

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: March 7, 2017

RE: REVISED - BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, March 13, 2017**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes -

Approve minutes of February 15, 2017 and February 27, 2017 meetings. – Enclosure A

Recognitions -

Delegation(s) –

Reports –

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve payment of bills for the period of February 22, 2017 through March 7, 2017 at a total expenditure of \$330,660.90. – Enclosure B

AGENDA
March 13, 2017

2. Recommendation: Authorize the March 15, 2018 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure B)
3. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$30,000.00. (Refer to Enclosure B)
4. Recommendation: Approve the final total of the February 28, 2017 payroll check and federal withholdings in the amount of \$526,483.12. – Enclosure C
5. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure D

Belington Middle School (Band Boosters) – projected revenue - \$500.00

Philip Barbour High School (Boys Basketball) – projected revenue - \$800.00; (Titchnell Senior Project) - \$200.00; (Class of 2020) - \$500.00; (Softball) - \$500.00; (Tennis) - \$1,000.00

Philippi Middle School (5th Grade) – projected revenue - \$600.00; (8th Grade) - \$2,000.00; (PTO) - \$500.00

6. Recommendation: Approve proposed levy rates for FY '18 for submission to the State Auditor's Office and the WV Department of Education. - Enclosure E

Curriculum & Instruction –

7. Recommendation: Approve/Confirm curricular trips. – Enclosure F

County (8th Grades) – to Philip Barbour High School on March 22, 2017; (Young Writer Winners) – to Charleston May 12, 2017

Belington Elementary School (4th Grade) – to Charleston on May 19, 2017

Kasson Elem/Middle School (Band) – to Kennywood on May 25, 2017; (Robotics Team) – to Fairmont State University on March 11, 2017

Philip Barbour High School (Softball) – to Myrtle Beach on April 9-12, 2017; (TSA) – to Ripley on March 30-April 1, 2017;

Philippi Middle School (5th Grade) – to Blennerhassett Island on May 23, 2017; (6th Grade) – to Smoke Hole Caverns and Seneca Rocks on May 22, 2017; (7th Grade) – to Oglebay on May 24, 2017

Volga-Century Elementary School (School) – to Canaan Valley on March 17, 2017

8. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure G
9. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure H
10. Recommendation: Approve educational leave request for a student at Philippi Elementary School. – Enclosure I

AGENDA
March 13, 2017

11. Recommendation: Approve educational leave request for a student at Philippi Elementary School. – Enclosure J
12. Recommendation: Approve educational leave request for a student at Philippi Middle School. – Enclosure K
13. Recommendation: Approve educational leave request for a student at Philippi Middle School. – Enclosure L

Facilities & Maintenance –

14. Recommendation: Approve building/ground modifications. – Enclosure M

Philip Barbour High School (Kitchen) – install glove cases

Philippi Middle School (Cafeteria) – build concession stand; (Computer Lab) – rewire computer lab; (Old Home EC room) – remove cabinets & stoves; add wall for washer & dryer room with door; cap all drains and water lines; drop electric for classroom; paint; (Old Office area) – create teachers area; (Room 9) – install projector and screen

15. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure N

Philip Barbour High School on March 11, 2017 – requested by Melissa Zirkle for Birthday Party

Food Service –

Policies –

16. Recommendation: Review revised policy 7230, Embedded Credit, for first reading. – Enclosure O

Student Support –

Transportation –

Travel –

17. Recommendation: Approve/Confirm requests for professional leave. – Enclosure P

Vocational –

Personnel –

18. Recommendation: Approve leave of absence (medical) for a professional employee at Kasson Elem/Middle School beginning approximately April 9, 2017 for 6-8 weeks. – Enclosure Q
19. Recommendation: Approve leave of absence (maternity) for a professional employee at Philip Barbour High School beginning approximately April 6, 2017 for 6 weeks. – Enclosure R

AGENDA
March 13, 2017

- 20. Recommendation: Approve leave of absence (medical) for a service employee at Philippi Elementary School beginning February 15, 2017 through the remainder of the 2016-2017 school year. – Enclosure S
- 21. Recommendation: Accept resignation of Charles Allen Shaver as a Custodian at Philip Barbour High School effect March 7, 2017. – Enclosure T
- 22. Recommendation: Employ the following personnel for the 2016-2017 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure U

Extra-Curricular Employee Assignments 2017-2018		
Name of Person	Location	Position
	PBHS	Job 1424. Head Football Coach
Angel Stull	County	Job 1421. Middle/High School Homebound Instructor.

AGENDA
March 13, 2017

Items For Discussion, Consideration and/or Possible Action –

1. Policy 7200, Student Grading System procedures revision – Enclosure V
2. School Newsletters – Enclosure W
3. Other

Next board meetings:

March 27, 2017 at 6:00 p.m. at Board of Education Office (Regular Session)

Recess the meeting until the 3rd Tuesday in April which is April 18, 2017