

BARBOUR COUNTY SCHOOLS

PHILIPPI WV 26416

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Adam Starks
Ron Phillips

FROM: JEFF WOOFER, SUPERINTENDENT

DATE: March 6, 2018

RE: BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, March 12, 2018**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

2018/2019 School Calendar Hearing

Minutes -

Approve minutes of February 26, 2018 meeting. – Enclosure A

Recognitions -

Delegation(s) –

Tammy Smith/Belington Public Library - funding

Reports –

AGENDA
March 12, 2018

Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for in-county out-of-zone attendance for school year 2017-2018 contingent upon compliance with pupil-teacher ratio. – Enclosure B

Business & Finance –

2. Recommendation: Approve payment of bills for the period of February 21, 2018 through March 6, 2018 at a total expenditure of \$18,279.32. – Enclosure C
3. Recommendation: Authorize the February 28, 2018 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
4. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$30,000.00. (Refer to Enclosure C)
5. Recommendation: Approve the final total of the February 28, 2018 payroll check and federal withholdings in the amount of \$471,870.02. – Enclosure D
6. Recommendation: Approve final total of utility/copier bills in the amount of \$26,934.37. – Enclosure E
7. Recommendation: Approve proposed levy rates for FY '19 for submission to the State Auditor's Office and the WV Department of Education. - Enclosure F
8. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure G

Kasson Elem/Middle School (School) – projected revenue - \$0.00
Philip Barbour High School (Class of 2020) – projected revenue - \$500.00

Curriculum & Instruction –

9. Recommendation: Approve/Confirm curricular trips. – Enclosure H

Kasson Elem/Middle School (Grades K-1) – to Barbour Lanes on March 23, 2018

10. Recommendation: Approve educational leave request for a student at Philippi Elementary School. – Enclosure I

AGENDA
March 12, 2018

Facilities & Maintenance –

11. Recommendation: Approve building/ground modifications. – Enclosure J

Kasson Elem/Middle School (Lockers) – re-paint lockers; (Conference room 122) – paint room

Philip Barbour High School (Ag Mechanics Shop) – install a down draft system for CNC plasma cutting table

Food Service –

Policies –

Student Support –

Transportation –

Travel –

12. Recommendation: Approve/Confirm requests for professional leave. – Enclosure K

Vocational –

Personnel –

13. Recommendation: Accept resignation/retirement of Beldine Mayle as a Custodian at Philippi Middle School effective April 11, 2018. – Enclosure L

14. Recommendation: Employ the following personnel for the 2017-2018 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure M

Regular Employee Assignments 2017-18		
Name of Person	Location	Job ID: Position
Bruce Howell	County	Job 1807: Bus Operator, Rt. 20
Sherry Jones	JES	Job 1808: ECAT/Kindergarten Aide/Supervisory Aide/Transportation Aide

Substitute Employee Assignments 2017-18		
Name of Person	Location	Job ID: Position
Christy Weese	PBHS	Job 1823: Long Term Substitute Guidance Counselor

Extra-Curricular Employee Assignments		
Name of Person	Location	Job ID: Position
Wilford Metheney	PBHS	Job 1806: Assistant Softball Coach

AGENDA
March 12, 2018

	PBHS	Job 1824: Volunteer Assistant Track Coach
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AGENDA
March 12, 2018

Items For Discussion, Consideration and/or Possible Action –

1. Other

Next board meetings:

March 26, 2018 at 6:00 p.m. at Board of Education Office

Recess the meeting until the 3rd Tuesday in April which is April 17, 2018