

**BARBOUR COUNTY SCHOOLS  
PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

Doward Matlick  
Joanne McConnell  
Eric Ruf  
Dana Stemple  
Bob Wilkins

**FROM: JOE SUPER, SUPERINTENDENT**

**DATE: April 3, 2013**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, April 8, 2013**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

**Call to Order**

**Pledge to Flag**

**Invocation**

**Work Session –**

FY 13-14 Budget  
WVDE Efficiency Study

**Minutes -**

**Delegation(s) –**

**Recognition (s) –**

**Reports –**

Facilities Report

**AGENDA**  
**April 8, 2013**

**Superintendents Recommendations –**

**Attendance –**

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for out-of-zone attendance for school year 2012-2013 contingent upon compliance with pupil-teacher ratio. – Enclosure A

**Business & Finance –**

2. Recommendation: Approve payment of bills for the period of March 21, 2013 through April 3, 2013 at a total expenditure of \$199,810.43. – Enclosure B
3. Recommendation: Authorize the April 15, 2013 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure B)
4. Recommendation: Authorize the payment of utility bills due before next board meeting not to exceed \$25,000.00. (Refer to Enclosure B)
5. Recommendation: Approve the final total of the March 28, 2013 payroll check and federal withholdings in the amount of \$568,726.54. – Enclosure C
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) – Enclosure D

Belington Middle School (7<sup>th</sup> Grade) – projected revenue - \$400.00

Junior Elementary School (American Heart Association) - projected revenue – \$50.00

Mt. Vernon Elementary School (American Heart Association) – projected revenue - \$50.00

Philip Barbour High School (Shelbi Wilson Senior Project) – projected revenue - \$500.00; (TSA) – \$6,500.00

Volga-Century Elementary School (American Heart Association) – projected revenue – \$50.00

7. Recommendation: Approve the Master Equipment Lease-Purchase Agreement with Country Roads Leasing, LLC. – Enclosure E

**Curriculum & Instruction –**

8. Recommendation: Approve/Confirm curricular trips. – Enclosure F

Belington Middle School (8<sup>th</sup> Grade) – to Hershey Park on June 5, 2013

Junior Elementary School (PreK-5<sup>th</sup> Grade) – Buckhannon Game Farm on June 4, 2013

Philip Barbour High School (Selected Students) – to Barbour Lanes on March 28, 2013; (FFA) to Jackson's Mill on April 12, 2013; (FBLA) to Charleston on April 8-9, 2013; (FFA) to Wood Co., 4-H Camp on April 18-19, 2013;

Philippi Elementary School (Project Isaac) – to A-B College Pool on April 30, 2013; (Project Isaac) – to Barbour Lanes on April 11, 2013

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9. Recommendation: Approve chaperones for Junior Elementary School's field trip to the Buckhannon Game Farm on June 4, 2013. – Enclosure G

Blake Williams  
Iowana Hutzler  
Kelly Wilson  
Charlene Zimmerman

10. Recommendation: Approve the amendment to the New Tech School Agreement by replacing Exhibit A and Exhibit E in their entirety. – Enclosure H

**Facilities –**

11. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure I

Kasson Elem/Middle School on April 13, 2013 – requested by Crystal Gray for Birthday Party

Mt. Vernon Elementary School on April 6, 2013 – requested by Summer Hall for Birthday Part; on April 7, 2013 – requested by Joni Martin for Birthday Party; on April 28, 2013 – requested by Vernie Farris for Baby Shower; on April 27, 2013 – requested by Charlene McCord for Baby Shower

Philip Barbour High School on April 14, 2013 – requested by Shelbi Wilson for Fundraising/Walk

12. Recommendation: Approve building/ground modifications. – Enclosure J

Kasson Elem/Middle School (Preschool Classroom) – Install screen for projector  
Philip Barbour High School (Office Areas) – hanging art collection

**Food Service –**

**Policies –**

**Student Support –**

**Transportation –**

13. Recommendation: Approve transportation travel requests. – Enclosure K

**Travel –**

14. Recommendation: Approve/Confirm requests for professional leave. – Enclosure L

**Vocational –**

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**Personnel –**

15. Recommendation: Employ Thomas Scott Kittle as a substitute bus operator for the 2012-2013 school year. – Enclosure M
16. Recommendation: Employ professional educators and auxiliary and service personnel and grant **probationary contract status** for school year 2013/2014. Teacher employment is contingent upon receipt and maintenance of valid certification. – Enclosure N
17. Recommendation: Employ professional educators and auxiliary and service personnel and grant **tenure (continuing contract status)** for school year 2013/2014. Teacher employment is contingent upon receipt and maintenance of valid certification. – Enclosure O

**AGENDA**  
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**Items For Discussion, Consideration and/or Possible Action –**

1. School Newsletters – Enclosure P
2. Bomb dog – Enclosure Q
3. School Board Authority Assurance Statement – Enclosure R
4. Optical and Dental Insurance for the 2013/2014 school year (Action required)
5. Other

Next Board Meetings:

Reconvene the March 25, 2013 meeting on April 16, 2013 – 6:00 p.m. at Board of Education Office

Next board meeting regular session on April 22, 2013 – 6:00 p.m. at Board of Education Office

**Adjournment**