

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Jared Nestor
Adam Starks
Ron Phillips

This meeting will be conducted through Zoom.

You can access the meeting at the link below.

Join Zoom Meeting

<https://us02web.zoom.us/j/84235935141?pwd=U0wwT1ZzSzY0TElzSDRtMzdhNzJoUT09>

Meeting ID: 842 3593 5141

Passcode: xh2Bf2

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: March 16, 2021

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, March 22, 2021**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Philippi Middle School - Presentation

Minutes –

Approve Minutes of March 8, 2021, meeting. – Enclosure A

Recognitions –

Delegation(s) –

Reports –

Attendance/Enrollment report – Enclosure B

February 2021 Financial report – Enclosure C

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Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve budget adjustments. – Enclosure D
2. Recommendation: Approve payment of bills for the period of March 3, 2021, through March 16, 2021, at a total expenditure of \$115,912.04. – Enclosure E
3. Recommendation: Authorize March 26, 2021, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
4. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$50,000.00. (Refer to Enclosure E)
5. Recommendation: Approve the final total of March 15, 2021, payroll check, and federal withholdings in the amount of \$366,367.19. – Enclosure F
6. Recommendation: Approve the final total of utility/copier bills in the amount of \$13,169.47. – Enclosure G
7. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H

Kasson Elementary/Middle School (Yearbook) – projected revenue - \$100.00
Philip Barbour High School (Cheerleading) – projected revenue - \$400.00; (Girls Soccer)
- \$1,000.00; (Softball) - \$50.00

8. Recommendation: Approve proposed levy rates for FY '22 for submission to the State Auditor's Office and the WV Department of Education. - Enclosure I
9. Recommendation: Approve the Annual Memorandum of Agreement with the West Virginia University Cooperative Extension Service in the amount of \$ _____ for FY '22. – Enclosure J

Curriculum & Instruction –

10. Recommendation: Adopt Calendar for the 2021/2022 school year. – Enclosure K
11. Recommendation: Approve/Confirm curricular trips. – Enclosure L

Philippi Middle School/Belington Middle School/Kasson Elem/Middle School (8th Grade)
– to Philip Barbour High School on March 31, 2021
12. Recommendation: Approve educational leave request for a student a Philippi Elementary School. – Enclosure M

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13. Recommendation: Approve educational leave request for a student a Philippi Elementary School.
 – Enclosure N

Facilities & Maintenance –

14. Recommendation: Approve building/ground modifications. – Enclosure O

Belington Elementary School (Paula Townsend’s Office) – install trueTouch TV
 Philip Barbour High School (V-6) – construct a wall

15. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure P

Junior Elementary School on April 3, 2021 – requested by Junior Lions Club for Drive by
 Easter egg pickup

Food Service –

Policies –

Student Support –

Transportation –

Travel –

16. Recommendation: Approve/Confirm requests for professional leave. – Enclosure Q

Vocational –

Personnel –

17. Recommendation: Approve changes to the schedule of supplemental pay for coaches effective
 July 1, 2021. – Enclosure R

18. Recommendation: Employ the following personnel for the 2020/2021 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure S

Regular Employee Assignments 2020-21		
Name of Person	Location	Job ID: Position
	PES, Itinerant	Job 3045: PreK/Prek Special Needs Instructor (half-time)
	PMS, Itinerant	Job 3046: Gifted/Multi-Categorical Instructor (half-time)
	PES, Itinerant	Job 3047: Multi-Categorical/Severely Profoundly

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		Impaired Instructor w/Autism
	PMS	Job 3048: Mathematics Instructor
	PES, Itinerant	Job 3049: Multi-Categorical w/Autism Instructor
	PBHS, Itinerant	Job 3050: School Nurse - RN (half-time)
	PBHS, Itinerant	Job 3056: Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide
	PMS, Itinerant	Job 3058: Visually Impaired/Multi-Categorical Instructor
	PBHS, Itinerant	Job 3059: Multi-Categorical Instructor w/Autism
	PMS, Itinerant	Job 3060: LPN/Special Needs Aide/Supervisory Aide/Transportation Aide

Substitute Employee Assignments 2020-21

Name of Person	Location	Job ID: Position
	PMS	Job 3039: Long Term Substitute Visually Impaired/Multi-Categorical Instructor
Kimberly Fetter	PBHS, Itinerant	Job 3040: Long Term Substitute Multi-Categorical Instructor w/Autism
	PES, Itinerant	Job 3042: Long Term Substitute Multi-Categorical w/Autism Instructor
Julie Wise	County	Job 3051: Substitute Bus Operator(s)
	County	Job 3052: Substitute Custodian(s)
	County	Job 3053: Substitute LPN/Aide(s)
	County	Job 3054: Substitute School Nurse RN(s)
	County	Job 3055: Substitute Secretary(s)
	County	Job 3062: Substitute Cook(s)

Extra-Curricular Employee Assignments 2020-21

Name of Person	Location	Job ID: Position
	PBHS	Job 3041: Assistant Wrestling

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		Coach
Franklin Kyle	PBHS	Job 3057: Volunteer Assistant Boys Track Coach
Cynthia Fitzwater, Stephanie Hickman, Lauren Celender, Kayla Bouscher	BES	Job 3067: (4) Elementary Education Summer School Teacher(s)
Stephanie Moss, Charity Bolyard	BES	Job 3068: (2) Kindergarten Summer School Teacher(s)
Josh Kittle	BES	Job 3069: (1) Physical Education Summer School Teacher
Lara Hendershot, Danielle Rush	BES	Job 3070: (2) Multi-Categorical Summer School Teacher(s)
Cindy Sigley	BES	Job 3071: (1) Site Administrator Summer School
Kim Swick	BES	Job 3072: (1) Cook-Summer School
Jack Valentine	BES	Job 3073: (1) Custodian Summer School
Tina Anglin, April Paugh	BES	Job 3074: (2) Kinder/Early Childhood Classroom Assistant Teacher/Supervisory Summer School Aide(s)
Paula Townsend	Itinerant	Job 3075: (1)Speech-Lang Path Summer School
Kammy Peacock	BMS	Job 3076: (1) Elem Education Summer School Teacher
Trevor Mouser	BMS	Job 3077: (1) Mathematics Summer School Teacher
Justin Suder	BMS	Job 3078: (1) Lang Arts Summer School Teacher
Terri Riffle	BMS	Job 3079: (1) Science Summer School Teacher
Ladonna Davis	BMS	Job 3080: (1) Social Studies Summer School Teacher
Chris Halterman	BMS	Job 3081: (1) Physical Education/Health Summer School Teacher
	BMS	Job 3082: (1) Multi-Cat Summer School Teacher
Mary Beth Hovatter	BMS	Job 3083: (1) Site Administrator Summer School
	BMS	Job 3084: (1) Cook Summer School
Shaun Haller	BMS	Job 3085: (1) Custodian Summer School
	KEMS	Job 3086: (2) Elem Education Summer School Teacher(s)

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	KEMS	Job 3087: (1) Secondary Education Summer School Teacher
	KEMS	Job 3088: (1) Physical Education/Health Summer School Teacher
	KEMS	Job 3089: (1) Multi-Categorical Summer School Teacher
	KEMS	Job 3090: (1) Site Administrator Summer School
	KEMS	Job 3091: (1) Cook Summer School
	KEMS	Job 3092: (1) Custodian Summer School
	KEMS	Job 3093: (1) Kindergarten/Early Childhood Classroom Assistant Teacher/Supervisory Summer School Aide
	KEMS	Job 3094: (1) Special Needs/Supervisory Summer School Aide
Jennifer Carpenter	PES	Job 3095: (1) Kindergarten Summer School Teacher
Tamara Burner, Leah Morehead Propst, Megan Stell, Sandra Wilmoth	PES	Job 3096: (4) Elementary Education Summer School Teacher(s)
Milford Row	PES	Job 3097: (1) Physical Education Summer School Teacher
Janet Poling, Michelle Harris	PES	Job 3098: (2) Multi-Categorical Summer School Teacher(s)
Brandon Antion	PES	Job 3099: (1) Site Administrator Summer School
Tammy Austin	PES	Job 3100: (1) Cook Summer School
Bradley Davis	PES	Job 3101: (1) Custodian Summer School
	PES	Job 3102: (1) Kindergarten/Early Childhood Classroom Assistant Teacher/Supervisory Summer School Aide
Linda Haller	PES	Job 3103: (1) LPN/Special Needs/Supervisory/Transportation Summer School Aide
Tamela Jack	PMS	Job 3104: (1) Elem Education Summer School Teacher
Nancy Mullens	PMS	Job 3105: (1) Mathematics Summer School Teacher

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Julie Scott	PMS	Job 3106: (1) Lang Arts Summer School Teacher
Nathan Linger, Jason Stutler	PMS	Job 3107: (2) Multi-Cat Summer School Teacher(s)
Angela McDaniel	PMS	Job 3108: (1) Science Summer School Teacher
	PMS	Job 3109: (1) Social Studies Summer School Teacher
Tyler Rogers	PMS	Job 3110: (1) Physical Education/Health Summer School Teacher
Lisa Heinbaugh	PMS	Job 3111: (1) Site Administrator Summer School
Suetta Durst	PMS	Job 3112: (1) Cook Summer School
David Williams	PMS	Job 3113: (1) Custodian Summer School
Lauren Corder	PMS	Job 3114: (1) Special Needs/Supervisory Summer School Aide
	PMS	Job 3115: (1) Sign Lang Interpreter/Special Needs/Supervisory Summer School Aide
James Poling	PB	Job 3116: (1) Credit Recovery Instructor
	PB	Job 3117: (1) Credit Recovery Instructor
Kevin Snider	PB	Job 3118: (1) Custodian
Jennifer Mayle	PB	Job 3119: (1) Cook
Matthew Kittle, Steve Price, Bruce Howell	Belington Area	Job 3120: (3) Bus Operator's for Summer School
Gregory Louk	KEMS	Job 3122: (2) Bus Operator's for Summer School
Barbara Harvey, William Cunningham, Donna Anglin, Carl Phillips	Philippi Area	Job 3123: (4) Bus Operator's for Summer School
Stephanie Moss	Home Based	Job 3124: Preschool Special Needs/Special Education Teacher for School Age Students-Home Based
Charla Reger	Home Based	Job 3125: Special Education Specialist
	Home Based	Job 3126: Special Education Teacher for School Age Students

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19. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure S)

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Items For Discussion, Consideration, and/or Possible Action –

1. Other

Next board meetings:

April 12, 2021 at 6:00 p.m. at Board of Education Office - Regular Session (Belington Middle School Presentation)

Recess the meeting until the 3rd Tuesday in April which is April 20, 2021