1st Grade Instructional Aide/Supervisory Aide
	Belington Elementary School	JobID: 18111 1st Grade Instructional Aide/Supervisory Aide
Johnna Upton	Junior Elementary School	JobID: 18112 Secretary/Media Aide/Supervisory Aide
	Kasson Elementary & Middle School	JobID: 18113 Itinerant Special Needs Aide/Supervisory Aide/Transportation Aide
Robin Poling	Junior Elementary School	JobID: 18114 1st Grade Instructional Aide/Supervisory Aide
Amy Tacy	Kasson Elementary & Middle School	JobID: 18115 Early Childhood Classroom Assistant Teacher/PreK-PreK Special Needs Aide/Supervisory Aide/Transportation Aide
Hatti Phillips	Kasson Elementary & Middle School	JobID: 18125 Elementary Education Instructor (2nd Grade)

Extra-Curricular Employee Assignments 2024-25 (FY25)		
Name of Person	Location	Job ID: Position
	Philip Barbour High School	JobID: 18122 Assistant Girls Soccer Coach
Justin Carter	Philippi Middle School	JobID: 18123 Head Boys Basketball Coach

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	Belington Middle School	JobID: 18124 Head Girls Soccer Coach
	Philip Barbour High School	JobID: 18134 Volunteer Assistant Boys Soccer Coach

18. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure Q)

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Items For Discussion, Consideration, and/or Possible Action –

1. West Virginia High School Rodeo Club – Enclosure R
2. FY23 School audits and corrective action plans – Enclosure S
3. Executive Session
4. Other

Next board meetings:

April 16, 2024, at 6:00 p.m. at the Board of Education Office (reconvene March 25, 2024 meeting)

April 22, 2024, at 6:00 p.m. at the Board of Education Office (Regular Session)
(Philippi Middle School Presentation)

Adjournment