

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: March 17, 2020

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, March 23, 2020**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes –

Recognitions –

Delegation(s) –

Reports –

Attendance/Enrollment report – Enclosure A
January 2020 Financial report – Enclosure B

Superintendents Recommendations –

Attendance –

AGENDA
March 23, 2020

Business & Finance –

1. Recommendation: Approve budget adjustments. – Enclosure C
2. Recommendation: Approve payment of bills for the period of March 4, 2020, through March 17, 2020, at a total expenditure of \$88,189.74. – Enclosure D
3. Recommendation: Authorize March 27, 2020, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure D)
4. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00. (Refer to Enclosure D)
5. Recommendation: Approve the final total of utility/copier bills in the amount of \$17,155.00. – Enclosure E
6. Recommendation: Approve the final total of March 13, 2020, payroll check and federal withholdings in the amount of \$379,900.74. – Enclosure F
7. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure G

Belington Elementary School (Preschool) – projected revenue - \$1,000.00
Kasson Elementary/Middle School (Band) – projected revenue - \$500.00; (Student Council) - \$75.00
Philip Barbour High School (Hall of Fame) – projected revenue - \$1,000.00
Philippi Middle School (Office) – projected revenue - \$1,000.00

Curriculum & Instruction –

8. Recommendation: Approve educational leave request for a student at Philippi Elementary School. – Enclosure H
9. Recommendation: Approve/Confirm curricular trips. – Enclosure I

Belington Elementary School (Preschool) – to Hovatter’s Zoo on May 14, 2020;
(Preschool/Student Council) – to Morgantown on April 20, 2020
Belington Middle School (Robotics) – to Ripley on March 25, 2020
Junior Elementary School (Robotics) – to Kentucky on April 25-29, 2020
Kasson Elementary/Middle School (8th Grade) – to Washington D.C. on May 8-9, 2020
Philip Barbour High School (Ag. FFA) – to Jackson’s Mill on April 10, 2020; (FBLA) –
to Charleston on April 16-20, 2020; (SkillsUSA) – to Fairmont on April 17-18,
2020
Philippi Elementary School (1st Grade) – to Upshur Co. on April 30, 2020
Philippi Middle School (8th Grade) – to Fred Eberle and Audra Park on March 31, 2020
10. Recommendation: Approve chaperones for Junior Elementary Schools Robotics Field trip to Kentucky on April 25-29, 2020. – Enclosure J

AGENDA
March 23, 2020

- 11. Recommendation: Approve chaperones for Kasson Elementary/Middle School's 8th Grade trip to Washington D.C. on May 8-9, 2020. – Enclosure K
- 12. Recommendation: Approve the Content Standards and Objectives for the Advanced Biology II course at Philip Barbour High School for the 2020/2021 school year. – Enclosure L

Facilities & Maintenance –

Food Service –

Policies –

Student Support –

- 13. Recommendation: Approve contract with Best LifeTherapy, LLC to provide mental and behavioral health services for the remainder of 2019/2020 school year and for the entire 2020/2021 school year. – Enclosure M

Transportation –

- 14. Recommendation: Approve transportation travel requests. – Enclosure N

Travel –

- 15. Recommendation: Approve/Confirm requests for professional leave. – Enclosure O

Vocational –

Personnel –

- 16. Recommendation: Accept the resignation of Danielle Wright as an Itinerant School Nurse effective March 23, 2020. – Enclosure P
- 17. Recommendation: Approve mutual agreements with the following employees who are to be placed on transfer into specific assignment for the 2020/2021 school year. – Enclosure Q
- 18. Recommendation: Employ the following personnel for the 2019/2020 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure R

Regular Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
	KEMS, Itinerant	Job 2636: Hearing Impaired/Multi-Categorical Instructor
	PBHS	Job 2637: Language Arts/Library-Media Instructor
	PES, Itinerant	Job 2642: Multi-

AGENDA
March 23, 2020

		Categorical/Severely Profoundly Impaired Instructor w/Autism
	PES, Itinerant	Job 2643: PreK/Prek Special Needs Instructor (half-time)
	PMS, Itinerant	Job 2644: Gifted/Multi-Categorical Instructor (half-time)
	PBHS	Job 2645: Mathematics Instructor
Franklin Kyle	County	Job 2654: Bus Operator, Rt. 15
	PMS	Job 2655: Custodian
	PES, Itinerant	Job 2656: School Nurse – RN

Substitute Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
Kimberly Fetter	County	Job 2635: Substitute Teacher(s)
	County	Job 2638: Substitute LPN/Aide(s)
	County	Job 2639: Substitute Cook(s)
Andrew Daugherty	County	Job 2640: Substitute Custodian(s)
	County	Job 2653: Substitute Aide(s)

Extra-Curricular Employee Assignments 2019-20		
Name of Person	Location	Job ID: Position
	PBHS	Job 2646: Volunteer Assistant Boys Track Coach
	PBHS	Job 2647: Volunteer Assistant Girls Track Coach
	PBHS	Job 2648: Volunteer Assistant Baseball Coach

19. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure R)

Brian Welch

Avery Gain

Donald Metheney

AGENDA
March 23, 2020

Items For Discussion, Consideration and/or Possible Action –

1. Other

Next board meetings:

April 2, 2020, at 6:00 p.m. at Board of Education Office (Special Session) – personnel
hearings (If needed)

April 14, 2020, at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment