

**BARBOUR COUNTY SCHOOLS  
PHILIPPI WV 26416**

**MEMORANDUM -**

**TO: BOARD MEMBERS**

Doward Matlick  
Joanne McConnell  
Eric Ruf  
Dana Stemple  
Bob Wilkins

**FROM: JOE SUPER, SUPERINTENDENT**

**DATE: March 6, 2013**

**RE: BOARD MEETING AGENDA**

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, March 11, 2013**, at the **Board of Education Office, 105 South Railroad Street, Philippi, WV 26416.**

**Call to Order**

**Pledge to Flag**

**Invocation**

**Work Session –**

FY 13-14 Budget

**Minutes -**

**Delegation(s) –**

Jesse Moats/Agriculture Experiences

**Recognition (s) –**

**Reports –**

Facilities Report

**Superintendents Recommendations –**

**Attendance –**

**AGENDA**  
**March 11, 2013**

**Business & Finance –**

1. Recommendation: Approve payment of bills for the period of February 21, 2013 through March 5, 2013 at a total expenditure of \$168,232.83. – Enclosure A
2. Recommendation: Authorize the March 15, 2013 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure A)
3. Recommendation: Authorize the payment of utility bills due before next board meeting not to exceed \$25,000.00. (Refer to Enclosure A)
4. Recommendation: Approve the final total of the February 28, 2013 payroll check and federal withholdings in the amount of \$557,908.22. – Enclosure B
5. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) – Enclosure C

Belington Elementary School (PTA) – projected revenue - \$300.00, \$300.00  
Junior Elementary School (PTA) – projected revenue - \$500.00  
Mt. Vernon Elementary School (5<sup>th</sup> Grade) – projected revenue - \$500.00  
Philip Barbour High School (Boys' Basketball) – projected revenue - \$1,500.00  
Philippi Elementary School (Faculty Senate) – projected revenue - \$1,000.00  
Volga-Century Elementary School (PTO) – projected revenue - \$200.00

**Curriculum & Instruction –**

6. Recommendation: Approve/Confirm curricular trips. – Enclosure D  

Belington Elementary School (Fourth Grade) – to Charleston on May 23, 2013  
Belington Middle School (“A” Honor Roll Good Attendees) – to Morgantown on March 19, 2013  
Kasson Elem/Middle School (Band) – to Kennywood on May 28, 2013; (School) – to French Creek on May 24, 2013  
Philip Barbour High School (New Tech Spanish II Class) – to Philippi Elementary School on March 11, 2013, March 14, 2013 and March 15, 2013; (TSA) – to Ripley, West Virginia on March 21-23, 2013
7. Recommendation: Approve educational leave request for a student at Belington Middle School. – Enclosure E
8. Recommendation: Approve educational leave request for a student at Philippi Middle School. – Enclosure F

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**Facilities –**

9. Recommendation: Approve response to fire marshal's office. – Enclosure G
10. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure H
  - Belington Middle School on March 8, 2013 – requested by Courtenay Davis for Birthday Party
  - Kasson Middle School on May 11, 2013 – requested by Janice E. Morgan for Kasson Alumni Dinner
  - Mt. Vernon Elementary School on March 3, 2013 – requested by Randy Farris for Birthday Party
  - Philip Barbour High School on May 3-5, 2013 – requested by Marcus Johnson for Basketball Tournament; on April 5-7, 2013 – requested by Tammy Martin for Mens Basketball Tournament
  - Philippi Middle School on May 3-5, 2013 – requested by Marcus Johnson for Basketball Tournament; on March 18-21, 2013 – requested by Nick Mayle for Basketball Tournament; on April 22, 2013 – requested by Barb Wolfe for 4-H Visual Presentations – Public Speaking; on March 22, 2013 – requested by Marcus Johnson for Birthday Party
11. Recommendation: Approve building/ground modifications. – Enclosure I
  - Belington Elementary School (2<sup>nd</sup> Grade Classroom) – Install dry erase board

**Food Service –**

12. Recommendation: Approve an increase in adult lunch meal prices for the 2013-2014 school year from \$3.15 to \$3.50. – Enclosure J

**Policies –**

**Student Support –**

13. Recommendation: Approve Cooperative agreement with the West Virginia Division of Rehabilitation Services. - Enclosure K

**Transportation –**

**Travel –**

14. Recommendation: Approve/Confirm requests for professional leave. – Enclosure L

**Vocational –**

15. Recommendation: Approve businesses, agencies and organizations located in Barbour County or surrounding areas as sites for work-based experience for high school students for the 2012-2013 school year. – Enclosure M

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16. Recommendation: Approve agreement with Broaddus Hospital for supervised learning experience in care of patients for Philip Barbour High School students. – Enclosure N
17. Recommendation: Approve agreement with Good Samaritan for supervised learning experience in care of patients for Philip Barbour High School students. – Enclosure O

**Personnel –**

18. Recommendation: Employ the following personnel for the 2012-2013 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure P

\_\_\_\_\_, Cook, Philip Barbour High School beginning March 13, 2013

19. Recommendation: Employ the following personnel for the 2013-2014 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure Q

\_\_\_\_\_, Cook, Belington Elementary School

\_\_\_\_\_, Custodian, Philip Barbour High School (Midnight shift 10:00 p.m. – 5:30 a.m.) Sunday through Thursday (203 day contract)

\_\_\_\_\_, Elementary Education Instructor, Volga-Century Elementary School

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**Items For Discussion, Consideration and/or Possible Action –**

1. School Newsletters – Enclosure R
2. Walking Trail Grant – Enclosure S
3. Wendell Contract
4. Other

Next board meeting regular session on March 25, 2013 – 6:00 p.m. at Board of Education Office

**Adjournment**