

**BARBOUR COUNTY SCHOOLS  
PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

David Everson  
Doward Matlick  
Joanne McConnell  
David Strait  
Bob Wilkins

**FROM: JEFF KITTLE, INTERIM SUPERINTENDENT**

**DATE: MARCH 23, 2011**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, March 28, 2011**, at the **Philippi Elementary School, Philippi, WV.**

**Call to Order**

**Pledge to Flag**

**Invocation**

**Minutes -**

Approve Minutes of the March 14, 2011 meeting. – Enclosure A

**Delegation(s) –**

Gene Hovatter (FFA)

**Recognitions –**

**Reports –**

Philippi Elementary School LSIC Report  
Facilities Report

**Attendance –**

**Business & Finance –**

1. Recommendation: Approve budget adjustments. – Enclosure B
2. Recommendation: Approve payment of bills for the period of March 10, 2011 through March 23, 2011 at a total expenditure of \$173,073.78. - Enclosure C

## **AGENDA**

**March 28, 2011**

3. Recommendation: Authorize the March 28, 2011 payroll and federal withholdings not to exceed the amount of \$900,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
4. Recommendation: Authorize the payment of utility, travel and rent bills due before next board meeting not to exceed \$45,000.00. – (Refer to Enclosure C)
5. Recommendation: Approve the final total of the March 15, 2011 payroll check and federal withholdings in the amount of \$536,126.22. – Enclosure D
6. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) – Enclosure E

Belington Elementary School (Faculty) – projected revenue - \$2,500.00; (PTA) - \$300.00

Belington Middle School (Office) – projected revenue - \$500.00

Kasson Elem/Middle School (Science Dept.) – projected revenue - \$500.00

Mt. Vernon Elementary School (5<sup>th</sup> Grade) – projected revenue - \$500.00; (K-5<sup>th</sup> Grade) - \$200.00

Philip Barbour High School (Boys Soccer) - projected revenue - \$500.00, \$400.00, \$400.00, \$1,000.00; (HOSA) - None

Philippi Elementary School (PTO) – projected revenue - \$100.00; (Media) - \$500.00

Volga-Century Elementary School (Book fair) – projected revenue – books

7. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure F

Kasson School on May 7, 2011 – requested by Janice Morgan for Kasson Alumni Reunion

Mt. Vernon Elementary School on April 3, 2011 – requested by Joni Martin for Birthday Party

8. Recommendation: Approve proposed levy rates for FY '12 for submission to the State Auditor's Office and the WV Department of Education – Enclosure G

### **Curriculum & Instruction –**

9. Recommendation: Approve/Confirm curricular trips. – Enclosure H

Belington Elementary School (2<sup>nd</sup> Grade) – to Parkersburg on May 13, 2011

Belington Middle School (8<sup>th</sup> Grade) – to Pennsylvania on June 1, 2011; (7<sup>th</sup> Grade) – to Elkins on April 6, 2011

Kasson School (Band) – to Elkins on April 15, 2011; (Science Fair Winners) – to Elkins on March 25, 2011; (6-8 Science-Rocket Team) – to Clarksburg on May 26, 2011

Philip Barbour High School (CTC Students) – to Fairmont State University o March 31, 2011; (Pro Start/Travel WV) – to Charleston on April 12, 2011; (Science Dept) – to Pittsburg on April 8, 2011

## **AGENDA**

**March 28, 2011**

10. Recommendation: Approve Whitney Reger as a chaperone for Philip Barbour High Schools Science Department field trip to Pittsburg on April 9, 2011. – Enclosure I

### **Facilities –**

11. Recommendation: Approve building/ground modifications. - Enclosure J

Junior Elementary School (Rooms 135/136) – remove 1 sink  
Philip Barbour High School (Student area outside of commons) – building tables and planting trees/flowers in the area

### **Food Service –**

### **Policies –**

### **Student Support –**

### **Transportation –**

12. Recommendation: Approve transportation travel requests. – Enclosure K

### **Travel –**

13. Recommendation: Approve/Confirm requests for professional leave. – Enclosure L

### **Vocational –**

### **Personnel –**

14. Recommendation: Employ the \_\_\_\_\_, as a Long Term Substitute Cook at Philip Barbour High School beginning March 30, 2011 for approximately 8 weeks or when regular employee returns.
15. Recommendation: Approve No Cause Days for Delores Bonnell on April 18, 19, 20 & 21, 2011 – Enclosure M
16. Recommendation: Approve listed persons to enter the bus operator training program provided by Barbour County Schools. – Enclosure N
17. Recommendation: Ratify the suspension without pay of a professional employee (902-00-1353) at Philip Barbour High School pending outcome of felony charges.
18. Recommendation: Accept resignation of Catharine Wolfe as Head Girls Basketball Coach at Kasson Elem/Middle School. – Enclosure O

**AGENDA**  
**March 28, 2011**

**Items For Discussion, Consideration and/or Possible Action –**

1. Architect for CEFP - Enclosure P
2. Other

**Recess the meeting until the 3<sup>rd</sup> Tuesday in April which is April 19, 2011.**