

**BARBOUR COUNTY SCHOOLS**

**PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

David Everson  
Joanne McConnell  
Jared Nestor  
Adam Starks  
Ron Phillips

**FROM: JEFF WOOFER, SUPERINTENDENT**

**DATE: March 15, 2022**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, March 21, 2022**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

**Call to Order**

**Pledge to Flag**

**Invocation**

**Minutes –**

Approve the minutes of the March 14, 2022, meeting. – Enclosure A

**Recognitions –**

**Delegation(s) –**

**Reports –**

Attendance/Enrollment Report – Enclosure B  
February 2022 Financial Reports – Enclosure C

**AGENDA**  
**March 21, 2022**

**Superintendents Recommendations –**

**Attendance –**

**Business & Finance –**

1. Recommendation: Approve budget adjustments. – Enclosure D
2. Recommendation: Approve payment of bills for the period of March 9, 2022, through March 15, 2022, at a total expenditure of \$88,106.23. – Enclosure E
3. Recommendation: Authorize March 28, 2022, payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure E)
4. Recommendation: Authorize the payment of utility bills and copier bills due before the next board meeting not to exceed \$70,000.00. (Refer to Enclosure E)
5. Recommendation: Approve the final total of March 15, 2022, payroll check, and federal withholdings in the amount of \$392,759.60. – Enclosure F
6. Recommendation: Approve/Confirm fundraising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure H

Philippi Elementary School (Media) – projected revenue - \$500.00

7. Recommendation: Approve proposed levy rates for FY '23 for submission to the State Auditor's Office and the WV Department of Education. - Enclosure I

**Curriculum & Instruction –**

8. Recommendation: Approve/Confirm curricular trips. – Enclosure J

Belington Elementary School (2<sup>nd</sup> Grade) – to Hovatter's Zoo on May 18, 2022  
Belington Middle School (Band) – to Kennywood on May 13, 2022  
Philip Barbour High School (Football) – to Barbour Co. 4-H Camp on August 1-6, 2022  
Philippi Middle School (5<sup>th</sup> Grade/Boylan's Class) – to Charleston, West Virginia on May 12, 2022

9. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure K
10. Recommendation: Approve educational leave request for a student at Philippi Middle School. – Enclosure L

**AGENDA**  
**March 21, 2022**

**Facilities & Maintenance –**

11. Recommendation: Approve/Confirm the use of buildings and/or grounds. – Enclosure M  
 Philip Barbour High School on March 27, 2022 – requested by Thairon Holler for Belington VFD Emergency Vehicle Operations Course
12. Recommendation: Approve Change Order #1 for the Philip Barbour High School Softball field lighting project. – Enclosure N

**Food Service –**

**Policies –**

**Student Support –**

**Transportation –**

**Travel –**

13. Recommendation: Approve/Confirm requests for professional leave. – Enclosure O

**Vocational –**

**Personnel –**

14. Recommendation: Employ the following personnel for the 2021/2022 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure P

Regular Employee Assignments 2021-22		
Name of Person	Location	Job ID: Position
	PBHS, Itinerant	Job 3656: 2022Educational Interpreter/Sign Language Specialist/Supervisory Aide/Transportation Aide
	PMS, Itinerant	Job 3657: Visually Impaired/Multi-Categorical Instructor
	PES, Itinerant	Job 3658: PreK/Prek Special Needs Instructor (half-time)
	PMS, Itinerant	Job 3659: Gifted/Multi-Categorical Instructor (half-time)
	PES, Itinerant	Job 3660: Multi-Categorical/Severely Profoundly Impaired Instructor w/Autism
	PES, Itinerant	Job 3661: Multi-Categorical w/Autism Instructor

**AGENDA**  
**March 21, 2022**

	KEMS, Itinerant	Job 3662: Hearing Impaired/Multi-Categorical Instructor
	BES	Job 3670: Elementary Education Instructor
	PES	Job 3672: Title I Reading/Math Instructor
	BMS	Job 3673: Language Arts Instructor
	PBHS	Job 3674: Language Arts Instructor
	PMS	Job 3675: Mathematics Instructor

**Substitute Employee Assignments 2021-22**

<b>Name of Person</b>	<b>Location</b>	<b>Job ID: Position</b>
	County	Job 3663: Substitute Custodian(s)
	County	Job 3664: Substitute LPN/Aide(s)
	County	Job 3665: Substitute School Nurse RN(s)
	County	Job 3666: Substitute Secretary(s)
	County	Job 3667: Substitute Cook(s)
	County	Job 3668: Substitute Bus Operator(s)
	County	Job 3669: Substitute Teacher(s)

**Extra-Curricular Employee Assignments 2021-22**

	PMS	Job 3671: Volunteer Assistant Softball Coach
--	-----	--

15. Recommendation: Approve listed persons to enter the bus operator training program for Barbour County Schools. – (Refer to Enclosure P)

---

**AGENDA**  
**March 21, 2022**

Items For Discussion, Consideration, and/or Possible Action –

1. Other

Next board meetings:

April 11, 2022, at 6:00 p.m. at Board of Education Office (Regular Session)

**Recess the meeting until the 3rd Tuesday in April which is April 19, 2022**