

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Joanne McConnell
Eric Ruf
Dana Stemple
Reggie Trefethen, Jr.

FROM: JOE SUPER, SUPERINTENDENT

DATE: March 9, 2015

RE: REVISED - BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, March 9, 2015**, at the **Board of Education Office, 45 School Street, Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Recognition (s) –

Minutes -

Delegation(s) –

WVU Extension Service –
Tammy Smith (Belington Public Library) -

Reports –

Facilities Report

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Superintendents Recommendations –

Attendance –

1. Recommendation: In compliance with Attendance Policy 8200, approve requests for In-county out-of-zone attendance for school year 2014-2015 contingent upon compliance with pupil-teacher ratio. – Enclosure A

Business & Finance –

2. Recommendation: Approve payment of bills for the period of February 17, 2015 through March 3, 2015 at a total expenditure of \$102,652.24. – Enclosure B
3. Recommendation: Authorize the March 13, 2015 payroll and federal withholdings not to exceed the amount of \$1,000,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure B)
4. Recommendation: Authorize the payment of utility bills and copier bills due before next board meeting not to exceed \$150,000.00. (Refer to Enclosure B)
5. Recommendation: Approve the final total of the February 28, 2015 payroll check and federal withholdings in the amount of \$506,153.31. – Enclosure C
6. Recommendation: Approve final total of utility bills in the amount of \$40,148.63. – Enclosure D
7. Recommendation: Approve final total of utility bills in the amount of 41,387.37. – Enclosure E
8. Recommendation: Approve/Confirm fund raising activity requests as submitted (all candy sales will be done outside school hours) - Enclosure F

Junior Elementary School (Staff) – projected revenue - \$500.00; (PTA) - \$200.00

Kasson Elem/Middle School (8th Grade) – projected revenue – \$500.00; (Office) - \$200.00, \$500.00, \$500.00

Mount Vernon Elementary School (PTO) – projected revenue - \$25.00, \$50.00

Philip Barbour High School (Baseball) – projected revenue - \$1,000.00, \$500.00; (Softball) - \$1,000.00, \$1,000.00, \$2,000.00, \$500.00, \$500.00; (Volleyball) – \$500.00, \$250.00, \$500.00 (Class of 2016) - \$500.00

Curriculum & Instruction –

9. Recommendation: Allow the Clinical Specialty II Class at Philip Barbour High School Complex to complete some of their clinical hours outside of the regular school hours. – Enclosure G
10. Recommendation: Allow the Clinical Specialty II Class at Philip Barbour High School Complex to drive to the clinical site. – (Refer to Enclosure G)

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11. Recommendation: Approve the following changes to the 2014/2015 School Calendar. – Enclosure H

WV Code §18-5-45 requires school systems to achieve 180 days of instruction for students. As of March 6, 2015 a total of eighteen (18) days of instruction have been lost this year.

Since the Board approved the previous changes to the calendar, the following days of instruction have been canceled and will need to be rescheduled to recapture lost instructional days. Below, is a chart depicting the lost instructional days and the days that will be rescheduled as instructional days to achieve one hundred eighty (180) days of instruction.

<u>Date of Lost Instructional Day</u>	<u>Date to be Rescheduled as Instructional Day</u>
February 5, 2015	April 7, 2015
February 13, 2015	June 2, 2015
February 16, 2015	June 3, 2015
February 17, 2015	June 4, 2015
February 18, 2015	June 5, 2015
February 19, 2015	June 8, 2015
February 20, 2015	June 9, 2015
February 24, 2015	June 10, 2015
February 27, 2015	June 11, 2015
March 4, 2015	June 12, 2015
March 5, 2015	June 15, 2015
March 6, 2015	June 16, 2015

The Planning/Preparation (P) Day that was originally scheduled for June 2nd will be moved to the end of the calendar on June 17.

Should the Board approve the revisions as depicted, above, the last day for students will become June 16th and the last employment for 200 day employees will be June 17th.

In an effort to find time to train teachers on the General Summative Assessment Security Measures and Administration Methods, I am recommending a two (2) hour early release on April 23, 2015. Currently, we have enough accrued minutes to accomplish this.

12. Recommendation: Approve/Confirm curricular trips. – Enclosure I
- Kasson Elem/Middle School (7th Grade – Selected Students) – to Charleston on May 22, 2015
 - Philip Barbour High School (Clinical Specialty II Class) – to Broaddus Hospital on March 17, 2015; (HOSA) – to Huntington on March 12-14, 2015; (Chinese Language & Pro Start) – to New York on March 21-22, 2015
13. Recommendation: Approve educational leave request for a student at Philip Barbour High School. – Enclosure J
14. Recommendation: Approve educational leave request for a student at Philippi Middle School. – Enclosure K

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15. Recommendation: Approve educational leave request for a student at Philippi Middle School. – Enclosure L
16. Recommendation: Approve students from Philip Barbour High School to volunteer as after-school tutors at Junior Elementary School. – Enclosure M
17. Recommendation: Approve bus chaperone list for Volga-Century Elementary School field trips. – Enclosure N
18. Recommendation: Approve students from Philip Barbour High School to participate in a charity powderpuff football game held at Lincoln High School on April 12, 2015 to raise money for the Betty Puskar Breast Cancer Care Center in Morgantown. – Enclosure O

Facilities & Maintenance –

19. Recommendation: Approve/Confirm use of buildings and/or grounds. – Enclosure P
 - Belington Elementary School on Mondays – requested by Kim Fetter for PEIA Wellness Program
 - Junior Elementary School on February 26, 2015 – requested by Teresa Marsh for PTA Meeting/Spelling Bee
 - Philip Barbour High School on March 13, 2015 – requested by Gerald Furby for PB Idol; on March 19, 2015 – requested by Doug Schiefelbein for BCARSE Luncheon; on March 21, 2015 – requested by Greg Zimmerman for ABU Men's Basketball Tournament
 - Volga-Century Elementary School on February 27, 2015 – requested by Teresa Marsh for School Dance
20. Recommendation: Approve building/ground modifications. – Enclosure Q
 - Belington Middle School (Room 36) – install computer lab; (Room 37) – install outlet, install projector mount
 - Philip Barbour High School (Softball Field) – building Concession Stand

Food Service –

Policies –

Student Support –

Transportation –

21. Recommendation: Approve transportation travel requests. – Enclosure R

Travel –

22. Recommendation: Approve/Confirm requests for professional leave. – Enclosure S

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Vocational –

Personnel –

- 23. Recommendation: Accept resignation of Kimberley Barcus as a Multi-Categorical Instructor at Philip Barbour High School effective March 13, 2015. – Enclosure T
- 24. Recommendation: Approve Clinical Facility Affiliation Agreement with Alderson Broaddus University. – Enclosure U
- 25. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure V

_____ Bus Operator Rt. 15

- 26. Recommendation: Employ the following personnel for the 2014-2015 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure W

_____ Long Term Substitute Cafeteria Manager/Cook
JES (through approximately April 30, 2015)

_____ Substitute Teacher

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Items For Discussion, Consideration and/or Possible Action –

1. School Newsletters – Enclosure X
2. Other

Next board meeting:

March 23, 2015 meeting at 6:00 p.m. at Board of Education Office (Regular Session)

Adjournment